

KALAMA CIVIL SERVICE COMMISSION

*Larry R. Rosson, Chairman
Gary C. Finley, Commissioner
Don Mathison, Commissioner
Sue Seay, Secretary/Examiner*

REGULAR MEETING AGENDA

CALL TO ORDER:	October 26, 2016
APPROVAL OF MINUTES:	September 22, 2016
OLD BUSINESS:	Certify Entry-Level Eligibility List MRSC Response - Participating in Oral Board prior to completing physical/written testing
NEW BUSINESS:	
CORRESPONDENCE:	
OTHER:	
NEXT MEETING:	November __, 2016
ADJOURNMENT:	

**KALAMA CIVIL SERVICE COMMISSION
REGULAR MEETING
OCTOBER 26, 2016**

1. CALL TO ORDER

Chairperson Larry Rosson called the meeting to order at 5:30 p.m. Commissioner Don Mathison and Secretary Sue Seay were present. Commissioner Gary Finley was unable to attend. Also in attendance were Dan Ohall and Don Purvis, who assisted with the oral board interviews done earlier in the month.

2. APPROVAL OF MINUTES

Commissioner Don Mathison moved to approve the minutes of the September 22, 2016 meeting. Chairperson Rosson seconded and the minutes were approved.

3. OLD BUSINESS

Chairperson Rosson asked Dan Ohall and Don Purvis to report on the oral board interviews for entry-level police officers. They both agreed the expertise of Sgt. Tate from the Kelso Police Department was invaluable. At the conclusion of each interview, the panel would go over the evaluation sheets for the candidate. This ensured the panel was consistent in its conclusions.

The strongest candidates were on the final day of the interviews. The top three candidates were stellar. When asked what should be done to improve the process, Dan Ohall indicated he had been part of the evaluation for the Chief and part of a panel for the Fire Department. He said of all the panels, this one was the best. He really appreciated the comments from the Chief on key points for each question. His one concern is Kalama does not have an immediate opening, and will most likely lose the top candidates to other agencies.

Don Purvis agreed the Chief's comments were invaluable. He also appreciated that questions touched on key issues, such as marijuana. It was also interesting to hear what the candidates knew about Kalama.

Chairman Rosson thanked Dan and Don for their assistance in the process. He said there are grants out there for hiring he hopes the City will pursue. There was a brief discussion regarding location of the new police department. It was felt citizens should be asked for their input.

4. NEW BUSINESS - None

5. CORRESPONDENCE - None

6. OTHER


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7. ADJOURNMENT

Chairperson Rosson adjourned the meeting at approximately 6:30 p.m. These minutes are not verbatim.



Larry Rosson, Chairman



Sue Seay, Secretary