

**CITY OF KALAMA  
CITY COUNCIL MEETING  
OCTOBER 17, 2007**

**1. OPENING**

Mayor Pro Tem Don Purvis opened the City Council meeting at 7:00 p.m.

A. Flag Salute

Mayor Pro Tem Purvis led those present in the Pledge of Allegiance.

B. Roll Call

Councilmembers present were Adam Smee, Dominic Ciancibelli, Chuck Hutchinson, Don Purvis presiding as Mayor Pro Tem, and Bud Gish. Mayor Pete Poulsen was absent. City staff present were Director of Public Works Carl McCrary and Clerk/Treasurer Coni McMaster. Members of the public present are listed on the sign-in sheet.

**2. EXECUTIVE SESSION - None**

**3. CHANGES TO THE AGENDA - None**

**4. PRESENTATIONS & AWARDS - None**

**5. PUBLIC HEARINGS - None**

**6. PUBLIC COMMENTS/CONCERNS - None**

**7. UNFINISHED BUSINESS**

**A. Final Plat Approval for Stone Forest Subdivision Phase 1 - Recommendations from PW/Plan Comm.**

Mayor Pro Tem Purvis asked if the applicant wished to address the Council. Mr. James Schlatter the developer of Stone Forest, stated he is available if the Council has any questions. Several of the Councilmember noted the voting record of the Planning Commission which indicated that three of the seven members were absent at the meeting. They noted that seems to be a pattern and should be addressed by the Mayor. There was a quorum present, and the Planning Commission is recommending approval of the plat. Councilmember Bud Gish made a motion the City Council approve the final plat of Stone Forest and authorize the Mayor to sign it.

Councilmember Dominic Ciancibelli seconded, and the motion carried. There were several appreciative comments from the Council on the nice job Mr. Schlatter has done on the project.

**B. Authorize the Mayor to sign the Loan & Grant Amendments with Dept of Ecology-Extension to December 31, 2007.**

Clerk/Treasurer Coni McMaster explained that due to the issue of the street paving and striping, the City has not been able to finalize the Downtown Sewer Line Project. The Loan/Grant agreements with the Department of Ecology were to be closed by September 30,

2007. This is an amendment to the agreements extending them to December 31, 2007. As a part of this extension, the City will also not be required to make the first payment on the loan until December of 2008.

Councilmember Chuck Hutchinson made a motion the City Council extend the date and authorize the Mayor to sign the amendment. Councilmember Adam Smeed seconded, and the motion carried. Councilmember Bud Gish asked if the extension to December 31, 2007 would be sufficient. At the time of the discussion with DOE took place it was believed to be sufficient. The City may be able to request another extension if necessary.

### **C. Downtown Street Parking Stripes**

Councilmember Bud Gish asked for a report on the progress of getting the downtown parking stripes redone. He had thought there was to be a seal coat applied, but it looks like it was blacktopped. It looks terrible. This was not what was discussed by the Council as a solution to the problem. Director of Public Works Carl McCrary stated that he was not pleased with the work that was done. It may not have been hot enough for the seal to set the way it is suppose to. Several other Councilmembers noted their displeasure with the patching that was done. The coating peels up when driven on and leaves a mess. The seal coating that was discussed was not a perfect solution, but it would have been better than what was done. It was noted that Mayor Poulsen had also expressed his displeasure prior to leaving town. Councilmember Gish noted that he would not approve the job as it was done. The City's brand new street, now looks 10 years old. Mr. James Schlatter noted that it may be a thicker seal coat and not blacktop, but it may not have bonded well to the existing street. The Council was in consensus that what was done would not be satisfactory to approve the project.

## **8. NEW BUSINESS**

### **A. 2008 Budget for the City Council - Set a Public Hearing on 2008 Revenues - 11/07/07**

Councilmember Dominic Ciancibelli made a motion to set the Public Hearing for November 7, 2007 at 7 pm. Councilmember Chuck Hutchinson seconded, and the motion carried. Councilmember Bud Gish requested additional information on the proposed 2008 budget, stating that he feels the Council has not had a chance to review it. He suggested a workshop be held. The Council set a workshop for before the next Council meeting at 6 pm on November 7, 2007.

### **B. Set a Workshop Meeting to discuss Water/Sewer Rate increases - 10/??/07**

The Council set a workshop for Tuesday, October 30, 2007 at 6:00 pm.

### **C. Reschedule 2<sup>nd</sup> Meeting in November from 11/21 to 11/14 or 11/28 due to Thanksgiving Holiday**

The Council indicated they would all be present and chose to not reschedule the meeting. The meeting will be held as regularly scheduled.

9. ORDINANCES & RESOLUTIONS

A. **Ordinance No.1203** - An ordinance of the City of Kalama, Washington amending the 2007 budget to include unanticipated revenues and expenditures for the Kalama Community Building and increasing the total 2007 budget in the amount of \$ 8500.00.

Ordinance No.1203 was read by title. Councilmember Chuck Hutchinson made a motion the City Council adopt Ordinance No 1203 amending the 2007 Budget. Councilmember Gish seconded. It was noted that improvements made at the Comunity Building are being funded by the Capital Improvement Fund, but the labor costs have been directly expended from the operating fund. The motion carried.

10. CORRESPONDENCE

A. Letter from Cowlitz Co Tourism Bureau - Awesome Brochure Costs 2008 - \$1200

It was noted that the City did not fund this in 2007. The Council requested that all requests for funding be provided to them for the budget workshop.

B. Public Notice of Hearings on the Bradford Landing LNG Project

It was noted that this is the natural gas line project near Clatskanie, Oregon.

11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS

A. Mayor Pete Poulsen was absent.

B. Councilmember Adam Smee had no report.

C. Councilmember Dominic Ciancibelli had no report.

D. CouncilmemberChuck Hutchinson reported that Chief Hall is at a training seminar, but he is preparing the information for the Council on the costs involved in the City getting a drug dog. The City has received an anonymous donation to purchase the dog. The Council needs to review the overall costs in order to decide whether this is something they wish to invest in.

E. Councilmember Donald Purvis had no report.

F. Councilmember Bud Gish had no report.

12. DEPARTMENT REPORTS

A. Director of Public Works Carl McCrary presented a written report. He noted that

sewer line replacement off of N. Second Street was completed with the help of the Jail crew.

Councilmember Chuck Hutchinson informed the Council that the Kalama Lions Club will be working on a plaque to be placed at Toteff Park honoring all the past presidents of the Lions Club. This may have been previously approved by the Council, but if not, the Club may be making a presentation to the Council in the near future. They hope to complete the project this winter.

B. Police Chief Bruce Hall was absent.

C. Clerk/Treasurer Coni McMaster presented the September and third quarter Treasurer Reports. She also informed the Council of the upcoming "Newly Elected Officials" training from AWC that will be held in January 2008 in Tacoma. She asked them to let her know if any of them would like to attend.

Councilmember Chuck Hutchinson reported on his attendance at the AWC Regional Meeting along with the Mayor and Councilmember Purvis. It was very informative with the primary discussion focused on the economic concerns of small cities. Many small cities are finding that they are losing their commercial base. He recommended that other Councilmembers also attend future meetings.

D. City Attorney Paul Brachvogel was absent.

**13. CONSENT AGENDA -**

*Councilmember Bud Gish made a motion the City Council approve the Consent Agenda including the minutes of the October 3, 2007 City Council meeting. Councilmember Chuck Hutchinson seconded, and the motion carried.*

14. EXECUTIVE SESSION - None

15. ADJOURNMENT

Mayor Pro Tem Don Purvis adjourned the meeting at 7:52 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.

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**Don Purvis - Mayor Pro Tem**

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**Coni McMaster - Clerk/Treasurer**