



KALAMA CIVIL SERVICE
PO Box 1007
Kalama, WA 98625
Phone: (360) 673-2165



MEETING AGENDA

CALL TO ORDER: *October 26, 2023*
~~March 23, 2023~~

APPROVAL OF MINUTES: March 23, 2023

OLD BUSINESS:

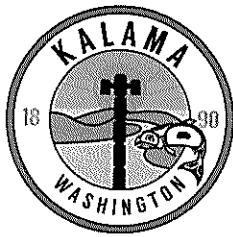
NEW BUSINESS: Certify Advanced Level List
Remove Hunt, Add Thomson

CORRESPONDENCE:

OTHER: Cancel November - December meetings?

NEXT MEETING: TBD

ADJOURNMENT:



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**KALAMA CIVIL SERVICE COMMISSION
REGULAR MEETING
October 26, 2023**

CALL TO ORDER

The meeting was called to order at 5:30 p.m. In attendance were Chairman Lloyd Corgan, Commissioner Lynn Hughes, Commissioner Dan O'hall, and Secretary Krystall Marriott.

APPROVAL OF MINUTES

Chairman Lloyd Corgan presented the minutes from the March 23, 2023. Commissioner Hughes made a motion to approve the minutes as presented, Commissioner O'hall second and the minutes were approved.

OLD BUSINESS

Chairman Corgan asked Secretary Marriott where City Staff stood with the approval of the draft proposed new rules. Secretary Marriott had last heard they were at City Hall with the City Administrator. The City had a change of Attorneys which set everything back. Discussion took place regarding certain definitions that weren't caught before. The Commissioners asked Secretary Marriott to provide new hard copies of the proposed rules with the attorneys concerns as well as email the City Administrator to ask where he stood so the Commission could move forward in approving them before the end of the year.

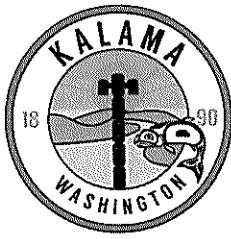
NEW BUSINESS

Secretary Marriott presented the Commission with a new Advanced Entry Level List. Officer Hunt would need to be removed, as he was hired back in January with the adding Timothy Thomson.. She informed the Commission the department is anticipating an Officer possibly leaving at the end of the year and approving the list gives the Department a head start on hiring before staff is shortened. Commissioner Hughes made a motion to remove Hunt and add Thomson to the Advanced Entry Level List, Commissioner O'hall second and the list was signed and approved.

Secretary Marriott also informed the Commission that staff would be compiling a new Sergeants list that contains applicants inside the department as well as outside. Discussion took place if the rules applied to have both in and out of the department. It was agreed that the rules had been updated some time ago to allow this.

OTHER

The Commission agreed to cancel both the November and December meetings as they fall on Holidays this year. They asked to hold a Special Meeting before the end of the year in anticipation of approving the new Civil Service Rules.



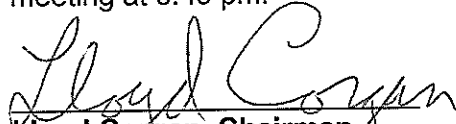
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ADJOURNMENT

Next meeting tentatively January 25, 2024. Chairman Lloyd Corgan adjourned the meeting at 5:49 pm.


Lloyd Corgan, Chairman


Krystall Marriott, Secretary