

City of Kalama Planning Commission Meeting

DATE: June 12, 2012

TIME: 7:00 p.m.

OPENING: Call to Order

MINUTES:

1. May 10, 2012

PUBLIC HEARING:

1. None

UNFINISHED BUSINESS:

1. Establish Incentives for the Central Business District – On Hold

NEW BUSINESS:

1. Review current Kalama Municipal Sign Code

STAFF REPORTS:

1. None

ADJOURNMENT

Upcoming meetings
July 10, 2012

**CITY OF KALAMA
PLANNING COMMISSION
JUNE 14, 2012**

OPENING

Chairperson Kim Sullivan opened the meeting at 7:00 p.m. Commissioners present were Don Mathison, Kevin Wade, Mike Schreiber, Jeremy Somogye, and Jim Hendrickson. Commissioner Fortuna was absent. Staff present was Secretary Susan Junnikkala and City Planner Matt Hermen. Members of the audience are listed on the sign-in sheet.

MINUTES

Chairperson Sullivan asked the Commission if they have reviewed the minutes of May 10, 2012. Commissioner Mathison made a *motion* to approve the minutes as written. Commissioner Hendrickson seconded the motion and the *motion passed*. Commissioner Hendrickson made note to the time the meeting adjourned it has on there 8:45 p.m. and it should be 7:45 p.m. Chairperson Sullivan asked if Commissioner Mathison would like to change his motion to note the correction. Commissioner Mathison made a *motion to revise his motion* and change the adjournment to 7:45 p.m. Commissioner Hendrickson seconded the motion and the *motion passed all in favor*.

PUBLIC HEARINGS

None

UNFINISHED BUSINESS

1. Establish Incentives for the Central Business District – On Hold
2. Review current Kalama Municipal Sign Code

Chair person Sullivan asked Planner Hermen if he would give an outline of the changes to the sign code. Planner Hermen said that he has contacted the Police Chief Randy Gibson concerning signs on fences and are they a barrier to crime prevention. The response back from the Police Chief Gibson was

“The location and placement of the signs is more of an issue that the size. Signs that obscure the view of traffic or intersections because of their proximity or orientation to the roadway are an obvious concern. It's hard to say with certainty that all signs over a certain specified size will be a problem for us. Apart from the traffic concerns, I think the bigger signs are more a nuisance and eye sore than a safety or enforcement concern.”

Planner Hermen also gave an outline of the suggested changes from the last

meeting. Under section 17.38.020 Definitions he added Sign, Fence. Under section 17.38.040 added item D which references "a decision may be appealed per KMC 17.12.050". In section 17.38.050, Exempt Sign item H has been stricken.

The commission had a lengthy discussion about signs being placed on fences. Planner Hermen added item A. 1. C, under section 17.38.110 which covers that issue.

"Fence signs shall be permitted as a part of the total allowable square footage authorized for wall signs, but calculated to not exceed one square foot of sign area for each five lineal feet of street frontage. No one single fence sign shall be greater than 10 square feet.

No one single fence sign shall be less than 5 square feet.

Multiple fence signs may be placed, up to the combined total square footage of allowable sign area.

Fence signs shall be placed entirely within the fence area. No sign shall extend beyond the fence location. This includes on top or to the side of the fence."

Commissioner Schreiber suggested under section 17.38.170 item A that it should state a certain city department instead of just saying "The City of Kalama shall be authorized to remove". The Commission decided add the wording "The City of Kalama Building Department".

NEW BUSINESS

1. Setting a date for the August meeting.

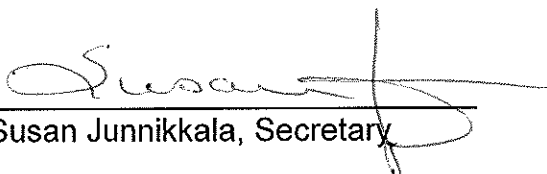
Planner Hermen informed the Commission that he will be out of town for the August 9th meeting. The Commission decided to change the meeting to August 23rd.

2. Street Vacation

Secretary Junnikkala informed the Commission that when a street vacation request comes to the City the hearings examiner will review it instead of the planning commission. This is a new state ruling.

ADJOURNMENT

Chairperson Sullivan adjourned the meeting at approximately 8:00 p.m. These minutes are not verbatim. They are a general overview of what took place. An audio tape may be made available for listening upon request at City Hall during normal business hours. A video can also be obtained upon request at City Hall during normal business hours.


Susan Junnikkala, Secretary