

City of Kalama Planning Commission Meeting

DATE: May 10, 2012

TIME: 7:00 p.m.

OPENING: Call to Order

MINUTES:

1. April 12, 2012

PUBLIC HEARING:

1. None

UNFINISHED BUSINESS:

1. Establish Incentives for the Central Business District – On Hold

NEW BUSINESS:

1. Review current Kalama Municipal Sign Code

STAFF REPORTS:

1. None

ADJOURNMENT

Upcoming meetings
June 14, 2012

CITY OF KALAMA

SIGN - IN SHEET

MEETING Planning Commission Meeting

DATE May 10, 2012

Do you wish

to speak? On What SUBJECT

NAME	ADDRESS	PHONE #	Do you wish to speak?	On What SUBJECT
BEN PURVIS	KLTV			
Jim Dickey	KALAMA			

Please sign in for the record. Signing in does not mean you must speak but to address the Commission you must sign in for the record. When recognized please state your name and address. Your comment could be subject to a time limit at the discretion of the Chairperson. Please speak clearly enough for the tape to pick up your voice or step closer to the Commission Desk. Thank you.

**CITY OF KALAMA
PLANNING COMMISSION
MAY 10, 2012**

OPENING

Chairperson Kim Sullivan opened the meeting at 7:00 p.m. Commissioners present were Don Mathison, Kevin Wade, and Phil Fortuna. Commissioners Mike Schreiber, Jeremy Somogye, and Jim Hendrickson were absent. Staff present was Secretary Susan Junnikkala and City Planner Matt Hermen. Members of the audience are listed on the sign-in sheet.

MINUTES

Chairperson Sullivan asked the Commission if they have reviewed the minutes of April 12, 2012. Commissioner Mathison made a *motion* to approve the minutes as written. Commissioner Fortuna seconded the motion and the *motion passed* with all in favor.

PUBLIC HEARINGS

None

UNFINISHED BUSINESS

1. Establish Incentives for the Central Business District – On Hold

NEW BUSINESS

1. Review current Kalama Municipal Sign Code

Chair person Sullivan asked Planner Hermen if he would give the Commission an explanation for the need to review the sign code. Planner Hermen stated that there are some issues with the current code as well as some conflicts. Some of the deficiencies are signs on fences, the appeal process of sign removal and the appeal process of permits that are denied.

Commissioner Wade asked if there is an issue concerning the signs on the fence at the south end of town by Toteff Park. He also asked if Planner Hermen if he would ask the Police Chief if having signs on the fence is a safety issue.

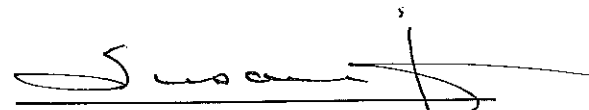
Commissioner Fortuna suggested that if a sign is going to be placed on a fence then it has to be a current size, so far off of the ground as well as from the top of the fence.

Chairperson Sullivan asked if a business has a courtyard with outside dining would this prohibit a sign being placed at the entrance. Commissioner Fortuna stated that placing a sign on a fence is different than placing a sign at an entrance of a dining area.

Planner Hermen stated that he will get in touch with the Chief of Police and asked if there is any concern to safety if signs are placed on a fence.

ADJOURNMENT

Chairperson Sullivan adjourned the meeting at approximately 8:45 p.m. These minutes are not verbatim. They are a general overview of what took place. An audio tape may be made available for listening upon request at City Hall during normal business hours. A video can also be obtained upon request at City Hall during normal business hours.


Susan Junnikkala, Secretary