

# City of Kalama Planning Commission Meeting

## WORKSHOP AT 7:00 P.M.

DATE: January 24, 2013

TIME: 6:00 p.m.

OPENING: Call to Order

MINUTES:

1.

PUBLIC HEARING:

1.

PRESENTATION:

1. None

UNFINISHED BUSINESS:

1. East Port Annexation – Code Development

NEW BUSINESS:

1.

STAFF REPORTS:

1. None

ADJOURNMENT

Upcoming meetings  
February 14, 2013

**CITY OF KALAMA  
PLANNING COMMISSION WORKSHOP  
JANUARY 24, 2013**

**OPENING**

Chairperson Kim Sullivan opened the meeting at 7:55 p.m. Commissioners present were Kevin Wade, Jeremy Somogye, Don Mathison, Jim Hendrickson, Dan Ohall and Phil Fortuna. Staff present were Secretary Susan Junnikkala, City Planner Matt Hemen, Public Works Kelly Rasmussen, City Administrator Adam Smee and Todd Johnson of Group Mackenzie. Members of the audience are listed on the sign-in sheet.

**East Port Annexation Code Proposal**

Chairperson Sullivan asked Mr. Johnson would give review the workshop outline. Mr. Johnson informed the commission that based on the last meeting the mixed use zone will include districts. They are recommending different setbacks for internal parcel lines and perimeter parcel lines. So the outline to be discussed is on the dimensional requirements. The items in the outline are:

**Setback**

- Purpose of setbacks
- Setbacks within districts
- Setbacks along road frontages of districts
- Setbacks between adjoining districts
- Setbacks along mixed use zone boundaries

The Commission asked who dictates fire separation. The International Fire Code will cover this as well as the fire marshal that does a review of the plans when they are submitted to the City.


The next item in the outline is Building and lot coverage. Chairperson Sullivan asked about square footage and what kind of spaces will be provided. Mr. Wilson of the Port of Kalama stated that when you start getting into large space it becomes high in cost. She also asked about usage and how is it monitored. Mr. Johnson said it would be the building official, but there can be multiple uses with one building. Commissioner Ohall asked about if a business wanted to enlarge and the building had room to do this what about the wall construction. Mr. Wilson stated that some building will have the ability to remove a wall for enlargement.

Height – Mr. Wilson informed the Commission that for light industrial it would be 45 feet.

The Commission also asked about who is in charge of road maintenance. The Port of Kalama will be in charge of the interior maintenance.

**ADJOURNMENT**

Chairperson Kim Sullivan adjourned the meeting at approximately 9:15 p.m. These minutes are not verbatim. They are a general overview of what took place. An audio tape or video may be made available for listening upon request at City Hall during normal business hours.

  
Susan Junnikkala Secretary

**CITY OF KALAMA  
PLANNING COMMISSION  
JANUARY 24, 2013**

**OPENING**

Chairperson Kim Sullivan opened the meeting at 6:00 p.m. Commissioners present were Kevin Wade, Jeremy Somogye, Don Mathison, Jim Hendrickson, Dan Ohall and Phil Fortuna. Staff present were Secretary Susan Junnikkala, City Planner Matt Hermen, Public Works Kelly Rasmussen, City Administrator Adam Smeed and Todd Johnson of Group Mackenzie. Members of the audience are listed on the sign-in sheet.

**MINUTES**

No minutes presented.

**PUBLIC HEARINGS**

1. None

**PRESENTATION**

1. None

**UNFINISHED BUSINESS**

1. **East Port Annexation Code Proposal**

Chairperson Sullivan asked if Planner Hermen would give an outline of the information that was presented. The first item to be discussed is the usage table. Planner Hermen stated that the items highlighted in blue are new business that have been added, also a mixed use column has been added at the end of the table.

Commissioner Fortuna asked why the table does not reference residential since there is residential in the area. Mark Wilson of the Port of Kalama stated that the new annexation will not have new residential. The area is for business and recreational.

Commissioner Mathison asked if this table will affect the Central Business district. Mr. Johnson stated that they only added the mixed use to the table with some business added that will fit into that use. Commissioner Mathison also asked if on the map it could be better outline where the mixed use is.

The commissioner went through the rest of the table and made suggestion on areas that need to be cleaned up.

## **NEW BUSINESS**

### **1. New Commissioner**

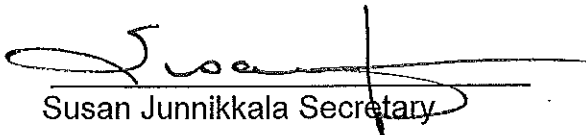
Chairperson Sullivan introduced Dan Ohall. He is taking the place of Mike Schreiber.

## **STAFF REPORTS**

### **1. None Presented**

## **ADJOURNMENT**

Chairperson Kim Sullivan adjourned the meeting at approximately 7:45 p.m. These minutes are not verbatim. They are a general overview of what took place. An audio tape or video may be made available for listening upon request at City Hall during normal business hours.



Susan Junnikkala Secretary