

**CITY OF KALAMA  
CITY COUNCIL MEETING  
MAY 21, 2014**

**1. OPENING**

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance.

Councilmembers present were Dominic Ciancibelli, Don Purvis, and Mary Putka. Councilmembers Mike Truesdell and Mike Dennis Langham were absent. City staff present were City Administrator Adam Smee, Superintendent of Public Works Kelly Rasmussen, Clerk/Treasurer Coni McMaster, and Police Officer Cody Traub. Police Chief Randy Gibson was absent. City Attorney Paul Brachvogel was also in attendance. Members of the public present are listed on the sign-in sheet.

**2. EXECUTIVE SESSION - None**

**3. CHANGES TO THE AGENDA - None**

**4. PRESENTATIONS & AWARDS - None**

**5. PUBLIC HEARINGS**

**A. Kalama's 6-Year Transportation Improvement Plan 2015-2020**

Superintendent of Public Works Kelly Rasmussen and City Administrator Adam Smee presented the proposed street improvements for the next six year period. The purpose of the six-year Transportation Improvement Plan (TIP) is to be used when applying for the various state and federal grants. It is updated annually by July 1<sup>st</sup> of each year. The plan includes several projects that will be completed with City funds including a guardrail on Taylor Road and overlays of Ivy and Third streets. The plan is divided by years, with each listing proposed projects in priority order as much as possible. The Second Street project has been revised to an overlay for 2015 as the full rehab would be so costly for just one block of improvements that it would never qualify for grant funding. The plan is used as a guiding document for improvements to streets especially the major arterials which are qualified for grant funding.

**6. PUBLIC COMMENTS/CONCERNS - None**

**7. UNFINISHED BUSINESS**

**A. New Website – Brief Presentation**

Clerk/Treasurer Coni McMaster provided the Council a visual presentation of the new website that will be launched the first week of June. The new site will be user friendly and much more up-to-date than the old site. It has great visual appeal and will be scalable to the different devices people are using such as tablets and cell phones. The site includes pages for the different community organizations that they will be able to keep up to date if they choose or can be done by the City from information provided. The Council was encouraged

to provide photos and content for future use on the site.

**8. NEW BUSINESS - None**

**9. ORDINANCES & RESOLUTIONS**

**A. Resolution No. 606 Six Year Transportation Improvement Plan**

Resolution No. 606 was read by Title: Whereas, pursuant to the requirements of R.C.W. 35.77.010, Laws of the State of Washington, the City of Kalama has prepared a revised and extended Six Year Transportation Improvement Program for the ensuing six calendar years, 2015 through 2020. Councilmember Dominic Ciancibelli made a motion the City adopt Resolution No. 606 as read. Councilmember Mary Putka seconded, and the motion carried.

**B. Resolution No. 607 Bad Debt – 257 Elm St – Bankruptcy**

Resolution No. 607 was read by Title: A Resolution of the City Council of the City of Kalama discharging and removing uncollectible charges on delinquent utility account No 2144.0 abandoned through bankruptcy in order to clear the city records. Councilmember Don Purvis made a motion the City adopt Resolution No. 607 as read. Councilmember Mary Putka seconded. It was noted the amount of the debt is \$289.38. The motion carried.

**10. CORRESPONDENCE - None**

**11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS**

- A. Mayor Pete Poulsen reported that work continues on the up-coming events.
- B. Councilmember Mike Truesdell was absent.
- C. Councilmember Dominic Ciancibelli had no report.
- D. Councilmember Mike Langham was absent.
- E. Councilmember Donald Purvis had no report
- F. Councilmember Mary Putka had no report.

**12. DEPARTMENT REPORTS**

A. City Administrator Adam Smee reported that a meeting of all consultants and entities involved in the Haydu Park project in the East Port area was held on Tuesday so that all would be clear on the needs of the project for permitting purposes including the environmental permits. The City had reviewed the plans and submitted the comments back to the Port, they responded with 8 pages of concerns at the meeting. Of all the concerns, there are about a half a dozen that are still being resolved. He is pleased with the process

and how it is progressing. Adam then reported that City Planner Matt Hermen has accepted a new position with Clark County and will no longer be with the COG. As the COG is undergoing a period of transition with the loss of three planners and the executive director, he has contracted with Mackenzie for planning services to address those issue that the City is currently in the middle of such as the shoreline management plan update. The property next to City Hall is being rehabbed after going through the nuisance abatement process. There is a home up on Graystone that will be addressed as well, with a criminal citation having been issued. It is a slow process, but it is working where needed.

B. Superintendent of Public Works Kelly Rasmussen provided his written report noting the resignation of one of the crewman and the promotion of a part-time employee to replace him. He also reported on a failed PRV out on Confer Road and the preventive maintenance that is done annually.

C. Police Officer Cody Traub presented the statistical report. He also noted the Department's participated in the Every 15 minute program at the School and the Kress Lake Safety Day held last weekend. Both were successful.

D. Clerk/Treasurer Coni McMaster reported the 2013 Annual Report has been filed and copies are available.

E. City Attorney Paul Brachvogel had no report.

### **13. CONSENT AGENDA**

*Councilmember Mary Putka made a motion the City Council approve the Consent Agenda including:*

1. Claims Vouchers Totaling \$106,099.33 for May 2014
2. Payroll Vouchers Totaling \$57,394.07 for May 1-15, 2014
3. Minutes of the May 7, 2014 City Council Meeting
4. Approve the Mayor's Appointment of Mike Phillips to the Kalama Housing Authority Board

*Councilmember Don Purvis seconded, and the motion carried.*

### **14. EXECUTIVE SESSION - None**

### **15. ADJOURNMENT**

Mayor Poulsen adjourned the meeting at 8:03 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.

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**Pete Poulsen - Mayor**

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**Coni McMaster - Clerk/Treasurer**