

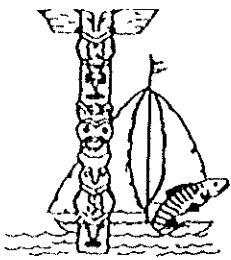
# City of Kalama

320 N. First St.  
Kalama, WA 98625



## City Council Agenda January 15, 2014 @ 7 pm

1. OPENING - Mayor Pete Poulsen
  - A. Flag Salute
  - B. Roll Call
  - C. Changes to the Agenda
2. EXECUTIVE SESSION
3. PRESENTATIONS & AWARDS
4. PUBLIC HEARINGS
5. PUBLIC COMMENTS & CONCERNS
6. UNFINISHED BUSINESS
  - A. Banking RFP's - Selection – Heritage Bank
7. NEW BUSINESS
8. ORDINANCES & RESOLUTIONS
9. CORRESPONDENCE
10. MAYOR & COUNCILMEMBER REPORTS
  - A. Mayor Pete Poulsen – Mayor's Report – COG Representative - Cow Co Tourism
  - B. Councilmember Mike Truesdell – Finance Committee
  - C. Councilmember Dominic Ciancibelli – Public Works & Planning Committee
  - D. Councilmember Mike Langham - Police Committee & 911 Board Representative
  - E. Councilmember Donald Purvis - Park Committee, Health Board Representative
  - F. Councilmember Mary Putka – Library Committee & Chamber Representative
11. DEPARTMENT REPORTS



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## City Council Agenda January 15, 2014 @ 7 pm

- A. City Administrator Adam Smee
- B. Superintendent of Public Works Kelly Rasmussen
- C. Police Chief Randy Gibson
- D. Clerk/Treasurer Coni McMaster
- E. City Attorney Paul Brachvogel

12. **CONSENT AGENDA** - *I move the City Council approve the consent agenda as presented.*

A. Approval of Payment of Vouchers

- 1. Claims Vouchers Totaling \$15,573.50 For Final 2013 Expenditures
- 2. Claims Vouchers Totaling \$162,092.36 For January, 2014

B. Approval of Minutes:

- 1. Minutes of the January 8, 2014 City Council Meeting

C. Other Consent Agenda Items

- 1.

13. **EXECUTIVE SESSION**

14. **ADJOURNMENT**

### **MEETING OF THE KALAMA TRANSPORTATION BENEFIT DISTRICT BOARD**

- A. Banking – Switch Account to Fibre Federal Credit Union

# CITY OF KALAMA

# SIGN-IN SHEET

MEETING City Council Meeting

DATE January 15, 2014 @ 7:00 pm

NAME	ADDRESS	PHONE #	Do you wish to speak?	On What Subject?
BEN PURVIS	KGTV			

Please speak clearly enough for the tape to pick up your voice or step closer to the Council Desk. Thank you. Please sign in for the record. Signing in does not mean you must speak but to address the Council you must sign in for the record. When recognized please state your name and address. Your comment could be subject to a time limit at the discretion of the Mayor.

**CITY OF KALAMA  
CITY COUNCIL MEETING  
JANUARY 15, 2014**

**1. OPENING**

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance.

Councilmembers present were Mike Truesdell, Dominic Ciancibelli, Mike Dennis Langham, Don Purvis, and Mary Putka. City staff present were City Administrator Adam Smee, Superintendent of Public Works Kelly Rasmussen, Clerk/Treasurer Coni McMaster, and Police Chief Randy Gibson. Members of the public present are listed on the sign-in sheet.

**2. EXECUTIVE SESSION - None**

**3. CHANGES TO THE AGENDA - None**

**4. PRESENTATIONS & AWARDS - None**

**5. PUBLIC HEARINGS - None**

**6. PUBLIC COMMENTS/CONCERNS - None**

**7. UNFINISHED BUSINESS**

**A. Banking RFP's - Selection – Heritage Bank**

In October 2013 after being notified of Heritage Bank closing the Kalama branch, the City requested proposals for banking services. The City received four proposals. Fibre Federal Credit Union submitted one of the proposals but staff has determined that they cannot meet the needs of the City in processing ACH transactions. The other three are: Heritage Bank, Columbia Bank, and US Bank. After reviewing the proposals, all three would provide all the necessary services. Both Columbia and US Banks would charge service fees that would be from \$50 to \$100 per month which would be offset some by interest earned and do offer some initial incentives to offset these in the first year. Heritage Bank has agreed to waive nearly all fees and has done this in the past while still providing interest on the accounts. All banks are located outside of Kalama and will require staff time to make the deposits in Longview. Since the fees will be minimal, all actions are already set up, and the location is not an issue, Ms. McMaster recommends the City stay with Heritage Bank for the City's banking services. Councilmember Dominic Ciancibelli made a motion the City continue with Heritage Bank and authorize the Mayor and staff to take the steps necessary. Councilmember Don Purvis seconded, and the motion carried.

**8. NEW BUSINESS - None**

**9. ORDINANCES & RESOLUTIONS - None**

**10. CORRESPONDENCE - None**

**11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS**

**A.** Mayor Pete Poulsen reported a meeting of the organizers of the 125<sup>th</sup> Anniversary celebration met today and they are moving ahead with plans for 2015 which include getting banners for the downtown area.

**B.** Councilmember Mike Truesdell had no report

**C.** Councilmember Dominic Ciancibelli had no report.

**D.** Councilmember Mike Langham had no report.

**E.** Councilmember Donald Purvis had no report.

**F.** Councilmember Mary Putka had no report but again noted the Microsoft Office technical courses that are available through the Kalama Library.

**12. DEPARTMENT REPORTS**

**A.** City Administrator Adam Smee reported that as 2013 is closed out, it appears the City had a pretty good year and ended with a little surplus. He noted that the engineers will be down to review some issues at the sewer plant on Friday.

**B.** Superintendent of Public Works Kelly Rasmussen presented his written report noting the annual blood borne pathogen safety training completed by the crew. He also reported that he met with Lakeside Industires regarding some of the side streets and will be getting some cost estimates for repairs.

**C.** Police Chief Randy Gibson presented a one week statistical report which included the Department's aid to the County on a suicide.

**D.** Clerk/Treasurer Coni McMaster provided the 2013 year end reports which showed the amounts held in reserves. She noted that streets is still running low, but 2014 will be the first full year for the garage tax and then also the TBD. Also, her staff and the crew have installed some of the new meters as a test run for replacement project so we can determine that it will run smoothly.

Mr Ben Purvis asked what the City would do if the State Legislature takes the proposed actions to address cities that are banning marijuana businesses? City Administrator Adam Smee noted he read the article and will keep tabs on what happens, but the zoning the City put in place is not a ban, and so the only issue would be the licensing issue. There are also proposals that the federal government will decriminalize marijuana, which would then address the license issue.

**E.** City Attorney Paul Brachvogel was absent.

**13. CONSENT AGENDA**

*Councilmember Mary Putka made a motion the City Council approve the Consent Agenda including:*

1. Claims Vouchers Totaling \$15,573.50 For Final 2013 Expenditures
2. Claims Vouchers Totaling \$162,092.36 For January, 2014
3. Minutes of the January 8, 2014 City Council Meeting

Councilmember Don Purvis seconded, and the motion carried. It was noted the large amount for January is due to the annual insurance payment.

**14. EXECUTIVE SESSION - None**

**15. ADJOURNMENT**

Mayor Poulsen adjourned the meeting at 7:26 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.



**Pete Poulsen - Mayor**



**Coni McMaster - Clerk/Treasurer**