

KALAMA CIVIL SERVICE COMMISSION

*Larry R. Rosson, Chairman
Gary C. Finley, Commissioner
Don Mathison, Commissioner
Sue Seay, Secretary/Examiner*

R E G U L A R M E E T I N G A G E N D A

CALL TO ORDER:	August 25, 2016
APPROVAL OF MINUTES:	June 23, 2016
OLD BUSINESS:	Update on Lateral Hire Entry-Level Eligibility List
NEW BUSINESS:	
CORRESPONDENCE:	
OTHER:	
NEXT MEETING:	September 22, 2016
ADJOURNMENT:	

**KALAMA CIVIL SERVICE COMMISSION
REGULAR MEETING
AUGUST 25, 2016**

1. CALL TO ORDER

Chairperson Larry Rosson called the meeting to order at 5:00 p.m. Commissioner Gary Finley, Commissioner Don Mathison, and Acting Secretary Coni McMaster were present. Chief Randy Gibson (arrived at 5:05pm) was in attendance as well.

2. APPROVAL OF MINUTES

Commissioner Don Mathison moved to approve the minutes of the June 23, 2016 meeting. Commissioner Finley seconded and the minutes were approved.

3. OLD BUSINESS

Chief Randy Gibson reported that the lateral candidate, Steve Ross, has passed all the necessary background and evaluations with flying colors. He is set to start with Kalama on September 1, 2016. He has also met with Mayor Poulsen and City Administrator Adam Smee. Based upon the conditional approval made at the last meeting the Commissioners were glad to see this completed.

Chief Gibson also requested that the City move forward with establishing an eligibility list for entry level candidates. He explained that based on the current staff he can see that with retirements and other issues, the entire department could turnover in the next 4 to 5 years. So the lists will need to be kept updated as time goes on. Chairperson Rosson noted that with the potential industrial growth, the City will need to look at growing the department. The Commission approved moving forward with the eligibility list process.

4. NEW BUSINESS - None

5. CORRESPONDENCE - None

6. OTHER

7. ADJOURNMENT

Chairperson Rosson adjourned the meeting at approximately 5:15 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening upon request.


Larry Rosson, Chairman


Coni McMaster, Acting Secretary