

**CITY OF KALAMA
CITY COUNCIL MEETING
DECEMBER 3, 2014**

1. OPENING

Mayor Pro Tem Mary Putka opened the City Council meeting at 7:00 p.m. Mayor Pro Tem Putka led those present in the Pledge of Allegiance.

Councilmembers present were Mike Truesdell, Dominic Ciancibelli, Mike Dennis Langham, Don Purvis, and Mary Putka. Mayor Pete Poulsen was absent City staff present were City Administrator Adam Smee, Superintendent of Public Works Kelly Rasmussen, Clerk/Treasurer Coni McMaster, and Police Chief Randy Gibson. City Attorney Paul Brachvogel arrived at 7:10pm. Members of the public present are listed on the sign-in sheet.

2. EXECUTIVE SESSION - None

3. CHANGES TO THE AGENDA

Mayor Pro Tem Mary Putka requested that an action item on the fluoride issue be added to the agenda under new business. Clerk/Treasurer Coni McMaster noted that she had not yet received anything from County Elections certifying the election results. The item was added to the agenda.

4. PRESENTATIONS & AWARDS

A. Police Presentation

Police Chief Randy Gibson presented a lifesaving award to Police Officer Cody Traub for his heroic actions that resulted in the saving of a life at the marina. During the extreme cold weather in late November, a man stumbled and fell into the water at the local marina, and was unable to get out. Officer Traub responded to the call, and held the man above the frigid water for at least 7 minutes until additional help arrived to help pull him out. Officer Traub represents the highest standard of conduct in a police officer and Kalama is lucky to have such officers. Mayor Pro Tem Putka and the Council all concurred and applauded Officer Traub for his quick response and actions.

5. PUBLIC HEARINGS

A. 2015 Budget & 2015-2020 Capital Facilities Plan Hearing 2

Mayor Pro Tem Putka opened the public hearing. Clerk/Treasurer Coni McMaster provided a power point presentation reviewing the 2015 budget and capital facilities information. At the previous hearing on November 19th the review had covered the public works portion of the budget including water, sewer and streets, while tonight the general fund operations of the city would be covered. The total of the proposed budget is \$6,051,403.00 for all funds. Ms. McMaster covered all the managerial and special revenue funds that make up general revenues and expenditures noting the plan to replace the roof on the Community Building; expending Affordable Housing dollars from recording fees to help the Housing

Authority repair roofs at the local complex; Library funding; Community Building funding which will need to utilize the 2014 carryover to meet the 2015 proposed expenditures; covering the loan payment on the bank building from the capital improvement fund; and criminal justice expenditures for youth programs and procedure updates. The Tourism fund was reviewed which will be used to cover the 125th Anniversary and Blues Festival events as well as make a contribution to the car show, the County Big Idea, and fulfill a request from the Antique District for \$333 toward the payment for the freeway sign. Mr. Robert Savory amended the request to be for \$500 and the Council agreed to the additional funding. The departments covered by the actual General Fund (001) include administration of justice (jail, courts and defense costs), building and planning, finance and administration, the police department, parks, and legislative expenditures. Expenditures include transfers to Streets and the Library, updating the bank building for City Hall and expanding the Library into the old City Hall space, paving the parking area at the Police Department, transfers to reserves for future needs, and laptops for the council. Salaries for all employees were reviewed including Public Works. The Council was provided a full copy of the capital facilities plan for all departments. It was noted that building fees are being increased, but the effect may be hard to determine as it depends on the number of permit applications the City receives. The increase to the Library which is to cover the estimated the additional costs the Library will incur for operating a larger unshared space was also discussed. Ms. McMaster noted that the final budget as presented tonight will be \$6,051,570.00 including that addition for highway sign the Council approved during the hearing. This is an increase from the previous hearing of \$207,770 which includes the China Garden Road street improvements (TIB funding was approved), water/sewer expenditures including one new crewman, transfers to streets, criminal justice and tourism expenditures. The staff believes the budget is complete and can be passed tonight if the Council chooses. Mayor Pro Tem closed the hearing at 7:37 p.m.

6. PUBLIC COMMENTS/CONCERNS - None

7. UNFINISHED BUSINESS- None

8. NEW BUSINESS

A. Kalama's Fluoride Decision

Councilmember Dominic Ciancibelli made a motion the City Council accept the results of the advisory election and continue the fluoridation of the City water. Councilmember Mike Langham seconded, and the motion carried.

9. ORDINANCES & RESOLUTIONS

A. Ordinance No. 1349 - Setting New Water Rates

Ordinance No. 1349 was read by title: An Ordinance of the City Council of the City of Kalama increasing charges for water services to customers to meet the needs of providing water services to the community amending Kalama Municipal Code Section 12.12.010. Councilmember Dominic Ciancibelli made a motion the City Council approve Ordinance No. 1349 as read. Councilmember Don Purvis seconded, and the motion carried.

B. Ordinance No. 1350 – Setting New Sewer Rates

Ordinance No. 1350 was read by title: An Ordinance of the City Council of the City of Kalama increasing charges for the base meter fees and usage charges for sewer collections to meet the needs of providing sewer services to the community by amending Kalama Municipal Code Section 12.08.011. Councilmember Don Purvis made a motion the City Council adopt Ordinance No. 1350 as read. Councilmember Mike Langham seconded, and the motion carried.

C. Resolution No. 615 – 2015 Fees

Resolution No. 615 was read by title: A Resolution of the City Council of the City of Kalama Replacing Resolution No. 611 relating to fees and charges imposed by the City of Kalama and establishing the following fees and charges for the services beginning January 1, 2015. Councilmember Don Purvis made a motion the City Council adopt Resolution No. 615 as read. Councilmember Mike Langham seconded, and the motion carried.

D. Resolution No. 616 – 2015 Building Fees

Resolution No. 616 was read by title: A Resolution of the City of Kalama, Cowlitz County, Washington, setting fees for building permits and related matters as of January 2015. Councilmember Mike Truesdell made a motion the City Council adopt Resolution No. 616 as read. Councilmember Mike Langham seconded, and the motion carried.

E. Ordinance No. 1351-2015 Budget Adoption

Ordinance No. 1351 was read by title: An Ordinance of the City of Kalama approving and adopting the Budget for the City of Kalama for the calendar year 2015 in the amount of \$6,051,570.00 and the Capital Facilities Plan for years 2015 through 2020. Councilmember Don Purvis made a motion the City Council adopt Ordinance No. 1351 as read. Councilmember Mike Truesdell seconded, and the motion carried.

10. CORRESPONDENCE - None

11. MAYOR’S REPORT & COUNCILMEMBERS’ REPORTS

A. Mayor Pete Poulsen was absent.

B. Councilmember Mike Truesdell had no report.

C. Councilmember Dominic Ciancibelli had no report.

D. Councilmember Mike Langham had no report.

E. Councilmember Donald Purvis had no report

F. Councilmember Mary Putka reported the Chamber’s Christmas in Kalama is this weekend and there will not be a parade as previously announced.

12. DEPARTMENT REPORTS

A. City Administrator Adam Smee had no report.

B. Superintendent of Public Works Kelly Rasmussen presented a written report. He informed the Council that the City has been awarded \$657,000 from TIB for the China Garden Road project. The total project cost will be \$706,000. Only the design portion of the project will be completed in 2015 with construction in 2016. Administrator Adam Smee noted that Superintendent Rasmussen has secured over \$1.2 million in funding for the next few years to be used on several different street improvement projects and the City will have to match with about \$120,000. This may require the City use some of the Transportation Benefit District funds it is collecting for street improvements in 2016. Kelly added that the crew has been busy replacing bark chips at the city parks and keeping the gutters free of leaves.

C. Police Chief Randy Gibson presented his statistical report. He informed the Council that in researching the use of body cameras, he has found that due to state laws regarding open public records, their use may create compliance issues that will be extremely difficult to meet. There are proposals to address the issues with the laws being sent to the state legislature for changes that will add some restrictions. Until these issues are addressed by the legislature, he is not willing to recommend purchase of body cameras for the department. Chief Gibson noted the Shop with a Cop program is being well supported by the community. There are two programs with the first being the one in conjunction with Woodland and other entities along with Walmart. This will aide about 100 children ages 12 and under. Kalama has developed its own local program for children 6 and under in conjunction with the local toy store which has received generous community donations of \$1900.

D. Clerk/Treasurer Coni McMaster thanked the Council for approving the budget.

E. City Attorney Paul Brachvogel had no report.

13. CONSENT AGENDA

Mayor Pro Tem Mary Putka made a motion the City Council approve the Consent Agenda including:

1. Claims Vouchers totaling \$247,829.76 ling for 2014
2. Payroll Vouchers totaling \$80,463.07 for November 16-30, 2014
3. Minutes of the 2014 City Council Meeting

Councilmember Mike Langham seconded, and the motion carried.

14. EXECUTIVE SESSION - None

15. ADJOURNMENT

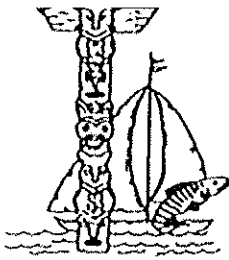
Mayor Pro Tem Putka adjourned the meeting at 8:03 p.m. These minutes are not verbatim. A copy of the recording may be made available upon request.



Mary Putka – Mayor Pro Tem



Coni McMaster - Clerk/Treasurer



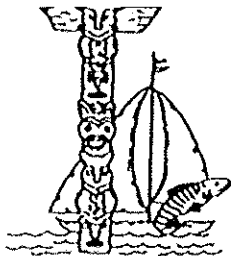
City of Kalama

320 N. First St.
Kalama, WA 98625



City Council Agenda December 3, 2014 @ 7 pm

1. **OPENING** - Mayor Pete Poulsen
 - A. Flag Salute
 - B. Roll Call
 - C. Changes to the Agenda
2. **EXECUTIVE SESSION**
3. **PRESENTATIONS & AWARDS**
 - A. Police Presentation
4. **PUBLIC HEARINGS**
 - A. 2015 Budget & 2015-2020 Capital Facilities Plan Hearing 2
 1. Tourism Funding
 2. Police
 3. Library
 4. General Operations
5. **PUBLIC COMMENTS & CONCERNS**
6. **UNFINISHED BUSINESS**
 - A.
7. **NEW BUSINESS**
8. **ORDINANCES & RESOLUTIONS**
 - A. Ordinance No. 1349 - Setting New Water Rates
 - B. Ordinance No. 1350 – Setting New Sewer Rates
 - C. Resolution No. 615 – 2015 Fees
 - D. Resolution No. 616 – 2015 Building Fees
 - E. Ordinance No. 1351-2015 Budget Adoption
9. **CORRESPONDENCE**



City of Kalama

320 N. First St.
Kalama, WA 98625



City Council Agenda December 3, 2014 @ 7 pm

10. MAYOR & COUNCILMEMBER REPORTS

- A. Mayor Pete Poulsen – Mayor’s Report – Cow Co Tourism
- B. Councilmember Mike Truesdell – Finance Committee
- C. Councilmember Dominic Ciancibelli – Public Works & Planning Committee
- D. Councilmember Mike Langham – Police, COG Board & 911 Board Rep
- E. Councilmember Donald Purvis - Parks, KSCC Rep & Health Board Rep
- F. Councilmember Mary Putka – Library Committee & Chamber Representative

11. DEPARTMENT REPORTS

- A. City Administrator Adam Smee
- B. Superintendent of Public Works Kelly Rasmussen
- C. Police Chief Randy Gibson
- D. Clerk/Treasurer Coni McMaster
- E. City Attorney Paul Brachvogel

12. CONSENT AGENDA - *I move the City Council approve the consent agenda as presented.*

- A. Approval of Payment of Vouchers
 - 1. Claims Vouchers Totaling \$247,829.76 for November 2014
 - 2. Payroll Vouchers Totaling \$80,463.07 for November 16-30, 2014
- B. Approval of Minutes:
 - 1. Minutes of the November 19, 2014 City Council Meeting
- C. Other Consent Agenda Items
 - 1.

13. EXECUTIVE SESSION

14. ADJOURNMENT

CITY OF KALAMA

SIGN-IN SHEET

MEETING City Council Meeting DATE December 3, 2014 @ 7:00 pm

NAME	ADDRESS	PHONE/Email	Do you wish to speak?	On What Subject?
BEN PURVIS	KCTV			
Charlene Kline	city		NO	
Paloma Grant	city		NO	
Cody Trank	City of Kalama		NO	
Adam Weiss	city		NO	
Beth Koehn			NO	
harry Trank			NO	
Lesley Bombardieri	4916 9th ST		NO	
John Norton	248 1st		NO	
Quincy Swann	135 1st		NO	
Robert Stevens	155 Elm		Yes	

Please speak clearly enough for the tape to pick up your voice or step closer to the Council Desk. Thank you. Please sign in for the record. Signing in does not mean you must speak but to address the Council you must sign in for the record. When recognized please state your name and address. Your comment could be subject to a time limit at the discretion of the Mayor.