

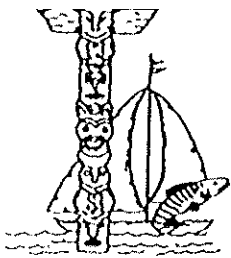
City of Kalama

320 N. First St.
Kalama, WA 98625



City Council Agenda May 7, 2014 @ 7 pm

1. **OPENING** - Mayor Pete Poulsen
 - A. Flag Salute
 - B. Roll Call
 - C. Changes to the Agenda
2. **EXECUTIVE SESSION** - Litigation Issue
3. **PRESENTATIONS & AWARDS**
 - A. Proclamation for Police Week May 11 – 17, 2014
4. **PUBLIC HEARINGS**
5. **PUBLIC COMMENTS & CONCERNS**
 - A. Keith Schulz – Request to Amend Dog Licensing Fees
6. **UNFINISHED BUSINESS**
 - A. Operating Hardware/Software Upgrade at Sewer Plant
 - B. Cloverdale Property Purchase – Approval for Administrator to Sign
 - C. Cowlitz County Jail Contract
7. **NEW BUSINESS**
 - A. Intent to Annex – Jim & Marie Bond
8. **ORDINANCES & RESOLUTIONS**
 - A. Ordinance No. 1334 2014 Budget Amendment
 - B. Ordinance No. 1335 Amend Ordinance 1331 – East Port Annexation
 - C. Resolution No. 605 Bad Debt – 340 Horizon Drive
9. **CORRESPONDENCE**
10. **MAYOR & COUNCILMEMBER REPORTS**
 - A. Mayor Pete Poulsen – Mayor’s Report – Cow Co Tourism
 - B. Councilmember Mike Truesdell – Finance Committee



City of Kalama

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City Council Agenda May 7, 2014 @ 7 pm

- C. Councilmember Dominic Ciancibelli – Public Works & Planning Committee
- D. Councilmember Mike Langham – Police, COG Board & 911 Board Rep
- E. Councilmember Donald Purvis - Parks, KSCC Rep & Health Board Rep
- F. Councilmember Mary Putka – Library Committee & Chamber Representative

11. DEPARTMENT REPORTS

- A. City Administrator Adam Smee
- B. Superintendent of Public Works Kelly Rasmussen
- C. Police Chief Randy Gibson
- D. Clerk/Treasurer Coni McMaster
- E. City Attorney Paul Brachvogel

12. CONSENT AGENDA - *I move the City Council approve the consent agenda as presented.*

- A. Approval of Payment of Vouchers
 - 1. Claims Vouchers Totaling \$78,172.18 for April 2014
 - 2. Payroll Vouchers Totaling \$81,596.48 for April 16-30, 2014
- B. Approval of Minutes:
 - 1. Minutes of the April 16, 2014 City Council Meeting
- C. Other Consent Agenda Items
 - 1. Authorize the Mayor or City Administrator to sign the Cowlitz County Jail Contract for 2014 - 2018

13. EXECUTIVE SESSION

14. ADJOURNMENT

CITY OF KALAMA

SIGN - IN SHEET

MEETING Kalama City Council

DATE May 7, 2014

Name	Address	Phone/Email	Do you wish to Speak?	Subject
BENI PURVIS	KLTV			
MARLO GAMBARD	Coastal Community	(360)430-1220		
April Marie Bond	5900 Lynn Place L21 WA	360-423-3353		Property on Meeker Dr. Annexed to City
Keith Schultz	PO Box 1421	360-852-5271		licence Fees (POGS)
Brian Roden	2931 Lynn Pl.	360-423-9891		Annexation of 5055 meeker Dr. Rd. property
Lesly Bombardieri	496 N 2nd	6735423		FLUORIDE

Please sign in for the record. Signing in does not mean you must speak but to address the Council you must sign in for the record. When recognized please state your name and address. Your comment could be subject to a time limit at the discretion of the Mayor. Please speak clearly enough for the tape to pick up your voice or step closer to the Council Desk. Thank you.

**CITY OF KALAMA
CITY COUNCIL MEETING
MAY 7, 2014**

1. OPENING

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance.

Councilmembers present were Mike Truesdell, Dominic Ciancibelli, Mike Dennis Langham, Don Purvis, and Mary Putka. City staff present were City Administrator Adam Smee, Superintendent of Public Works Kelly Rasmussen, Clerk/Treasurer Coni McMaster, and Police Chief Randy Gibson. Members of the public present are listed on the sign-in sheet.

2. EXECUTIVE SESSION

Mayor Poulsen announced the Council would go into executive session for 10 minutes to discuss a litigation issue and the City Attorney Paul Brachvogel would be attending by phone. The meeting resumed at 7:08 p.m.

3. CHANGES TO THE AGENDA

Under unfinished business the Council added Insurance Settlement.

4. PRESENTATIONS & AWARDS - None

A. Proclamation for Police Week May 11 – 17, 2014

Cowlitz County Chaplain Mario Gambino voiced his appreciation for the offices of Kalama's Police Department noting that the community is lucky to have a quality department. He urged those present to remember these offices during Police Week. Mayor Poulsen read the proclamation. The candlelight vigil for the County will be on May 15th at 6pm at the Seventh Day Adventist Church on Westside Hwy.

5. PUBLIC HEARINGS - None

6. PUBLIC COMMENTS/CONCERNS

A. Keith Schulz – Request to Amend Dog Licensing Fees

Mr. Keith Schulz of Cedar Springs Park addressed the Council regarding his belief that the fee structure for dog licensing is discriminatory between neutered and unneutered animals. He requested the Council consider revising Resolution 600 to only a \$15 dollar fee for all licenses. Councilmember Dominic Ciancibelli stated he agreed that responsible dog owners shouldn't have to pay more and he would be willing to revise the fees. Councilmember Don Purvis asked how the fee structure had been established. Clerk/Treasurer Coni McMaster that the structure has been the same in the years she has

been with the City and is common for all entities in the County. It is an incentive to keep overpopulation from occurring as well as unneutered have a tendency to wander and can be more aggressive. Councilmember Ciancibelli asked if this could be reduced upon request. It was explained that as a code requirement, it has to be enforced equally to all citizens. Police Chief Randy Gibson explained that this is a long-term policy of jurisdictions throughout the country. He suggested that if you want to proof of issues of overpopulation or unwanted animals, a visit to the Humane Society will provide it. The issues are not always caused by irresponsible owners, as dogs will behave like dogs. The reduced fee is an incentive. Mr. Schulz stated that he does not agree with the policy of doing this to the animals and isn't it a voluntary policy. The decision to alter your pet is a personal decision, but the requirement to license a dog is not. Mr. Schulz asked how many licensed dog roam and get picked up. Chief Gibson explained that it isn't a matter of whether they are licensed or not. Councilmember Ciancibelli made a motion for staff to draft an amending resolution to reduce the dog license fee for further discussion. Councilmember Mike Langham seconded. The motion failed with a vote of 2 (Ciancibelli/Langham) in favor and 3 (Truesdell/Purvis/Putka) against. Mayor Poulsen announced the code would stand as written.

7. UNFINISHED BUSINESS

A. Operating Hardware/Software Upgrade at Sewer Plant

Superintendent of Public Works Kelly Rasmussen explained that the current software and on computer at the Wastewater Treatment Plant are in danger of failing which could cause the city to violate their state permit. This is an urgent matter that needs to be corrected. He received three quotes and wants to go with Quality Control Corp. which is the company that designed the water plant software and provided great support over the last ten years. This is a hardware and software upgrade to the plant which includes new programming with backup and alarm system support and tech support for at least a year. The cost is estimated at a total of \$28,000. Councilmember Dominic Ciancibelli made a motion the City Council approve and authorize staff to move forward with the upgrades at the Wastewater Treatment Plant. Councilmember Mike Truesdell seconded, and the motion carried.

B. Cloverdale Property Purchase – Approval for Administrator to Sign

City Administrator Adam Smee explained that the Lower Cloverdale Pump Station, which has been replaced 3 times in recent years, needs to be moved and upgraded to an above ground unit in the next couple of years. The property owners across the street from its current location subdivided their property and approached the City about the purchase of a one acre parcel at a below market value price. The site is ideal for what the City needs to have in order to place a new pump station. Councilmember Don Purvis made a motion the City Council approve the purchase of the property along Cloverdale Road for \$35,000 plus costs and authorize the City Administrator to sign the documents to complete the transaction. Councilmember Mary Putka seconded, and the motion carried.

C. Cowlitz County Jail Contract

City Administrator Adam Smee presented information on how the jail costs are calculated, explaining that the City's current contract with Cowlitz County for jail services

expired at the end of 2013 and negotiations have been ongoing. All the cities within Cowlitz County were involved, working together to leverage the best contract costs for all. As the population of the County grows older the jail population has decreased as older populations are less likely to offend and serve time. However the fixed costs of operation remain consistent and are not affected by population fluctuations. Kalama's share of the jail costs are small in comparison with Longview or Kelso. The contract daily rate for 2014 will be \$79.55, and increases in future years will be capped at the lesser of the actual calculated daily rate or 5% over current daily rate. The City will remain responsible for any outside medical costs incurred by Kalama prisoners, which is required by state law. The action for this item is included on the consent agenda.

D. Insurance Settlement

Clerk/Treasurer Coni McMaster explained that during the Fourth Street improvement project, there was a water line break that caused flooding down Elm Street including damage to cars and the Methodist Church. The Church's insurance filed a claim against the City, the contractor and the engineer, which the City's insurance has worked to resolve with the contractor's insurance as they believe the fault lies with the contractor. It has been proposed to settle the claim by having the 3 parties divide the settlement and each pay \$3333.33 which the City's insurance would pay. The costs of further litigating the claims would be far more than this share of a settlement and while the City has no liability, the insurance has recommended the settlement. Councilmember Mike Langham made a motion the City Council authorizes the City's insurance AWC to settle the claim with Philadelphia Insurance Company on behalf of the Kalama Methodist Church in the amount of \$3333.33. Councilmember Don Purvis seconded, and the motion carried.

8. NEW BUSINESS

A. Intent to Annex – Jim & Marie Bond

Mayor Poulsen asked the applicants to speak, at which time Councilmember Dominic Ciancibelli announced that he would be withdrawing from any discussion or decision on the issue as he is personal friends with the applicants. Mr. Brian Roden, on behalf of his parents, Jim and Marie Bond, stated that he had missed getting this property included in the recent East Port Annexation which is on the north side of this property. Currently the property is surrounded by City on one side and County on the other and would like to bring it into the City. City Administrator Adam Smee noted that due to the small size of the area included in the annexation, the request will not require the same time line before the Boundary Review Board as the Port's application did. He recognizes that the applicants have requested zoning to be light industrial or commercial, but he would like to see it come in with the mixed use zoning. Default zoning would be single family residential. Under the current process, the zoning issue does not have to be included in the petition to be presented for the 60% process, but will have to be included in the final ordinance adopting the annexation. The Council may want to have the Planning Commission look at the zoning options as well. Councilmember Don Purvis made a motion the City Council accept the intent to annex submitted by the Bonds for the property identified as 5035 Meeker Drive which will assume all the existing indebtedness of the City. Councilmember Mike Langham seconded and the motion carried with Councilmember Ciancibelli abstaining.

9. ORDINANCES & RESOLUTIONS

A. Ordinance No. 1334 2014 Budget Amendment

Ordinance No. 1334 was read by title: An Ordinance of the City of Kalama, Washington amending the 2014 Budget to include the unanticipated expenditures for upgrades to the City's wastewater treatment facility, neighborhood sewer lines to address I&I issues, and the purchase of property for a future water pump station in the Cloverdale area, as well as including expenditures that were inadvertently omitted from the original Budget increasing the Budget in the amount of \$172,500.00. Councilmember Don Purvis made a motion the City Council adopt Ordinance No. 1334 as read. Councilmember Mike Truesdell seconded, and the motion carried.

B. Ordinance No. 1335 Amend Ordinance 1331 – East Port Annexation

Ordinance No. 1335 was read by title: An Ordinance of the City of Kalama, Washington amending Ordinance No. 1331 to correct the exhibits A & B for the legal description and map for the annexation of certain properties known as the East Port Annexation to the City of Kalama, classifying and zoning said properties and fixing the effective date of the annexation as April 1, 2014. Councilmember Dominic Ciancibelli made a motion the City Council adopt Ordinance No. 1335 as read. Councilmember Don Purvis seconded, and the motion carried.

C. Resolution No. 605 Bad Debt – 340 Horizon Drive

Resolution No. 605 was read by title: A Resolution of the City Council of the City of Kalama discharging and removing uncollectible charges on delinquent utility account 1159.0 abandoned through bankruptcy in order to clear the city records. Councilmember Mary Putka made a motion to adopt Resolution No. 605 as read. Councilmember Mike Langham seconded. It was noted that the total amount to write off was \$609.00 and that as a utility account, the lien does have the same power as a tax lien. The motion carried.

10. CORRESPONDENCE - None

11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS

A. Mayor Pete Poulsen reported he is continuing his work on the 125th Anniversary Celebration and the Blues Festival. He also spoke about the dinner with the Chinese representatives involved in the NW Innovations methane plant project proposed for the North Port area. There are some very impressive, well educated, and dedicated people involved in the 1.8 billion dollar project. The Chinese focus is on bringing an environmentally friendly project to the country and help to get away from the use of coal.

B. Councilmember Mike Truesdell had no report.

C. Councilmember Dominic Ciancibelli had no report.

D. Councilmember Mike Langham had no report

E. Councilmember Donald Purvis reported on Kalama Safe Community Coalition event at the school, thanking the Police department for their involvement and support. The business community was also represented. He also thanked all who participated in the downtown clean-up day.

F. Councilmember Mary Putka reported Word Catcher had a 20% increase in attendees with 60 participants, 45 of which were from out of town. It will be held again next year and they will work at getting more local involvement.

12. DEPARTMENT REPORTS

A. City Administrator Adam Smee noted that he and Kelly were out on Clean up Day -- May 3rd. In reviewing the budget numbers for the first third of the year, the City is within the budget figures. He noted that property taxes had not yet been received during this period and water use is lower until summer so the numbers are not as good as would like to see.

B. Superintendent of Public Works Kelly Rasmussen presented a written report noting that members of the crew are currently working with the Temco project contractor to replace the City's waterline which requires a shutdown of water services to several industries, businesses, and residences. The Department purchased a new jetter trailer which will save the City money as they are currently contracting out services at least every couple of months. It can also be used for pressure washing in areas where water connections are not available so will be a good piece of equipment. He thanked the Council for approving the purchase of the Cloverdale property.

C. Police Chief Randy Gibson presented his statistical report commenting on the one burglary/theft case. He noted that he and the officers in the Department are proud of the profession they are in and proud to be doing it in Kalama. They appreciate the support of the Council and the citizens. His report included that since the local pharmacy will no longer accept the drop off of old medications, the Department will accept them during business hours. Chief Gibson also noted that his expenditures for vehicle maintenance and fuel have been considerably reduced with the improvements made in the last two years to the department's fleet of vehicles.

D. Clerk/Treasurer Coni McMaster provided the April Treasurer's report. She noted that the website is getting close to launching and the Church will be vacating the Community Building sometime during the summer as they have purchased the old daycare building out next to the City Shop. Ms. McMaster informed the Council that their request to have the fluoride issue placed on the ballot in November will be for an advisory vote and the Council will still have to make the final decision. The elected officials are given the power to enact legislation for the local government and cannot delegate that to the voters. She asked if the Council still wants to have the issue on the ballot, and the consensus of the Council was yes. The cost is estimated at \$1000 or less. Councilmember Mary Putka asked who would be writing the ballot measure. Ms. McMaster will be working with the city attorney on this so that the measure is written in an unbiased and legal manner. The parties, both for and against, will have an opportunity to submit information for publication in the voter's pamphlet.

Ms. McMaster reported that AWC's City Vision magazine producers contacted the City to see if the Mayor would provide them with an answer to their question of the month feature for the upcoming edition. The question being: "What leadership has emerged in your community lately?" If the Mayor isn't able to, perhaps one of the Councilmembers would like to. It only has to be 3 sentences with a photo of the responder. The conversation regarding this led to some discussion regarding the collaboration of the Port and City on the recent zoning code and annexation which could lead to a full story for a future edition. They will be discussing this further with Adam.

E. City Attorney Paul Brachvogel was absent.

13. CONSENT AGENDA

Councilmember Mary Putka made a motion the City Council approve the Consent Agenda including:


1. Claims Vouchers Totaling \$78,172.18 for April 2014
2. Payroll Vouchers Totaling \$81,596.48 for April 16-30, 2014
3. Minutes of the April 16, 2014 City Council Meeting
4. Authorize the Mayor or City Administrator to sign the Cowlitz County Jail Contract for 2014 - 2018

Councilmember Don Purvis seconded, and the motion carried.

14. EXECUTIVE SESSION - None

B. ADJOURNMENT

Mayor Poulsen adjourned the meeting at 8:43 p.m. These minutes are not verbatim. A copy of the recording can be made available for listening.



Pete Poulsen - Mayor



Coni McMaster - Clerk/Treasurer