

**CITY OF KALAMA
CITY COUNCIL WORKSHOP
DECEMBER 19, 2007**

CITY FACILITIES PLAN

Mayor Pete Poulsen opened the meeting at 6:05 pm. Councilmembers present were Adam Smee, Dominic Ciancibelli, Don Purvis and Bud Gish. Councilmember Chuck Hutchinson was absent. City staff present were Director of Public Works Carl McCrary, Police Chief Bruce Hall and Clerk/Treasurer Coni McMaster. Members in the audience are listed on the sign in sheet.

Architect/Consultant Rob Barrantine reviewed the goals and objectives that have been discussed in the facilities plan, with a focus on the maintenance needs of the current City Hall building. Maintenance work needs to be completed on the outside of the building addressing the brick, stucco, roof, windows, caulking, and paint. There is also the need to add air conditioning to the chambers and library. Mr. Barrantine suggested that a complete study of the building be done that would help set the priorities for fixing the building and determining the budgetary needs. He indicated that the fees would involve outside contract services and be based on hourly costs. He estimated the plan could be budgeted for a cost not to exceed \$8000. The plan would not be a prepared bid document, but would provide information on where to start based upon needs and costs. Mr. Barrantine stated that the plan would include the soft costs as well as hard costs for the various items.

The discussion turned to the needs for space in the Library and the Police Station. After working on the plan for year, the City still is not sure what to do. The option of using space at the Community Building would accommodate both departments. The Library Board has submitted an overview that concluded that using the space at the Community Building is a viable option to gain space, in spite of the many concerns with the access and parking. The concerns that have been raised can all be addressed during the phase of actually designing the space. The concept drawing is not a plan, but only a drawing used to determine if the space could be utilized to meet the needs of the library without being a detriment to the current uses of the facility. Mr. Barrantine agreed with the Librarian's recommendations that 3500 square feet is needed, but doubling the existing size of the library would be of benefit even if it doesn't meet that 3500 sq. ft. There may be some storage space available upstairs, but certain ADA issues may be a factor. The vault space could be an issue, but that could be designed to be of benefit. Ingress and egress issues regarding the fire access would also be addressed under the design. It was noted that the sidewalk and street issues will always be there. Concerns not associated with the building structure such as staffing levels and security would have to be considered as well. The work at the Community Building could be a plus for the building. It could include making the stage safer and more accessible as well as redefining and improving the storage spaces. There are a number ways of addressing the issues raised.

ADJOURNMENT

Mayor Poulsen adjourned the meeting at 6:48 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.

Pete Poulsen - Mayor

Coni McMaster - Clerk/Treasurer