

# City of Kalama Planning Commission Meeting

MEETING START TIME 6:00 P.M.

DATE: April 25, 2013

TIME: 6:00 p.m.

OPENING: Call to Order

MINUTES: March 28, 2013 – Meeting  
March 28, 2013 – Workshop  
April 11, 2013 – Meeting  
April 11, 2013 - Workshop

PUBLIC HEARING:

1.

PRESENTATION:

1. None

UNFINISHED BUSINESS:

1. East Port Annexation – Master Plan Development Code

NEW BUSINESS:

1.

STAFF REPORTS:

1. None

ADJOURNMENT

Upcoming meetings  
May 9, 2013

# CITY OF KALAMA

# SIGN - IN SHEET

MEETING Planning Commission Meeting/Workshop

DATE April 25, 2013

Do you wish  
to speak?

NAME	ADDRESS	PHONE #	On What SUBJECT
BEN PURVIS	KLTV		

Please sign in for the record. Signing in does not mean you must speak but to address the Commission you must sign in for the record. When recognized please state your name and address. Your comment could be subject to a time limit at the discretion of the Chairperson. Please speak clearly enough for the tape to pick up your voice or step closer to the Commission Desk. Thank you.

**CITY OF KALAMA  
PLANNING COMMISSION  
APRIL 25, 2013**

**OPENING**

Chairperson Kim Sullivan opened the meeting at 6:00 p.m. Commissioners present were Jeremy Somogye, Philip Fortuna, Jim Hendrickson, Kevin Wade and Dan Ohall. Commissioner Don Mathison was absent. Staff present were Secretary Susan Junnikkala, City Planner Matt Hermen, Superintendent of Public Works Kelly Rasmussen, City Administrator Adam Smee and Todd Johnson of Group Mackenzie. Members of the audience are listed on the sign-in sheet.

**MINUTES**

Chairperson Sullivan asked if there were any corrections to the minutes of March 28, 2013 and the workshop minutes of March 28, 2013. Commissioner *Fortuna made a motion* to approve the minutes with some minor correction. Commissioner Hendrickson seconded the motion and the motion passed with all in favor.

Chairperson Sullivan asked if there were any corrections to the minutes of April 11, 2013 and the workshop minutes of April 11, 2013. Commissioner *Ohall made a motion* to approve the minutes. Commissioner Hendrickson seconded the minutes. The motion passed all in favor.

**PUBLIC HEARINGS**

1. None

**PRESENTATION**

1. None

**UNFINISHED BUSINESS**

1. **East Port Annexation – Master Plan Development Code – Review**

City Planner Matt Hermen and Planner Todd Johnson of Group Mackenzie presented draft copy of the Master Plan Approval. The Commission reviewed the 8 page draft code making formatting, grammatical, consistency, and small text corrections.

The Commission also reviewed the KMC code section 2.44 on Planning Commission duties. The Commission reviewed the update and suggested some minor changes.

Planner Hermen informed the Commission that a Public Hearing will be held on May 9<sup>th</sup> at 6:30 p.m.

## **NEW BUSINESS**

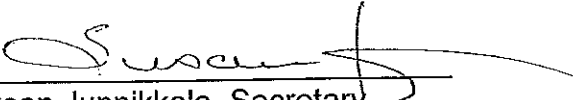
1. None

## **STAFF REPORTS**

1. None Presented

## **ADJOURNMENT**

Chairperson Kim Sullivan adjourned the meeting at approximately 8:10 p.m. These minutes are not verbatim. They are a general overview of what took place. An audio tape or video may be made available for listening upon request at City Hall during normal business hours.

  
Susan Junnikkala, Secretary