

# KALAMA CIVIL SERVICE COMMISSION

Don Mathison, Chairman  
Gary C. Finley, Commissioner  
Levi Morgan, Commissioner  
Krystall Marriott Secretary/Examiner

## WORKSHOP AGENDA

February 15, 2018

- Call to Order
- Create new Advanced Entry Level Section
- Update Lateral Applicant Section
- Next Meeting February 22, 2018 @ 5:30pm
- Adjournment

NOTES:

**KALAMA CIVIL SERVICE COMMISSION  
WORKSHOP  
February 15, 2018**

**CALL TO ORDER**

Chairman Don Mathison called the meeting to order at 5:00 p.m. Commissioner Gary Finley, Commissioner Levi Morgan and Secretary Krystall Marriot were present. Also in attendance was Police Chief Ralph Herrera.

**WORKSHOP**

Discussion took place regarding updating the way the Lateral Entry Eligibility List reads to include an Advanced Entry and to have more information regarding the description of what a Lateral Applicant entails.

Civil Service rules from around the area were reviewed for ideas on how the Commission would like to updated the current rules.

Commissioners concluded to update Rule V Section 2 to add the wording "Advanced Entry" and a similar paragraph from Battle Ground's Civil Services wording from 7.01.06 a. with pending the exception of 12 months instead of 24 months. Secretary Marriott will check with CJTC to see when the Washington State Academy certificates expire to confirm that 12 months will be acceptable.

Also, will be adding an additional point addressing state RCW's to include Polygraphs and Psychological examinations and " such tests as required by state law".

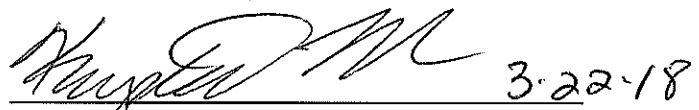
RULE XVI Definitions Section 1. "Lateral Entry Eligibility List" Strike out the last sentence of the paragraph.

Secretary Marriott will type up the changes and email to the Commissioners and Police Chief. Once reviewed they will be sent to the City Attorney to confirm there are no legal gaps. After all changes are corrected they will be ready to be approved and accepted by the Commission at the next regular meeting.

**ADJOURNMENT**

Chairman Mathison adjourned the workshop at approximately 6:55 p.m. These minutes are not verbatim.

  
Don Mathison, Chairman 3-22-18

  
Krystall Marriott, Secretary 3-22-18