

**CITY OF KALAMA
CITY COUNCIL MEETING
May 2, 2007**

1. OPENING

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m.

A. Flag Salute

Mayor Poulsen led those present in the Pledge of Allegiance.

B. Roll Call

Councilmembers present were Adam Smee, Dominic Ciancibelli, Chuck Hutchinson, Don Purvis, and Bud Gish. City staff present were Director of Public Works Carl McCrary, Clerk/Treasurer Coni McMaster, and Police Chief Bruce Hall. Members of the public present are listed on the sign-in sheet.

2. EXECUTIVE SESSION - None

3. CHANGES TO THE AGENDA - None

4. PRESENTATIONS & AWARDS

A. National Police Week - May 13-19, 2007

Cowlitz County Chaplain Steve White provided the Council with statistics from 2006 regarding law enforcement officer deaths. He thanked the Council and Mayor for their recognition and support of law enforcement officers throughout the country. To publically honor them, he requested that the flags of the City be flown at half-mast on May 15, 2007, Peace Officers Memorial Day. Mayor Poulsen read the proclamation for the record and signed it.

5. PUBLIC HEARINGS - None

6. PUBLIC COMMENTS/CONCERNS - None

7. UNFINISHED BUSINESS

A. Fir Street Bid Award

Mayor Poulsen informed the Council that the Transportation Improvement Board has reviewed the bids and agreed to increase the funding for the project. Councilmember Chuck Hutchinson made a motion the City of Kalama award the Fir Street Construction project to the lowest bidder, Rotchsy, Inc. Councilmember Bud Gish seconded. The Council discussed the project budget and while it has gone over, the TIB has agreed to cover the additional costs. The City will have to cover 5% of the total project costs. The motion carried.

B. Contract with Barrantine, Bates, & Lee

Councilmember Bud Gish made a motion the City Council authorize the Mayor to sign the contract/agreement with Barrantine, Bates, & Lee in the amount of \$19,800. Councilmember Dominic Ciancibelli seconded. Councilmember Ciancibelli asked staff if the time line was realistic, and the general response was yes. Mr. Jim Dickey, Kalama citizen, asked exactly what the contract was for. Mayor Poulsen explained that this is to look at the current facilities, staff needs, and options for expanding the existing spaces. It is basically a space analysis. The Council conducted interviews and was impressed with this firm's presentation. Councilmember Smee asked if final plans would be available at the end of the project. The final plans are not included, but by the end of the study a master plan will be in place, so the City will know what plans it will need and have an idea of the costs involved. The motion carried.

C. Construction Management Contract - Hopper Dennis Jellison

Director of Public Works Carl McCrary explained that this is an addendum to the existing agreement with engineers Hopper, Dennis, Jellison to provide construction management services on the Fir Street project. As the design engineers, HDJ will be able to provide these services for the City. Councilmember Chuck Hutchinson made a motion the City Council authorize the Mayor to sign the contract addendum with Hopper Dennis Jellison to provide construction management services on the Fir Street Construction project. Councilmember Adam Smee seconded. Councilmember Dominic Ciancibelli reviewed several sections of the contract and his concerns with those items. The biggest concern is with the limit of 45 inspection days and the possible costs involved if the project takes longer. There was much discussion regarding construction management costs and how they are hard to justify and confirm what the City receives for the money. Both Mr. McCrary and Mayor Poulsen noted their dissatisfaction with HDJ during the design phase of the project. In discussions with other engineering firms, staying with the design firm for construction management is in the best interest of the City. The City and HDJ have worked with TIB to cover the additional costs. The construction firm has a very good reputation as well. The motion carried with a vote of 4 in favor and 1 opposed (Councilmember Purvis).

8. NEW BUSINESS

A. River Watch II - Plat Expiration - Request for Extension - **Tabled for Legal Review**

B. Cowlitz County Economic Development Funds

Director of Public Works Carl McCrary explained that these funds are derived from sales tax revenues that the County receives only to be used to fund projects that support economic development. In the past Kalama, as well as the Port of Kalama and other local communities, have benefitted greatly from these funds. Mr. McCrary indicated that he thought the Council might have some thoughts of projects the City might apply for funding. Mayor Poulsen stated that he wants to request additional funds for completing the downtown streetscape project. Councilmember Adam Smee suggested sidewalks in the north end of town, but it may be hard to connect these to economic development. There was also some discussion of working at ways to maintain some of the newer streets for the future. The deadline for application is May 25. The consensus of the Council was to definitely apply for grant funding for downtown.

C. Cowlitz Regional Trails Plan - CWCOG

Clerk/Treasurer Coni McMaster informed the Council that City Planner Justin Erickson recommended that Council adopt the trail plan to be used as a general guideline for the City. He does not recommend adopting it as a part of the Comprehensive Plan or other adopted plan. The Council does have the option to send this to the Planning Commission for review. Councilmember Dominic Ciancibelli made a motion the City Council adopt the Regional Trails Plan under Option A as proposed by the City Planner. Councilmember Don Purvis seconded, and the motion carried.

D. Appointment of Voting Member to Local & Regional Transportation Committees/Boards

Mayor Poulsen recommended the Council appoint Director of Public Works Carl McCrary to represent the City on these boards or committees. The issue of an alternate was discussed briefly and it was suggested that Assistant Public Works Director Kelly Rasmussen be appointed as the alternate. Councilmember Dominic Ciancibelli made a motion the City appoint Director of Public Works Carl McCrary as the voting member to represent the City of Kalama on committees and boards dealing with local and regional transportation issues and that Kelly Rasmussen be appointed as an alternate voting member.

9. ORDINANCES & RESOLUTIONS - None

10. CORRESPONDENCE -

A. Cowlitz Co. Fire District #5 Invitation to Strategic Planning Event 5/17/2007 7pm

11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS

A. Mayor Pete Poulsen presented the award he received from the Girl Scouts on behalf of Kalama. The award was presented to the City for allowing the local troops to use the Community Building. This is the first time this award has been given to a City rather than an individual. Mayor Poulsen informed the Council that the Railroad will begin the culvert project next week. He added that upon legal advice, the City may need to look at an interlocal agreement to deal with the ownership of the reader board, in part due to the fact the it was funded by Hotel/Motel Tax funds.

B. Councilmember Adam Smee had no report.

C. Councilmember Dominic Ciancibelli had no report.

D. Councilmembe Chuck Hutchinson had no report.

E. Councilmember Donald Purvis reported that the Chamber's annual Beautification Day is on Saturday.

F. Councilmember Bud Gish reported the Public Works Committee had met and discussed many of the agenda items as well items in Carl's public works report.

12. DEPARTMENT REPORTS

- A. Director of Public Works Carl McCrary reported the crew has completed the waterline replacement on Fir and Third Streets. The City has authorized Lakeside to do the overlay on Hendrickson Drive which they received grant funding for. Mr. McCrary informed the Council that he and the contractor had walked the downtown project this afternoon and there are a few items of concern. They discovered a manufacturer's defect in a section of the pipe down near Elm Street, and there is a problem in the line near the Good Day Market as well. The contractor is working to fix these issues without having to tear up the street again. Once these are addressed, the street should be paved. This should happen within the next two weeks. Mr. McCrary then let the Council know that he will be gone next week to Mexico.
- B. Police Chief Bruce Hall thanked the Mayor and Council for the Police Week proclamation and briefly reviewed just what officers do that "help the oppressed" as stated in the document. He provided the Council a copy of the invoice for new Police Expedition vehicle, in order to stop the rumors of the "high" cost of the vehicle. The cost was less than \$21,000 plus the cost of equipping the vehicle. Chief Hall thanked Lelia Somers of the Daily News for the article on the resolution of the theft case. The Department is receiving calls about the property they have and may be able to get some of it back to its owners.
- C. Clerk/Treasurer Coni McMaster reported the Civil Service Commission is nearing completion of the rules update. The Planning Commission is finalizing the Subdivision code update for public hearing. Ms. McMaster informed the Council that the Library has received a grant from the Gates Foundation for two new computers. These will add to their ability to allow public access to the internet, as they will keep the old computers as well.
- D. City Attorney Paul Brachvogel was absent.

13. CONSENT AGENDA -

Councilmember Bud Gish made a motion the City Council approve the Consent Agenda including payment of the claims vouchers totaling \$ 679,717.57 and payroll vouchers totaling \$ 119,123.65 for April, 2007, the minutes of the April 18, 2007 City Council meeting and the rescheduling of the first meeting of July to Monday, July 2 at 5:30 pm due to the July 4 Holiday. Councilmember Don Purvis seconded, and the motion carried.

14. EXECUTIVE SESSION

15. ADJOURNMENT

Mayor Poulsen adjourned the meeting at 8:16 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.

/s/
Pete Poulsen - Mayor

/s/
Coni McMaster - Clerk/Treasurer