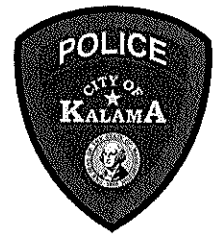


KALAMA CIVIL SERVICE
PO Box 1007
Kalama, WA 98625
Phone: (360) 673-2165



MEETING AGENDA

CALL TO ORDER: April 28, 2022

APPROVAL OF MINUTES: March 2, 2022

OLD BUSINESS: Civil Service Rules-Reviewing inner office
Sergeant position update

NEW BUSINESS: Remove Chris Hunt from Entry Level List
Add Michael Castellanoz to Lateral List

CORRESPONDENCE:

OTHER:

NEXT MEETING: Tentatively May 26, 2022

ADJOURNMENT:



KALAMA CIVIL SERVICE
PO Box 1007
Kalama, WA 98625
Phone: (360) 673-2165



**KALAMA CIVIL SERVICE COMMISSION
REGULAR MEETING
April 28, 2022**

CALL TO ORDER

The meeting was called to order at 5:30 p.m. In attendance were Chairman Lloyd Corgan, Commissioner Lynn Hughes, Commissioner Dan O'hall, Secretary Krystall Marriott, and Chief Ralph Herrera.

APPROVAL OF MINUTES

Chairman Corgan presented the minutes from the March 2, 2022 meeting. Commissioner Hughes made a motion to approve the minutes, Commissioner O'hall second and the minutes were approved.

OLD BUSINESS

A quick update was given regarding the Civil Service Rules. Office staff is still reviewing the document to prepare to send to the City Attorney.

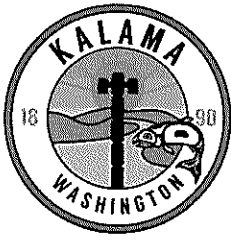
Chief Herrera gave an update on where the City is regarding the hiring for the Sergeants position. Advertising of the job was placed in multiple places and the City has received 5 qualifying applicants. The next process will be in two different phases which include a writing assignment and a critical incident response activity. In addition, there will be panel interviews, a Chief's interview followed by an admin interview, which would consist of the Chief, City Administrator, Council Member Jon Stanfill, and the Mayor to make the final decision.

NEW BUSINESS

Secretary Marriott informed the Commission that Christopher Hunt has been hired at the Longview Police Department and he would now need to be removed from the Entry Level list. This would leave one applicant until September when Entry Level Oral Boards would be held again.

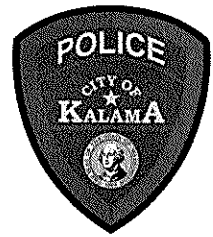
In addition to the removal, Chief Herrera requested Michael Castellanoz be added to the Lateral Level List. Mr. Castellanoz has also applied for the Sergeants position, however, if that does not work out, he still would like to apply as a Lateral Applicant.

Chairman Corgan made a motion to accept the above changes. Lynn Hughes second and the motion carried forward.



KALAMA CIVIL SERVICE

PO Box 1007
Kalama, WA 98625
Phone: (360) 673-2165

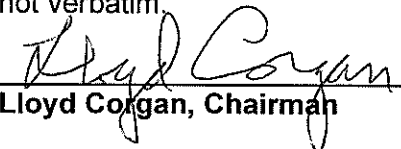


OTHER

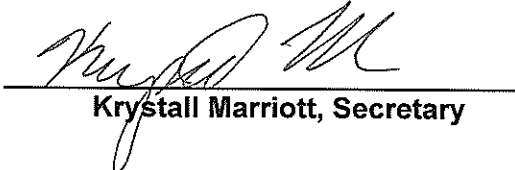
The next regular meeting scheduled for May 26, 2022, may have schedule conflicts, so all decided to cancel the May meeting and tentatively schedule for the June 23, 2022 meeting.

ADJOURNMENT

Chairman Corgan adjourned the meeting at approximately 5:49 p.m. These minutes are not verbatim.



Lloyd Corgan, Chairman



Krystall Marriott, Secretary