

**CITY OF KALAMA  
CITY COUNCIL MEETING  
NOVEMBER 21, 2007**

**1. OPENING**

Mayor Pete Poulsen opened the City Council meeting at 7:05 p.m.

A. Flag Salute

Mayor Poulsen led those present in the Pledge of Allegiance.

B. Roll Call

Councilmembers present were Adam Smee, Dominic Ciancibelli, Chuck Hutchinson, Don Purvis, and Bud Gish. City staff present were Clerk/Treasurer Coni McMaster and Police Chief Bruce Hall. City Attorney Paul Brachvogel was also present. Members of the public present are listed on the sign-in sheet.

**2. EXECUTIVE SESSION - None**

**3. CHANGES TO THE AGENDA - None**

**4. PRESENTATIONS & AWARDS**

**A. Plaque for the Flood Prevention Project**

Mayor Poulsen showed the Council the plaque that was provided by Gray & Osborne to be placed on the new facility at Toteff Park.

**5. PUBLIC HEARINGS**

**A. 2008 Budget & 2008 - 2013 Capital Facilities Plan Public Hearing**

Mayor Poulsen opened the public hearing on the 2008 Budget and 2008 - 2013 Capital Facilities Plan. Clerk/Treasurer Coni McMaster gave a brief overview of the budget which includes the property tax levy and the proposed rate increases. As was discussed at the earlier workshop, the budget has been balanced. One of the items that was not gotten to during the workshop, dealt with the current City facilities. There should be some funding added to cover costs for maintenance projects needed on the City Hall building. The current amount on the Capital Facilities Plan (CFP) is listed as \$40,000 under unfunded projects. It is unclear whether this is an adequate amount to cover the needed repairs and improvements which would include the air conditioning for the chambers and Library. The maintenance can be funded from the capital improvements funds.

The budget is 8.3 million dollars and includes the rate increases. The rate increases are necessary, but the Council is well aware of how much they hurt some citizens. The City will also be increasing the amount allowed for the low-income discount in order to help those hardest hit. All small cities are feeling the pain of inflation and mandated improvements. Kalama resident Jim Dickey commented that he understands the needs for the increases and appreciates the Council's efforts. There were no other comments on the budget. Mayor Poulsen closed the hearing at 7:38 p.m.

**6. PUBLIC COMMENTS/CONCERNS - None**

**7. UNFINISHED BUSINESS**

**A. Narcotic K-9 Proposal**

Police Chief Bruce Hall presented the Mayor and Council with a detailed outline of the needs and costs the City has or will have related to the City obtaining a Police "drug dog." The City has received a donation of \$5500 for a drug dog, which is the cost of the dog. Mayor Poulsen stated that he had several questions and concerns with the proposal. Mainly his concerns are with the total costs and that the dog will be housed with an officer that lives out of town. Will this require additional call out and overtime costs? If the dog was to be housed with a different officer, would the City then be required to provide that officer with a take-home car? Chief Hall explained that the dog will be on duty when the officer is. There will be some costs in overtime, the dog would not be called out without good reason and it would be closely monitored. The officer and dog work as a team, so they need to be together. The City will need to fix the one vehicle for the dog and provide some additional pay to cover the cost of caring for the dog. Mayor Poulsen asked how many other dogs are available in the County. Chief Hall replied only one through the County which is also only on duty four days a week and not usually available. Chief Hall explained that currently his department does not have the means to find the drugs that they know are coming through the community. Having a dog would be a basic tool to help them do their jobs better. The City could also work with other local jurisdictions. Any assets seized by the use of the dog would be available for the City to retain, as well as a portion from other jurisdictions if an interlocal agreement was put into place.

Chief Hall explained that he has contacted the company that provides the dogs and has one picked out. If the City can commit to it, one of the officers is ready to go to the training and the City can get the dog. The City will own the dog. If there are any problems with the dog, the agency will take it back and provide another. The dog can be used up at the school to promote anti-drug use and for public relations. There are some initial investment costs, but the benefits are great. The dog becomes a part of the department. It is not treated as a pet even when not on duty. A dog will usually be viable for 7 years. If during that time, the City doesn't feel it is worth the costs, the dog can be returned. The officer has to make a firm commitment to stay with the department during that period of time. Just having a dog can act as a deterrent for drug dealers and users. Chief Hall is proposing to use some grant funds and some of the criminal justice tax revenues to cover the costs. The Council will need to make a decision tonight for him to be able to hold the dog that has been selected. The Council had some concerns regarding the additional pay the officer would require and settling that issue through the contract. Chief Hall indicated that he had met with the officer and the Guild representative and believes that they have an agreement that will only need to be signed. Kalama resident Dan Ohall noted that he fully supports the idea. There were several comments that it would be a good investment. The training is an intensive three week session and the Chief will be able to cover some of the shifts the officer will miss.

Councilmember Dominic Ciancibelli made a motion the Council authorize the purchase of the K-9 Narcotics dog and put the program into place. Councilmember Adam Smee seconded, and the motion carried. It was noted that the dog would be microchipped for identification.

**B. Change Order for Landscaping on Fir Street**

Director of Public Works Carl McCrary submitted the change order which will allow for the final landscaping to be completed on Fir Street. Councilmember Chuck Hutchinson made a motion the City Council authorize the Mayor to sign the change order with Rotschy, Inc. not to exceed \$14,000 for landscaping along Fir Street. Councilmember Don Purvis seconded, and the motion carried.

**8. NEW BUSINESS**

**A. Offender Services Agreement for 2008 - Authorize the Mayor to sign**

Councilmember Bud Gish made a motion the City Council authorize the Mayor to sign the Offender Services Agreement for 2008. Councilmember Chuck Hutchinson seconded. It was noted that this is an annual agreement and there are no changes from 2007. The motion carried.

**B. Request for Additional Funds for Finance Department Equipment**

Clerk/Treasurer Coni McMaster explained that the second server will be necessary to update the City's financial software in 2008. One component will need to be installed in 2007 which requires the new server be purchased now. Councilmember Don Purvis made a motion the City Council authorize the Finance Department to purchase the new server at a cost not to exceed \$6000. Councilmember Bud Gish seconded, and the motion carried.

**9. ORDINANCES & RESOLUTIONS**

**A. Ordinance No. 1205 - An Ordinance of the City Council of the City of Kalama increasing charges for the base meter fees and metered consumption rates for sewer collections to meet the needs of providing services and the cost of improvements to the sewer system by amending Kalama Municipal Code Section 12.08.011.**

Ordinance No. 1205 was read by title. Councilmember Chuck Hutchinson made a motion the Council adopt Ordinance No. 1205 as read by the City Clerk. Councilmember Bud Gish seconded, and the motion carried.

**B. Ordinance No. 1206 - An Ordinance of the City Council of the City of Kalama increasing charges for the base meter fees to all customers and to meet the needs of providing services and the cost of improvements to the water system by repealing Kalama Municipal Code Section 12.12.010 and adding a new section 12.12.010.**

Ordinance No. 1206 was read by title. Councilmember Bud Gish made a motion the Council adopt Ordinance No. 1206 as read by the City Clerk. Councilmember Don Purvis seconded, and the motion carried.

**C. Ordinance No. 1207 - An Ordinance of the City of Kalama, Washington amending Kalama Municipal Code Chapter 12.18 Low Income Utility Rate Reduction.**

Ordinance No. 1207 was read by title. Councilmember Don Purvis made a motion the Council adopt Ordinance No. 1207 as read by the City Clerk. Councilmember Dominic Ciancibelli seconded, and the motion carried.

- D. Resolution No. 505** - A Resolution of the City of Kalama establishing the dollar amount of tax revenue for ad valorem taxes which will be necessary to meet the financial requirements of the 2008 Budget of the City of Kalama.

Resolution No. 505 was read by the City Clerk. Councilmember Bud Gish made a motion the City Council adopt Resolution No. 505 as read by the City Clerk. Councilmember Adam Smee seconded, and the motion carried.

- E. Resolution No. 506** - A Resolution of the City of Kalama establishing the amount of the property tax increase to meet the requirements of the 2008 Budget.

Resolution No. 506 was read by the City Clerk. Councilmember Dominic Ciancibelli made a motion the City Council adopt Resolution No. 506 as read by the City Clerk. Councilmember Don Purvis seconded. Kalama resident Jim Dickey asked how this resolution differs from Resolution No. 505. It was explained that Resolution No. 505 sets the amount of the levy and Resolution No. 506 sets out the actual difference in taxes from 2007 to 2008 and the percentage of increase. The motion carried.

- F. Resolution No. 507** - A Resolution of the City Council of the City of Kalama replacing Resolution No. 493 relating to fees and charges imposed by the City of Kalama and establishing the following fees and charges for the services set forth herein beginning January 1, 2008.

Resolution No. 507 was read by title. Councilmember Bud Gish made a motion the City Council adopt Resolution No. 505 as read by the City Clerk. Councilmember Chuck Hutchinson seconded, and the motion carried.

## **10. CORRESPONDENCE**

- A.** AWC - Newly Elected Officials Training Information - Clerk/Treasurer Coni McMaster asked the Council to let her know if any wanted to attend the training.

## **11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS**

- A.** Mayor Pete Poulsen had no report.
- B.** Councilmember Adam Smee had no report.
- C.** Councilmember Dominic Ciancibelli had no report.
- D.** Councilmember Chuck Hutchinson had no report.
- E.** Councilmember Donald Purvis had no report.
- F.** Councilmember Bud Gish had no report.

## **12. DEPARTMENT REPORTS**

**A.** Director of Public Works Carl McCrary was absent.

**B.** Police Chief Bruce Hall reported that work on the City's Facilities Plan continues. One of the issues is maintenance of the existing buildings if we are to remain in them for the future. He requested that a workshop be held on December 19, 2007 at 6 p.m. and Mr. Barrantine be asked to attend.

**C.** Clerk/Treasurer Coni McMaster reported that the Planning Commission was informed of the Council's intent to reduce the Commission's membership from seven to five. They would like to request the Council fill the current vacancy and give them a year to show that the 2007 year was an unusual year. Mayor Poulsen and several Council members felt that the reduction in membership is necessary, but they agreed to wait for a formal request from the Commission before proceeding.

**D.** City Attorney Paul Brachvogel had no report, but wished the Council "Happy Thanksgiving."

## **13. CONSENT AGENDA**

*Councilmember Chuck Hutchinson made a motion the City Council approve the Consent Agenda including the minutes of the November 7, 2007 City Council Budget Workshop and City Council meetings. Councilmember Don Purvis seconded, and the motion carried.*

## **14. EXECUTIVE SESSION - Real Estate & Litigation Issues**

Mayor Poulsen called an executive session at 8:43 p.m. to discuss real estate and potential litigation issues. He stated the meeting will take about 20 minutes and the Council will return only to adjourn.

## **15. ADJOURNMENT**

Mayor Poulsen adjourned the meeting at 9:03 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.

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**Pete Poulsen - Mayor**

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**Coni McMaster - Clerk/Treasurer**

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