

**CITY OF KALAMA  
CITY COUNCIL MEETING  
OCTOBER 3, 2007**

**1. OPENING**

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m.

A. Flag Salute

Mayor Poulsen led those present in the Pledge of Allegiance.

B. Roll Call

Councilmembers present were Adam Smee, Dominic Ciancibelli, Chuck Hutchinson, Don Purvis, and Bud Gish. City staff present were Director of Public Works Carl McCrary, Clerk/Treasurer Coni McMaster, and Police Chief Bruce Hall. City Attorney Paul Brachvogel was absent. Members of the public present are listed on the sign-in sheet.

**2. EXECUTIVE SESSION - Canceled**

**3. CHANGES TO THE AGENDA - None**

**4. PRESENTATIONS & AWARDS**

A. Presentation to Kalama Telephone Company

Mayor Poulsen asked Director of Public Works Carl McCrary to present a plaque to representatives, Sam Clark and Bob Smith, of Kalama Telephone Company for all the help they provide to the City. Mr. McCrary stated that when he came to work for Kalama twenty-one years ago, one of the first things he worked on with the phone company were the alarms on the reservoirs. Over the years they have joined with and helped the City in many ways from changing out street lights to putting in waterlines. The City greatly appreciates their cooperation and willingness to work together for the good of the community. Mr. Clark thanked the City for the recognition.

**5. PUBLIC HEARINGS - None**

**6. PUBLIC COMMENTS/CONCERNS - None**

**7. UNFINISHED BUSINESS - None**

**8. NEW BUSINESS**

A. **Hopper Dennis Jellison - Contract supplement request on the Fir Street Project**

Mr. Greg Jellison addressed the Council, thanking them for selecting HDJ for this project. It has been a challenging project due to the steep slope. They were lucky with the selection of the contractor, Rotschy, Inc who did a great job. There were a minimal amount of change orders on the project and it came in under the

original bid amount. This has left some funding available for additional landscaping. Mr. Jellison stated he is glad the project turned out well. During the construction of the project there were some additional engineering costs incurred by HDJ. These costs are over and above the contract costs for the engineering, so they are requesting the City consider increasing the engineering costs to cover some or all of the costs. They did write off design costs that went over during that phase. Mr. Jellison stated that he trusts the City will do what is right and no matter what he is glad it was a positive project. The additional engineering was necessary to insure the project was done right and done well. He thanked the Mayor and Council for their consideration. Mayor Poulsen informed Mr. Jellison that the City would not be granting the request for additional funding. If Mr. Jellison would like additional information, he can contact Director of Public Works Carl McCrary tomorrow.

**B. Draft of the Capital Facilities Plan 2008 - 2013**

Clerk/Treasurer Coni McMaster explained that this is a first draft of the plan for the Council to review for the upcoming budget preparation. The items listed as funded for 2008 are being included in the budget for 2008. Any decisions made regarding improvements to the buildings could make changes to the draft plan. Director of Public Works Carl McCrary noted that the County is planning some work on Todd Road which will require some work by the City on the waterlines, so this may be added to the water plan as well.

Mayor Poulsen took this opportunity to inform the Council that the budget for 2008 will be a tight one, and the City may need to put a hold on spending. This is in part due to the drop in development over the last year. The prior two years have been very good, but this year has seen a large drop in new home building.

**C. Interlocal Agreement - Use of Cowlitz County Sheriffs Firearms Range for Training**

Police Chief Bruce Hall explained that this agreement will allow the City to do more training of its officers; in fact they have scheduled a training for the end of the month. Councilmember Chuck Hutchinson made a motion the City Council authorize the Mayor to enter into the interlocal agreement with the Cowlitz County Sheriff for the use of the firearms range. Councilmember Don Purvis seconded, and the motion carried.

9. ORDINANCES & RESOLUTIONS - None

10. CORRESPONDENCE - None

11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS

A. Mayor Pete Poulsen reported that he had attended the Festival of the West

event on Saturday, and it was a lot of fun in spite of the less than perfect weather.

B. Councilmember Adam Smee reported that members of the KCAP committee had met regarding the downtown streetscape project to discuss the landscaping for the bulbouts at First and Fir Streets. They have some funding available from the Fir Street project and may be able to use it toward lighting or the landscaping. They are waiting to hear back from the engineer.

C. Councilmember Dominic Ciancibelli had no report.

D. Councilmember Chuck Hutchinson reported he was reviewing a preliminary draft from the Chief of a proposal for the drug dog. Chief Hall explained that he is working on the proposal in hopes of addressing all the issues for managing and obtaining a dog for the City. This will be presented to the Council when complete and will include a complete written policy. Councilmember Hutchinson added that the event downtown was very good for the community.

E. Councilmember Donald Purvis reported that the Park Committee has the playground equipment ordered for Horizon Park. The Parks and Recreation classes are continuing as well. The Health Board had met after a summer hiatus. They will be attending a Portland event on how to deal with disasters. Mr. Purvis encouraged the Chief to be sure that he and his staff all get their flu shots which are available to all first responders through the Health Department.

Mr. Purvis stated that the Chamber of Commerce feels the Festival of the West event was successful for a first year event, and they did get a lot of business participation. He noted that one problem was no signage at the Community Building. He also thanked the Daily News for their coverage of the event.

F. Councilmember Bud Gish reported the Public Works Committee had met and discussed many issues, including the First Street striping, the Downtown Streetscape Project, the Fir Street engineering costs, the TIB project, the Stone Forest development, and the bolt failure on Horizon Drive. The First Street striping may be done this weekend, depending on the weather. The TIB overlay project is also dependent on the weather.

## **12. DEPARTMENT REPORTS**

A. Director of Public Works Carl McCrary presented a written report. He added that he will be utilizing the Cowlitz County corrections crew to fix a sewer line problem that is somewhat difficult to access. The City crew is almost done with the Cloverdale waterline replacement. Councilmember Don Purvis asked Carl to report on the "dike system" testing that was done. Mr. McCrary explained that these are water bladders that are the equivalent of 300 sand bags. The whole system can be put in place in about an hour to an hour and a half. So now the City has all the flood prevention measures in place

Councilmember Chuck Hutchinson asked about the carpet runner in the front meeting room at the Community Building. People are having problems tripping on it as well as problems getting equipment into the building over it. It was suggested that in order to protect

and extend the life of the floor that a wider runner with much heavier matting be put into place. This should be less hazardous.

B. Police Chief Bruce Hall reported that work is continuing on the City's Master Facility Plan. The Library Board did meet and discuss their options. They will be making a recommendation to the Council after the next Board meeting, but Board member Ben Purvis indicated that there was a consensus that it could be a positive move to relocate the library to the Community Building for more space. Chief Hall informed the Council that he would be approaching the Parks Committee regarding a skateboard park. Recently there have been several issues with skateboarders regarding where they can safely ride. He hopes to present some ideas and open the discussion again. Chief Hall added that he enjoyed the western festival, although he spent most the day arresting people. As a fund raiser people could pay to have others arrested and he spent the afternoon serving those "warrants." He then presented the "wanted posters" that were posted for each of the Councilmember to them as a souvenir.

C. Clerk/Treasurer Coni McMaster noted she has been working on the 2008 budget. She reminded Mayor Poulsen and Councilmembers Hutchinson and Purvis of the upcoming regional forum being held in Woodland next Tuesday. They have all been registered to attend.

D. City Attorney Paul Brachvogel was absent.

**13. CONSENT AGENDA -**

*Councilmember Dominic Ciancibelli made a motion the City Council approve the Consent Agenda including approval of claims vouchers totaling \$ 297,018.52 and payroll vouchers totaling \$113,113.77 for September, 2007, minutes of the September 19, 2007 City Council Workshop, and minutes of the September 19, 2007 City Council Meeting. Councilmember Chuck Hutchinson seconded, and the motion carried.*

14. EXECUTIVE SESSION - None

15. ADJOURNMENT

Mayor Poulsen adjourned the meeting at 7:50 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.

---

**Pete Poulsen - Mayor**

---

**Coni McMaster - Clerk/Treasurer**