

**CITY OF KALAMA  
CITY COUNCIL MEETING  
APRIL 18, 2007**

**1. OPENING**

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m.

**A. Flag Salute**

Mayor Poulsen led those present in the Pledge of Allegiance.

**B. Roll Call**

Councilmembers present were Adam Smee, Chuck Hutchinson, Don Purvis, and Bud Gish. Councilmember Dominic Ciancibelli was absent. City staff present were Director of Public Works Carl McCrary, Clerk/Treasurer Coni McMaster, and Police Chief Bruce Hall. City Attorney Paul Brachvogel was also present. Members of the public present are listed on the sign-in sheet.

**2. EXECUTIVE SESSION**

Mayor Poulsen called a 15 minute executive session to discuss a personnel issue at 7:01 p.m. At 7:12 p.m. Councilmember Hutchinson appeared and stated the Council would be another 5 to 6 minutes. The Council returned and the meeting resumed at 7:18 p.m.

**3. CHANGES TO THE AGENDA - None**

**4. PRESENTATIONS & AWARDS - None**

**5. PUBLIC HEARINGS - None**

**6. PUBLIC COMMENTS/CONCERNS - None**

**7. UNFINISHED BUSINESS**

**A. WSDOT Local Agency Agreement - Mayor's Signature**

Councilmember Adam Smee made a motion the Mayor be authorized to sign the Local Agency Agreement with WSDOT. Councilmember Chuck Hutchinson seconded, and the motion carried.

**B. Review Bids for Fir Street Construction to be opened on April 17, 2007**

Director of Public Works Carl McCrary explained the bids were opened on

Tuesday. The Engineer's estimate for the project was \$480,550.00 and the lowest bid was from Rotschy, Inc in the amount of \$501, 523.00. This project is funded by a TIB (Transportation Improvement Board) grant which does allow for a 5% contingency which is the difference in the bids and the estimate. The City does have to cover 5% of the project under the grant agreement which it will from the street reserve funds. The bids are being reviewed by the engineers and TIB. The actual awarding of the bid can be done at the next Council meeting.

### **C. Kalama Housing Authority request for signs along Cloverdale Road**

The Kalama Housing Authority submitted a letter related to their earlier request for a reduction of the speed limit on Cloverdale Road. The Council had decided not to reduce the speed limit. The Housing Authority Board asked the Council to keep the request under advisement and requested that some signage be placed on Cloverdale near the Little League fields. Some of the Councilmembers thought that signage would not be a bad idea. Director of Public Works Carl McCrary explained that most traffic engineers do not recommend signs for "children present" or "pedestrians" as there are many times when there are no pedestrians to be seen. Drivers then begin to ignore the signs and stop seeing them. There was further discussion of reducing the speed limit, but again since the City had conducted a study which led to the raising of the speed limit a few years ago, the consensus was to leave the speed at 35mph. It was noted that there had been no pedestrian accidents in the area. There is a crosswalk in the area and Councilmember Adam Smee suggested that a "pedestrian crossing" sign be placed and the Council agreed.

## **8. NEW BUSINESS**

### **A. Request for Lease of City Right-of-Way - Corner Cup Espresso- Jennifer Amren**

At the beginning of this discussion, Councilmember Bud Gish announced that he would not participate in the discussion or action on this issue due to a conflict of interest as his daughter is the applicant.

Mayor Poulsen asked City Attorney Paul Brachvogel if the City can legally lease right-of-way and Mr. Brachvogel indicated that it can be done by ordinance. There are concerns with losing control of the right-of-way or access to essential infrastructure. There are also concerns with the location and traffic access. Ms. Jennifer Amren explained that they plan to have the building located as far back as possible so as to avoid creating any kind of traffic problems and to allow for enough room for the activity. She continued that she will have to get the special permits to place the non-permanent structure on the site as well. She will be connecting to water and sewer, although she would like to request some consideration of the sewer connection as it will only be limited sewer usage. The building will not have bathroom facilities and they have authorization to use the facilities at a neighboring business. Sewer usage will be

limited to gray water. Councilmember Purvis suggested a traffic study, but the other Councilmembers felt that Public Works and the engineers could make recommendations to address the concerns. Mayor Poulsen stated the City will look at the request seriously. They will have the City Attorney develop an agreement and research the issue to be sure all codes and legal issues are addressed. Staff will try to get all the information together to have this on the next agenda and will notify Ms. Amren.

**B. Reappoint Marteen Ashlock to the Kalama Housing Authority Board**

Councilmember Bud Gish made a motion the Mayor reappoint Marteen Ashlock to the Kalama Housing Authority Board. Councilmember Don Purvis seconded, and the motion carried.

**C. Transportation Improvement Board Grant Agreement - Authorize Mayor to sign**

Councilmember Bud Gish made a motion the Mayor be authorized to sign the Fuel Tax Grant Distribution with TIB. Councilmember Chuck Hutchinson seconded, and the motion carried.

**9. ORDINANCES & RESOLUTIONS - None**

**10. CORRESPONDENCE – No items were brought forward**

- A. Invitation from the Lelooska Foundation for Saturday April 28, 2007
- B. Liquor License Renewal Notice - Good Day Market - July 2007

**11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS**

A. Mayor Pete Poulsen reported he would be attending, and invited any of the Council to join him at a dinner in Olympia to accept an award from the Girl Scouts next week. The district is giving the City of Kalama an award of appreciation for allowing the local troops to use the Community Building.

B. Councilmember Adam Smee had no report.

C. Councilmember Dominic Ciancibelli was absent.

D. Councilmember Chuck Hutchinson had no report.

E. Councilmember Donald Purvis reported the Parks and Recreation Committee had met up at Horizon Park, and that project is coming along nicely. It was also noted that the Chamber's annual clean up day for downtown is scheduled for May 5, 2007.

F. Councilmember Bud Gish had no report.

## 12. DEPARTMENT REPORTS

A. Director of Public Works Carl McCrary reported that the contractors should begin the paving of First Street next Monday, the restroom is almost complete, and the project should be substantially complete in the next two weeks. Mr. McCrary commended his crew for their hard work in replacing the water line along Fir Street. There will be crew on call for helping with the downtown cleanup on May 5<sup>th</sup>, and the crew is working on preparing the Community Building for the new sheetrock. The initial design of the handicapped ramp has been completed. He has hired some extra help to deal with the parks maintenance. Mr. McCrary asked if the Council had all received the Consumer Confidence Reports which went out last week in the mail. He added that he believes that the final "bug" in the system at the new Wastewater Treatment Facility has been found and will be addressed.

Mr. McCrary reported he had been in a meeting this afternoon with a fish study group at the Port of Kalama. They are looking at mitigation projects and wetland areas. Currently there is a lot of gravel at the mouth of the Kalama at the Columbia River. Fish are getting caught in the rocks, where birds and sea lions then feed on them. Mr. McCrary will continue being involved with the group if the Mayor approves, as there could be issues that could effect the City's water rights on the Kalama River.

B. Police Chief Bruce Hall reported that he will be working with the Librarian Louise Thomas on the Summer Reading program, which will have a CSI theme. This is a county-wide program and will allow the police to work with the kids. It should be fun.

C. Clerk/Treasurer Coni McMaster brought to the Council a request from the Community Action Committee through Mark Wilson regarding the reader board sign at the bank. The City, the Port and the Chamber all contributed to the sign costs, but which entity will actually own the sign has never been decided. The main issue of ownership is whose insurance will cover the sign for liability purposes. The sign is on Cowlitz Bank property. The prior sign at the same location had been owned by the City. The City Attorney would look into the issue. There was some discussion that if the City takes ownership would they also be involved in what is put on the sign. This would be determined by whether the City could use the computer programs necessary.

Ms. McMaster noted that the AWC loss control grants would be available soon. She also requested that the Councilmembers check their schedules for July so that they could decide when the first meeting in July could be held as it falls on the 4<sup>th</sup> of July holiday. It is the first meeting of the month and bills will have to be approved. Mayor Poulsen suggested that they reschedule the meeting to Monday, July 2, 2007 at 5:30 p.m. The Council was in agreement.

D. City Attorney Paul Brachvogel had no report.

**13. CONSENT AGENDA -**

*Councilmember Chuck Hutchinson made a motion the City Council approve the Consent Agenda including the Minutes of the April 4, 2007 City Council meeting. Councilmember Don Purvis seconded, and the motion carried.*

**15. ADJOURNMENT**

Mayor Poulsen adjourned the meeting at 8:09 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.

        /s/          
**Pete Poulsen - Mayor**

        /s/          
**Coni McMaster - Clerk/Treasurer**