

# City of Kalama Planning Commission Meeting

MEETING START TIME 6:00 P.M.

DATE: February 12, 2013

TIME: 6:00 p.m.

OPENING: Call to Order

MINUTES:

1. January 10, 2013 – Workshop
2. January 10, 2013 – Meeting
3. January 24, 2013 – Meeting
4. January 24, 2013 - Workshop

PUBLIC HEARING:

- 1.

PRESENTATION:

1. None

UNFINISHED BUSINESS:

1. East Port Annexation – Code Development

NEW BUSINESS:

- 1.

STAFF REPORTS:

1. None

ADJOURNMENT

Upcoming meetings  
February 28, 2013



**CITY OF KALAMA  
PLANNING COMMISSION  
FEBRUARY 12, 2013**

**OPENING**

Chairperson Kim Sullivan opened the meeting at 6:00 p.m. Commissioners present were Kevin Wade, Jeremy Somogye, Don Mathison, Jim Hendrickson and Dan Ohall. Commissioner Phil Fortuna was absent. Staff present were Secretary Susan Junnikkala, City Planner Matt Hermen, Superintendent of Public Works Kelly Rasmussen, City Administrator Adam Smee and Todd Johnson of Group Mackenzie. Members of the audience are listed on the sign-in sheet.

**MINUTES**

Chairperson Sullivan asked if the Commission has reviewed the minutes of January 10, 2013 and January 24, 2013. Commissioner Mathison made a *motion* to approve the minutes as presented. Commissioner Wade seconded the motion. The *minutes passed with all in favor.*

**PUBLIC HEARINGS**

1. None

**PRESENTATION**

1. None

**UNFINISHED BUSINESS**

1. **East Port Annexation Code Proposal**

Chairperson Sullivan asked if Planner Hermen would give an outline of the information that was presented. The first item to be discussed is the usage table and the items in yellow are new. Planner Hermen asked the Commission if they have reviewed Commissioner Fortuna's comments that he had submitted since he is out of town. Mr. Johnson stated that there are some good points and they will review them.

The Commission had questions about adult movies/sexual production studio for editing. The Commissioners think this needs to be addressed and placed on the usage table. Mr. Johnson said that this could be addressed in the definitions and add wording to prohibit this type of business.

Commissioner Hendrickson asked about brew pubs and if he could get some clarification about allowing them. Mr. Smee stated that it could be ok to have one as long as it is able to remove the waste so it does not go into the wastewater plant. Mr.

Johnson also informed the Commission that this would be reviewed in the application process and it could be a conditional use. Planner Hermen stated that they will review this issue and add it to the table.

Commissioner Wade suggested that salvage yards should be a conditional use. It was also noted that on the usage table "Office support services and facilities" be permitted in the C-1.

Mr. Johnson presented a slide show showing the different types of buildings that could be built in different zones.

Chairperson Sullivan asked if more wording could be added that will address light pollution.

## **NEW BUSINESS**

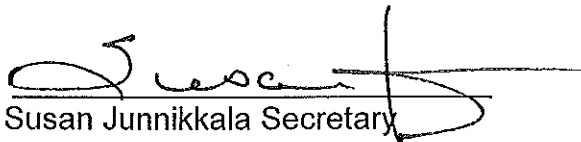
1. None

## **STAFF REPORTS**

1. None Presented

## **ADJOURNMENT**

Chairperson Kim Sullivan adjourned the meeting at approximately 8:00 p.m. These minutes are not verbatim. They are a general overview of what took place. An audio tape or video may be made available for listening upon request at City Hall during normal business hours.

  
Susan Junnikkala Secretary

**CITY OF KALAMA  
PLANNING COMMISSION WORKSHOP  
FEBRUARY 12, 2013**

**OPENING**

Chairperson Kim Sullivan opened the meeting at 8:05 p.m. Commissioners present were Kevin Wade, Jeremy Somogye, Don Mathison, Jim Hendrickson and Dan Ohall. Commissioner Phil Fortuna was absent. Staff present were Secretary Susan Junnikkala, City Planner Matt Hermen, Superintendent of Public Works Kelly Rasmussen, City Administrator Adam Smee and Todd Johnson of Group Mackenzie. Members of the audience are listed on the sign-in sheet.

**East Port Annexation Code Proposal**

Chairperson Sullivan asked Mr. Johnson he would give an outline for the workshop. Mr. Johnson informed the commission that the information presented will cover:

- Parking
- Loading zones
- Pedestrian access

**Parking:**

Under the section of "stops vs curbing" Commissioner Mathison asked if they could research ADA requirements.

Shopping cart bays (cart corrals) – Chairperson Sullivan asked about placing some kind of landscape around corrals or place them near landscaping.

Vehicle queuing at drive through window – Commissioner Fortuna suggested some wording be added.

**Loading zones:**

It was noted to the Commission that some retailers will not require loading zones.

Screening requirement – The Commission has concerns about safety issues and would like this to be reviewed as far as what the Port will require.

**ADJOURNMENT**

Chairperson Kim Sullivan adjourned the meeting at approximately 9:20 p.m. These minutes are not verbatim. They are a general overview of what took place. An audio tape or video may be made available for listening upon request at City Hall during normal business hours.

  
Susan Junnikkala Secretary