

**KALAMA CIVIL SERVICE COMMISSION  
REGULAR MEETING  
June 1, 2017**

**1. CALL TO ORDER**

Chairman Larry Rosson, called the meeting to order at 5:30 p.m. Commissioner Don Mathison Commissioner Gary Finley and Secretary Krystall Collins were present. Also in attendance were City Administrator Adam Smee, and Acting Police Chief Steve Parker.

**2. APPROVAL OF MINUTES**

Chairman Rosson made a motion to approve the minutes of the April 27, 2017 meeting. Commissioner Mathison made the motion, Commissioner Finley seconded and the minutes were approved.

**3. OLD BUSINESS**

None

**4. NEW BUSINESS**

Secretary Krystall Collins presented the Commission with a new Entry Level List of 3 applicants. She explained that the same process was followed for interviews as the previous time in Fall 2016. Ms. Collins noted that there were 7 eligible applicants qualified for interviews, 4 of which responded, 3 were not interested or she received no calls back. Interviews had been set, 2 people showed up with 1 no show. Ms. Collins provided documents showing how each applicant was scored. Chairman Rosson asked how far each applicant was in the process as far as physical testing and polygraphs. Acting Police Chief Parker explained that 1 applicant (Neill) is already very far in the process as she's currently going through the Reserve Academy for the Police Dept. Secretary Collins received a phone call that the 2nd applicant (Murray) withdrew his application do to being hired on with the Cowlitz County Sheriff's Office. The 3rd (Smith) was previously on the list and has only had interviews. This leaves 2 on the list for the current position that is open. Chairman Rosson made a motion to certify the new Entry Level List. Commissioner Mathison moved to certify, Commissioner Finley second and the List was signed and certified.

**5. CORRESPONDENCE**

None

**6. OTHER**

None

**7. ADJOURNMENT**

# KALAMA CIVIL SERVICE COMMISSION

*Larry R. Rosson, Chairman  
Gary C. Finley, Commissioner  
Don Mathison, Commissioner  
Krystall, Collins Secretary/Examiner*

## REGULAR MEETING AGENDA

**CALL TO ORDER:** June 1, 2017

**APPROVAL OF MINUTES:** April 27, 2017

**OLD BUSINESS:**

**NEW BUSINESS:** Certify New Entry Level Applicant List

**CORRESPONDENCE:**

**OTHER:**

**NEXT MEETING:** July 27, 2017 ???

**ADJOURNMENT:**