

**CITY OF KALAMA  
CITY COUNCIL MEETING  
AUGUST 1, 2007**

**1. OPENING**

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m.

A. Flag Salute

Mayor Poulsen led those present in the Pledge of Allegiance.

B. Roll Call

Councilmembers present were Adam Smee, Dominic Ciancibelli, Don Purvis, and Bud Gish. Councilmember Chuck Hutchinson was absent. City staff present were Director of Public Works Carl McCrary, Clerk/Treasurer Coni McMaster, and Police Chief Bruce Hall. City Attorney Paul Brachvogel was also present. Members of the public present are listed on the sign-in sheet.

**2. EXECUTIVE SESSION - None**

**3. CHANGES TO THE AGENDA**

Item 7A - DT Flood Prevention Project/WW Collection System - Change Order No. 5 had been added to the agenda.

**4. PRESENTATIONS & AWARDS**

**A. 2007 Awesome Brochure Presentation - Cancelled**

**B. Kalama Parks and Recreation Committee - Horizon Park Plaque**

Kalama Parks and Recreation Committee Secretary Melissa Hopkins presented the City with a plaque for Horizon Park showing the names of the children that participated in the initial designing of the park on Horizon Drive. This will be mounted on the wall at the park.

**5. PUBLIC HEARINGS - None**

**6. PUBLIC COMMENTS/CONCERNS**

**A. Festival of the West**

Chamber of Commerce Board Member Shanara Schmidt invited all the Councilmembers to attend the upcoming Festival of the West on September 29 and 30, 2007. There will be a street fair, prizes for costumes, best decorated window, western re-enactors and a best dessert contest. This is being promoted prior to the event with "Wild West Wednesdays" throughout the downtown businesses. The Chamber hopes the Council will attend and participate.

**7. UNFINISHED BUSINESS**

A. Authorize Mayor to Sign the Grant Agreement with Cowlitz County.

This is the grant recently approved by the Cowlitz County Commissioners that will help the City to complete the Downtown Streetscape project. Councilmember Don Purvis made a motion the City Council authorize the Mayor to sign the agreement with Cowlitz County granting the City \$300,000.00 to be used on the Downtown Streetscape Project. Councilmember Adam Smeed seconded, and the motion carried.

B. DT Flood Prevention Project/WW Collection System - Change Order No. 5

Director of Public Works Carl McCrary explained to the Council that the Flood Control Project had exceeded the materials cost by \$11,000, but the Wastewater Collection system project had come in under on the material costs by over a hundred thousand dollars. This change order decreases the amount on the contract by \$83,754.56. Mr. McCrary noted that while the project had taken longer than anticipated, it has been in the planning stages since the flood of February 1996. Now that's it in place, the downtown should not flood in the future. This comes with great thanks to the Cowlitz County Commissioners for approving additional funding when the bids came in way over budget. The elected officials of the City also deserve a vote of thanks for making the hard decisions such as raising the rates in order to get the sewer lines improved. Now those lines should be sufficient for expansion for the next 25 years. Mr. McCrary voiced his appreciation for the support the Council offers to him as an employee but also to the whole community. Mr. Dan O'Hall, a Taylor Road resident, added that Carl McCrary also deserves the public's thanks for getting these projects funded and completed.

Councilmember Dominic Ciancibelli made a motion that the City write a letter of appreciation to the County Commissioners. Councilmember Don Purvis seconded, and the motion carried. Staff will draft the letter for Council signatures.

Councilmember Bud Gish made a motion the City Council authorize the Mayor to sign Change Order No. 5. Councilmember Dominic Ciancibelli seconded, and the motion carried.

8. NEW BUSINESS

A. Parks Committee - Playground Equipment at Horizon Park

Parks and Recreation Committee members Shirley Johnson and Shirley Lowman presented information to the City Council on the equipment they are wanting to place at Horizon Park. They realize that they will not be able to afford all the equipment they originally proposed, but would like to place 3 pieces at a total cost of \$10,000.

This would include the surfacing and the cost of city labor for installation. They have received a \$2500 grant from the County which they will apply towards the equipment. The current budget is at \$18,000 and so far they have expended \$6000. Mayor Poulsen expressed his concerns with the equipment as it spins and moves which could create some liability issues. He had recently attended a class on Park Equipment safety, so had some knowledge on what is required for surfaces and safety of such equipment. He would like to talk with the equipment supplier to discuss his safety concerns.

Councilmember Bud Gish made a motion to approve the purchase of playground equipment for Horizon Park for the amount not to exceed \$10,000. Councilmember Don Purvis seconded, and the motion carried.

Ms. Shirley Lowman, a Chamber Board member also noted the upcoming Untouchables Car Show on August 19, the All City Garage Sale from August 17 through August 19, and the Garden Tour sponsored by Amalaks on August 11, 2007.

B. Zoning Text Amendment - Planning Commission  
Recommendations

Clerk/Treasurer Coni McMaster explained that this is a request from the Port of Kalama to redefine an area within the Industrial zone to allow for activities such as restaurants, brew pubs, and cultural centers. The area being discussed for change includes the portion of the park within the City limits, the City's Wastewater Plant, the Port Office and the marina area. The area is currently defined as quasi-public within the industrial zone, but the code doesn't identify appropriate uses for the area. Mr. Mark Wilson, Port Planner, indicated that the current industrial zoning is very outdated and limited on uses. This is a text amendment and not a zoning change. This will be like an overlay within the industrial zone. When asked about the micro breweries being included, Mr. Wilson responded that these are limited in scale. They would only brew for on site consumption and direct retail and not a large volume.

The issues surrounding effects on the wastewater plant would be addressed under the application process including SEPA and other regularatory requirements. Councilmember Don Purvis asked if the Port builds a cultural or interpretative center, would it affect the Kalama Library's ability to get grant funding for a future museum?

Mr. Wilson replied that grants are determined by the content and what the Port does should not limit the library's ability to get grant funding.

C. Set Workshop for Downtown Streetscape with KCAP-Public  
- 6pm 8/15/2007

Mayor Poulsen and the Council set a workshop for August 15,2007 at 6 pm to discuss the draft plan for the Downtown Streetscape project. Members of the downtown business community and the KCAP committee will be invited to attend.

9. ORDINANCES & RESOLUTIONS

A. **Ordinance No. 1199** - An Ordinance of the City of Kalama, Washington amending the 2007 budget to include unanticipated revenues and expenditures decreasing the estimated ending fund balance in the Water System Improvement Fund No 408.

The Ordinance was read by title. Councilmember Bud Gish made a motion the City Council adopt Ordinance No1199 as read by the City Clerk. Councilmember Dominic Ciancibelli seconded, and the motion carried.

B. **Ordinance No. 1200** - An Ordinance of the City of Kalama, Washington amending Chapter 17.28 of the Kalama Municipal Code by adding new sections and amending existing sections to permit commercial and cultural uses within a geographically defined area of the Industrial Use District as more specifically set forth herein<sup>11</sup>

The Ordinance was read by title. Councilmember Adam Smee made a motion the City Council adopt Ordinance No 1200 as read by the City Clerk. Councilmember Dominic Ciancibelli seconded, and the motion carried.

## 10. CORRESPONDENCE - None

## 11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS

A. Mayor Pete Poulsen reported that the City received a clean audit report from the State. He added that the staff does a superior job, and a lot of money has been spent in recent years on these major projects. The Finance staff of four handles this as well as the daily tasks. The City has a great record, and the Auditor only had good comments about the staff. It was an extensive audit which included areas of public works and the police department as well.

Mayor Poulsen added that Carl and the City crew are to be commended for the work on Fir Street. All the projects are bringing Kalama into the 21st Century and allowing it to grow. He is very proud to be a part of it. He appreciates what the staff does and how it makes his job look good.

B. Councilmember Adam Smee had no report.

C. Councilmember Dominic Ciancibelli had no report.

D. Councilmember Chuck Hutchinson was absent.

E. Councilmember Donald Purvis reported that the Health Board is on hiatus. He acknowledged the presence of members of the Friends of the Library group and asked if they could report on their activities. Ms. Rita Purvis informed the Council that she feels it is a privilege to work with the FOLK group. They have many fundraising activities in the works to help provide funding for the Library and new books as well as encourage reading. They have an upcoming Ladies Tea in Septemeber, a coffee stop fund raiser in August, and the Sweetheart Dance in February.

Chamber Board member Shanara Schmidt noted the new tourist information center that has been installed at the Hendrickson Building. This was built by Dan Ohall and the space was donated by Mik Hendrickson. Mr. Ohall explained that it is hoped the area will include some historic items and more information about the community in the future. There is also the possiblity of putting a banner on the building.

F. Councilmember Bud Gish had no report.

## 12. DEPARTMENT REPORTS

A. Director of Public Works Carl McCrary submitted a written report. He also

informed the Council that the re-striping downtown will be done in the near future and the bad DE the City had received from the supplier has been disposed of. The supplier replaced the DE at no cost to the City.

B. Police Chief Bruce Hall reported that his department has been working to clean and organize the evidence room since it was audited over a year ago. It is the size of a phone booth and is very compact. Chief Hall added that he attended the Joint Entities meeting last night and was updated on the activities of the Port of Kalama, School District and the Fire District. Ms. Shanara Schmidt asked the Chief about the recent article on parking tickets and when this would start. Chief Hall answered that there has always been parking regulations, but they were mostly acted on when a complaint was received. The Department will be doing a little more as time will allow to address concerns that have been raised.

C. Clerk/Treasurer Coni McMaster informed the Council that she had received a call from the State Treasurer's office letting the City know that they will no longer be eligible for the high crime grant funding they have received. This is due to a decrease in the City's crime rate from 78% to 50.2% based on per 1000 of population. While the funding will be missed, having the crime rate go down is great. Ms. McMaster then asked the Council for some input regarding a request for funding she received from the Chamber regarding the rack card advertising. From the information she received it appeared the City would be funding the entire cost of the project for the \$1000 that was budgeted from tourism funds. Her understanding was that this was a joint project. Mark Wilson a Chamber Board member explained that the Port is picking up the cost for the printing of a new batch of rack cards. With that information, the Council agreed to paid the \$1000 to the Chamber.

D. City Attorney Paul Brachvogel had no report.

**13. CONSENT AGENDA -**

*Councilmember Bud Gish made a motion the City Council approve the Consent Agenda including the Claims vouchers totaling \$264,750.60 for July 2007, the Payroll vouchers totaling \$120,663.60 for July 2007, and the minutes of the July 18, 2007 City Council meeting. Councilmember Adam Smee seconded, and the motion carried.*

14. EXECUTIVE SESSION - None

15. ADJOURNMENT

Mayor Poulsen adjourned the meeting at 8:03 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.

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**Pete Poulsen - Mayor**

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**Coni McMaster - Clerk/Treasurer**