

CITY OF KALAMA PLANNING COMMISSION

DATE: March 8, 2012

TIME: 7:00 P.M.

OPENING: Call to Order

MINUTES:

1. February 9, 2012

PUBLIC HEARING:

1. None

UNFINISHED BUSINESS:

1. Establish Incentives for the Central Business District - Continued

NEW BUSINESS:

STAFF REPORTS:

- 1.

ADJOURNMENT

UPCOMING MEETINGS
Next Meeting will be on April 12, 2012

CITY OF KALAMA

SIGN - IN SHEET

MEETING Planning Commission Meeting

DATE March 8, 2012

NAME ADDRESS PHONE # Do you wish to speak? On What SUBJECT

BEN PURVIS	KCTV			

Please sign in for the record. Signing in does not mean you must speak but to address the Commission you must sign in for the record. When recognized please state your name and address. Your comment could be subject to a time limit at the discretion of the Chairperson. Please speak clearly enough for the tape to pick up your voice or step closer to the Commission Desk. Thank you.

**CITY OF KALAMA
PLANNING COMMISSION
MARCH 8, 2012**

OPENING

Chairperson Kim Sullivan opened the meeting at 7:00 p.m. Commissioners present were Jim Hendrickson, Jeremy Somogye, Don Mathison, Kevin Wade, Phil Fortuna and Mike Schreiber. Staff present was Secretary Susan Junnikkala and City Planner Matt Hermen. Members of the audience are listed on the sign-in sheet.

MINUTES

Chairperson Sullivan asked the Commission if they have reviewed the minutes of February 9, 2012. Commissioner Fortuna made a *motion* to approve the minutes as written. Commissioner Hendrickson seconded the motion and the *motion passed* with all in favor.

PUBLIC HEARINGS

None

UNFINISHED BUSINESS

1. Establish Incentives for the Central Business District.

Chairperson Sullivan asked Planner Hermen if he would give an outline on the information he has gathered. Planner Hermen stated that he has received the information on the downtown improvement program being offered through the City of Longview. This program is grant based with a 50% match from City of Longview and the owner of the business has to meet the match. Planner Hermen did point out that there are many requirements the owner has to meet to be qualified for the grant.

Commissioner Hendrickson asked how many times a business can apply for the grant. If a business owner has more than one business then they can apply for each business stated Planner Hermen.

Commissioner Wade stated that it would be nice to see an example of an incentive that has worked for other cities. Commissioner Fortuna said that he will do some research and see if he can find one from another city.

Planner Hermen also pointed out the information on what is called the Washington State Main Street program. Chairperson Sullivan asked about the Tier System and if the City would qualify for that program. Planner Hermen stated that the city would qualify for the program if a non-profit organization was established solely for downtown interest.

Chairperson Sullivan reviewed the items that the Commission would like to see:

1. Vacancy survey

2. Example grants from other Cities
3. More information on the CBDG

Chairperson Sullivan also suggested that Planner Hermen make contact with Envision Kalama and see if they may have some ideas as well.

NEW BUSINESS

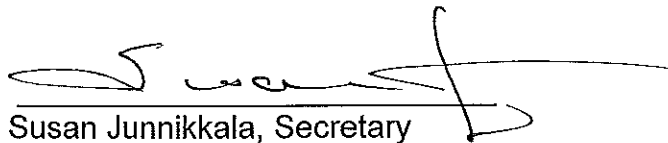
None presented.

STAFF REPORTS

Planner Hermen informed the commission that the City Council has put in place a moratorium for six months on the issue of medical marijuana. The purpose of the moratorium is so the City can do more research on the regulations.

ADJOURNMENT

Chairperson Sullivan adjourned the meeting at approximately 8:00 p.m. These minutes are not verbatim. They are a general overview of what took place. An audio tape may be made available for listening upon request at City Hall during normal business hours. A video can also be obtained upon request at City Hall during normal business hours.



Susan Junnikkala, Secretary