

City of Kalama
Planning Commission Meeting

MEETING START TIME 6:00 P.M.

DATE: June 13, 2013

TIME: 6:00 p.m.

OPENING: Call to Order

MINUTES: May 13, 2013

PUBLIC HEARING:

1. None

PRESENTATION:

1. None

UNFINISHED BUSINESS:

1. Shoreline Master Program – On Hold

NEW BUSINESS:

1. Small Lot Development

STAFF REPORTS:

1. None

ADJOURNMENT

Upcoming meetings
July 11, 2013

**CITY OF KALAMA
PLANNING COMMISSION
JUNE 13, 2013**

OPENING

Chairperson Kim Sullivan opened the meeting at 6:00 p.m. Commissioners present were Philip Fortuna, Kevin Wade, and Dan Ohall. Commissioners Jim Hendrickson, Jeremy Somogye and Don Mathison were absent. Staff present were City Planner Matt Hermen, City Administrator Adam Smee, and Deputy Clerk Sue Seay. Members of the audience are listed on the sign-in sheet.

MINUTES

Commissioner Philip Fortuna indicated he had minor corrections to the minutes and moved that the minutes be approved with the corrections. Commissioner Dan Ohall seconded and the minutes were approved.

PUBLIC HEARINGS - None

PRESENTATION - None

UNFINISHED BUSINESS

1. Shoreline Master Program

City Planner Matt Hermen introduced Tabitha Reeder, a new employee at the Port of Kalama who is working with Mark Wilson on this issue. Consultant David Sherrard of Parametrix led the Commission through a discussion of the Shoreline Master Program as outlined in the Regulatory Approach Options - Second Memorandum, dated June 6, 2013. He said the current schedule is to release the Draft Shoreline Master Program in late June, allow the 60-day comment period, and come back in the fall to continue the work.

Issues addressed in the Second Memorandum included: critical areas; shoreline vegetation management; dimensional standards, including height and setback limits; single-family docks; constitutional issues; administrative provisions; and provisions for existing development.

After discussion and review of the impacts on existing properties, it was generally agreed that:

- a. Critical Areas – Go with Department of Ecology's recommendation.
- b. Shoreline Vegetation Management – This is covered by critical areas.
- c. Dimensional Standards – Height is the only issue. There will not be a provision for water-dependent uses. Review will be on a case-by-case basis.

- d. Docks – It was agreed to include the provision and see what attention the issue attracts.

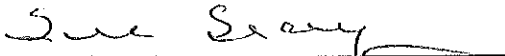
Regarding buffers around Kress Lake, it was agreed to use 150 feet, which is the same as what is specified by the County.

NEW BUSINESS - None

STAFF REPORTS - None

ADJOURNMENT

The Planning Commission's work on the Shoreline Master Program is done until fall. Unless something comes up, the next Planning Commission meeting will be in July. It was agreed future meetings would begin at 6:00 p.m. Chairman Kim Sullivan adjourned the meeting at approximately 7:50 p.m. These minutes are not verbatim. They are a general overview of what took place. An audio tape or video may be made available for listening upon request at City Hall during normal business hours.


Sue Seay, Acting Secretary