

**CITY OF KALAMA
CITY COUNCIL MEETING
SEPTEMBER 19, 2007**

1. OPENING

Mayor Pete Poulsen opened the City Council meeting at 7:04 p.m.

A. Flag Salute

Mayor Poulsen led those present in the Pledge of Allegiance.

B. Roll Call

Councilmembers present were Adam Smee, Dominic Ciancibelli, and Bud Gish. Councilmembers Chuck Hutchinson and Don Purvis were absent. City staff present were Director of Public Works Carl McCrary, Clerk/Treasurer Coni McMaster, and Police Chief Bruce Hall. City Attorney Paul Brachvogel was also present. Members of the public present are listed on the sign-in sheet.

2. EXECUTIVE SESSION - None

3. CHANGES TO THE AGENDA - None

4. PRESENTATIONS & AWARDS

A. State of the City - Gray & Osborne

Mr. Mike Johnson and Mr. Tom Zerkel of Gray and Osborne Engineering, Inc. gave a state of the City's infrastructure presentation addressing issues relating to water, sewer, stormwater and streets.

Water - The City of Kalama has an unusual water system in that it is very large and spread over an extended area. It includes the old Cloverdale system and other old facilities. These older facilities will be needing upgrading in the near future. The City is required by the State to update their Water System Plan every 6 years. The City's plan was adopted in 2002 so next year they will need to budget to update the plan. It will cover the demands on the system over the next 10 to 20 years. They are also looking at the other facilities and recommend the City consider funding for the lower Green Mtn. Reservoir and upper Gore Road Reservoir and pump stations for repair and replacement. The water plant is functioning well, but in 5 to 15 years depending on growth, the third filter will need to be put in place. This will cost about \$300,000 to \$400,000. The City may want to consider putting a portion of the connection fees aside to cover this future expense. The State will be implementing new regulations which the City will have to comply with that will create additional operational costs. They will require that the City be able to account for water produced and reduce lost water and certain water testing for ecoli and other bacterias.

Sewer - The City has just completed the new wastewater treatment plant and downtown sewer line replacement, which only leaves sections of the system north of Elm Street and east of North First Street that need improvement based on age. Repairing or replacing some of the problem lines will address the inflow and infiltration (I&I) issues to reduce the impacts on the

plant as Kalama grows. The lift stations at Kingwood and Old 99 will need to be upgraded to meet future needs. There has been discussions of expanding the sewer system out to Todd Road, which could be done by developers, or by the City to help encourage development. The City could consider an LID as a way to fund the expansion. The City does have some funds in reserve for I&I needs, but has not been adding to it in recent years due to the impacts from the construction of the sewer plant and new lines.

Streets/Transportation - The main focus for the next year will be the downtown revitalization project. Based upon the opportunities for funding from outside sources there are several projects the City can consider including expanding the sidewalk along Military Drive, reconstructing some of the older streets, and performing maintenance on several others. It may be possible to connect some of the I&I improvements and the street replacement projects for matching funds.

Stormwater - With all the development Kalama is experiencing stormwater issues are becoming more urgent. The new developments are meeting the requirements for addressing stormwater, but the City has no dedicated funding for maintaining the new facilities. The City may want to consider creating a stormwater utility fee either through a connection charge or a utility fee. As a connection charge only new residents would be paying the fees, and the fees could be subject to the ups and downs of the economy. A utility fee would be paid monthly by all citizens and provide a consistent flow of revenues. Gray and Osborne can provide a template for how to implement a stormwater utility fee if this is something the Council wants to pursue. Currently funding for stormwater has no dedicated funding and comes from the general fund revenues which are spread thin. It would be a tool to help to manage city infrastructure.

Mayor Poulsen and the Council thanked Mr. Johnson and Mr. Zerkel for the presentation. Mayor Poulsen did ask that additional information on the stormwater utility be provided for further review.

B. Tour of Pump Station - This will be done at the conclusion of the meeting.

5. PUBLIC HEARINGS - None

6. PUBLIC COMMENTS/CONCERNS - None

7. UNFINISHED BUSINESS

A. Appointment to the Kalama Parks and Recreation Committee - Steve Wright & Deston Denniston applicants.

Mayor Poulsen stated that he is recommending Deston Denniston for the appointment to the Parks and Recreation Committee based upon the application submitted. Both candidates would be good. Councilmember Dominic Ciancibelli made a motion to appoint Mr. Denniston to the Parks and Recreation Advisory Committee. Councilmember Bud Gish seconded, and the motion carried.

8. NEW BUSINESS - None

9. ORDINANCES & RESOLUTIONS - None

10. CORRESPONDENCE

- A. Notice of Liquor License Renewals November - Columbia Inn
- B. Notice of Liquor License Renewals December - Poker Petes & Lucky Dragon

11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS

- A. Mayor Pete Poulsen had no report
- B. Councilmember Adam Smee had no report.
- C. Councilmember Dominic Ciancibelli had no report.
- D. Councilmember Chuck Hutchinson was absent.
- E. Councilmember Donald Purvis was absent.
- F. Councilmember Bud Gish had no report.

12. DEPARTMENT REPORTS

- A. Director of Public Works Carl McCrary presented a written report.
- B. Police Chief Bruce Hall reported that the Cowlitz County SWAT team is holding a training session up at the school, and the police department is participating. It is an evacuation training. Chief Hall also reported that the Guild has indicated they are close to responding to the City's proposal on the open contract.
- C. Clerk/Treasurer Coni McMaster informed the Council that an anonymous donor had given the City \$5,500 for the purchase of a drug dog, so the money has been put aside for that purpose once the Council moves forward. Ms. McMaster reported that work on the 2008 budget, a water/sewer rate study, and the archive project is on going. The City's park and recreation classes are still operating. The City has applied for a grant to help fund the zoning code update that the Planning Commission will be undertaking soon. Ms. McMaster added that she will be attending another management class in November under a scholarship. The City's Goodwill Club sponsored garage sale was very successful raising over \$1300.

Ms. McMaster noted the letter from Director of Public Works Carl McCrary regarding the Cloverdale project which has gone over the budgeted amount and therefore is not in compliance with the bidding regulations. She discussed this with the auditor's office, and while it is not something good, provided the City can explain

and show how this happened, there should not be any serious issues.

D. City Attorney Paul Brachvogel had no report.

13. CONSENT AGENDA -

Councilmember Bud Gish made a motion the City Council approve the Consent Agenda including the minutes of the September 5, 2007 City Council meeting. Councilmember Adam Smee seconded, and the motion carried.

Mr. Jim Dickey, Kalama resident asked about the downtown street striping. Engineer Mike Johnson reported that the contractor would like to come in and do the whole sealing project at one time. He is finding it difficult to get a contractor in to just do a "test patch." There was much discussion about what would happen if the sealing didn't work to the City's satisfaction. City Attorney Paul Brachvogel suggested an agreement could be written. It was also noted that the contract holds the contractor responsible to restore the street striping as it was. During the discussion it was strongly suggested that the sealing go through all driveway areas and the intersections as well so there would be continuity in the patch. It was the consensus of the Council to let the contractor do the work with the understanding that the City will still want to be happy with the final look of the street upon completion before approving the project.

14. EXECUTIVE SESSION - None

15. ADJOURNMENT

Mayor Poulsen adjourned the meeting at 7:55 p.m. inviting all to take a tour of the Pump Station with Director of Public Works Carl McCrary. These minutes are not verbatim. A copy of the tape can be made available for listening.

Pete Poulsen - Mayor

Coni McMaster - Clerk/Treasurer