

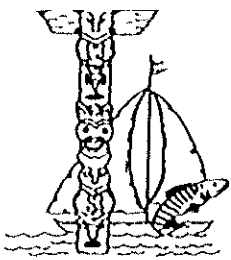
# City of Kalama

320 N. First St.  
Kalama, WA 98625



## City Council Agenda March 19, 2014 @ 7 pm

1. **OPENING** - Mayor Pete Poulsen
  - A. Flag Salute
  - B. Roll Call
  - C. Changes to the Agenda
2. **EXECUTIVE SESSION**
3. **PRESENTATIONS & AWARDS**
4. **PUBLIC HEARINGS**
5. **PUBLIC COMMENTS & CONCERNS**
6. **UNFINISHED BUSINESS**
  - A. East Port Annexation – Cowlitz County BRB Approval
7. **NEW BUSINESS**
8. **ORDINANCES & RESOLUTIONS**
  - A. Ordinance No. 1331 - East Port Annexation Finalization
9. **CORRESPONDENCE**
10. **MAYOR & COUNCILMEMBER REPORTS**
  - A. Mayor Pete Poulsen – Mayor’s Report – Cow Co Tourism
  - B. Councilmember Mike Truesdell – Finance Committee
  - C. Councilmember Dominic Ciancibelli – Public Works & Planning Committee
  - D. Councilmember Mike Langham – Police, COG Board & 911 Board Rep
  - E. Councilmember Donald Purvis - Parks, KSCC Rep & Health Board Rep
  - F. Councilmember Mary Putka – Library Committee & Chamber Representative



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### 11. DEPARTMENT REPORTS

- A. City Administrator Adam Smee
- B. Superintendent of Public Works Kelly Rasmussen
- C. Police Chief Randy Gibson
- D. Clerk/Treasurer Coni McMaster
- E. City Attorney Paul Brachvogel

### 12. CONSENT AGENDA - *I move the City Council approve the consent agenda as presented.*

- A. Approval of Payment of Vouchers
  - 1. Claims Vouchers Totaling \$48,768.25 For March, 2014
  - 2. Payroll Vouchers Totaling \$53,871.90 For March 1-15, 2014
- B. Approval of Minutes:
  - 1. Minutes of the March 5, 2014 City Council Meeting
- C. Other Consent Agenda Items
  - 1.

### 13. EXECUTIVE SESSION

### 14. ADJOURNMENT

# CITY OF KALAMA

# SIGN - IN SHEET

MEETING Kalama City Council

DATE March 19, 2014

Name	Address	Phone/Email	Do you wish to Speak?	Subject
BEN PURVIS	KLTV			
DAW O'HALL	KALAMA		NO	
Mike Reiter	" "		No	
Mark Wilson	Post		NO	

Please sign in for the record. Signing in does not mean you must speak but to address the Council you must sign in for the record. When recognized please state your name and address. Your comment could be subject to a time limit at the discretion of the Mayor. Please speak clearly enough for the tape to pick up your voice or step closer to the Council Desk. Thank you.

**CITY OF KALAMA  
CITY COUNCIL MEETING  
MARCH 19 2014**

**1. OPENING**

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance.

Councilmembers present were Mike Truesdell, Dominic Ciancibelli, Mike Dennis Langham, Don Purvis, and Mary Putka. City staff present were City Administrator Adam Smee, Superintendent of Public Works Kelly Rasmussen, Clerk/Treasurer Coni McMaster, and Police Officer Justin Taylor. City Attorney Paul Brachvogel was also in attendance. Members of the public present are listed on the sign-in sheet.

**2. EXECUTIVE SESSION - None**

**3. CHANGES TO THE AGENDA - None**

**4. PRESENTATIONS & AWARDS - None**

**5. PUBLIC HEARINGS - None**

**6. PUBLIC COMMENTS/CONCERNS - None**

**7. UNFINISHED BUSINESS**

**A. East Port Annexation – Cowlitz County BRB Approval**

City Administrator Adam Smee informed the Council that the Cowlitz County Boundary Review Board has finalized the East Port Annexation as the 45 day waiting period has expired without any entity invoking jurisdiction. There have been some concerns with rights-of-way discussed with the County and the City will work to resolve these through other avenues. Once the Council adopts the Annexation, it will be forwarded on to the County and State for processing.

**8. NEW BUSINESS - None**

**9. ORDINANCES & RESOLUTIONS**

**A. Ordinance No. 1331 - East Port Annexation Finalization**

Ordinance No. 1331 was read by title: An Ordinance of the City of Kalama, Washington, providing for the annexation of certain properties known as the East Port Annexation to the City of Kalama, classifying and zoning said properties and fixing the effective date of the annexation as April 1, 2014. Councilmember Don Purvis made a motion the City Council adopt Ordinance No. 1331 as read. Councilmember Mike Truesdell seconded, and the motion carried. Mayor Poulsen noted that this has been a long process,

thanking all involved from the Port of Kalama, City staff, and members of the community. It will be good for not only the Port and the City, but all the community. Port of Kalama Executive Director Mark Wilson echoed those sentiments.

**10. CORRESPONDENCE - None**

**11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS**

**A.** Mayor Pete Poulsen reported work is continuing on the preparations for the 125<sup>th</sup> Anniversary celebration and the Blues Festival. He added that he had attended the NW Innovations workshop last night, regarding the proposed future methanol plant at the North Port properties and found it to be informative. Port Director Mark Wilson noted that both sessions were successful and many got to address their concerns with the project. There have only been a few negatives, and these meetings are meant to help address those. It is a very basic activity at a very large scale. NW Innovations will continue to do outreach as they move forward. Director Wilson noted that they also did a presentation to a 7<sup>th</sup> grade class at the school, another way they are showing they want to be a part of this community. As the project moves forward there will be permitting and legal issues to address.

**B.** Councilmember Mike Truesdell had no report.

**C.** Councilmember Dominic Ciancibelli reported he had met with Superintendent of Public Works Kelly Rasmussen.

**D.** Councilmember Mike Langham had no report, but noted that Police Chief Randy Gibson is home and doing very well.

**E.** Councilmember Donald Purvis had no report

**F.** Councilmember Mary Putka reported the Library's new website is up and running.

**12. DEPARTMENT REPORTS**

**A.** City Administrator Adam Smee updated the Council on the many trainings and meetings he has attended recently dealing with legislative issues, the Shoreline Master Plan, Disaster Preparedness, parks and recreation, transportation funding, pre-application conference on a small parcel development and possible investment opportunities. The local Tach meetings dealing with surface transportation funding are working under new rules which may or may not making getting funding for Kalama more difficult. As noted earlier he and Kelly have met with Cowlitz County Public Works to address the right-of-way concerns that have come to light in connection with the annexation. These should be able to be dealt with through local ordinance processes of the City and County. He and Kelly will also be meeting to discuss possible new pump station sites. The Planning Commission is working on developing a very progressive code for large lots in the City that will allow some flexibility and hopefully very marketable for growth. Adam noted the new sound system which was purchased by Envision Kalama and set up by KLTV technician Ben Purvis over a 4 to 5 day period. This is the first test run and once tested, the speakers will be mounted to the ceiling

and the cords ran so they are not noticeable. He thanked Ben for the hard work and good job done.

**B.** Superintendent of Public Works Kelly Rasmussen provided a written report noting the many maintenance or rain related items. The crew attended a confined space training which updates their safety skills. He praised the crew for the work in installing 120 feet of 8 inch waterline on Gwynne Road. The water line along China Garden Road, being installed by the developers of the Wirkkala property, will connect to this new extension and will include fire hydrants providing much better fire flow in the area. Mayor Poulsen asked Kelly to elaborate on the new AMR meters. Kelly explained that these are radio read water meters that provide a signal that can be read from a passing vehicle. What now takes 70 to 80 hours for reading meters will be reduced to less than five hours. The plan is to go completely to month billing by the end of next year. The meters also log history allowing the ability to track usage for leaks. This is great and useful technology.

**C.** Police Officer Justin Taylor provided the Police statistical report and also noted that the department is getting upgraded office computers. Chief Gibson is doing fine and they all hope he returns to the office soon.

**D.** Clerk/Treasurer Coni McMaster reported she has been working on the annual report; the fluoride survey is still split; the new website is moving forward; and the meter upgrade project is going well. She added that the codification of the ordinances passed in the last year is being completed, so the Council will need to bring in their code books. The code books will not be returned, as the code is not hosted on line for easy access.

**E.** City Attorney Paul Brachvogel had no report.

### **13. CONSENT AGENDA**

*Councilmember Mary Putka made a motion the City Council approve the Consent Agenda including:*

- 1. Claims Vouchers Totaling \$48,768.25 For March, 2014.*
- 2. Payroll Vouchers Totaling \$53,871.90 For March 1-15, 2014.*
- 3. Minutes of the March 5, 2014 City Council Meeting.*

*Councilmember Don Purvis seconded, and the motion carried.*

### **14. EXECUTIVE SESSION - None**

### **15. ADJOURNMENT**

Mayor Poulsen adjourned the meeting at 7:50 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.

  
Pete Poulsen - Mayor

  
Coni McMaster - Clerk/Treasurer