

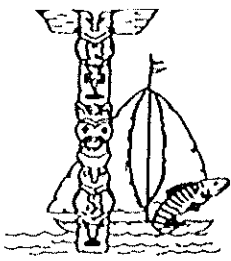
City of Kalama

320 N. First St.
Kalama, WA 98625



City Council Agenda April 2, 2014 @ 7 pm

1. **OPENING** - Mayor Pete Poulsen
 - A. Flag Salute
 - B. Roll Call
 - C. Changes to the Agenda
2. **EXECUTIVE SESSION**
3. **PRESENTATIONS & AWARDS**
4. **PUBLIC HEARINGS**
5. **PUBLIC COMMENTS & CONCERNS**
 - A. Dog License Fees – Keith Schultz
6. **UNFINISHED BUSINESS**
 - A. Award Elm Street Sidewalk Improvement Construction Contract
7. **NEW BUSINESS**
8. **ORDINANCES & RESOLUTIONS**
 - A. Ordinance No. 1332 – 2014 Budget Amendment – TBD Budget
9. **CORRESPONDENCE**
10. **MAYOR & COUNCILMEMBER REPORTS**
 - A. Mayor Pete Poulsen – Mayor’s Report – Cow Co Tourism
 - B. Councilmember Mike Truesdell – Finance Committee
 - C. Councilmember Dominic Ciancibelli – Public Works & Planning Committee
 - D. Councilmember Mike Langham – Police, COG Board & 911 Board Rep
 - E. Councilmember Donald Purvis - Parks, KSCC Rep & Health Board Rep
 - F. Councilmember Mary Putka – Library Committee & Chamber Representative



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City Council Agenda April 2, 2014 @ 7 pm

11. DEPARTMENT REPORTS

- A. City Administrator Adam Smee
- B. Superintendent of Public Works Kelly Rasmussen
- C. Police Chief Randy Gibson
- D. Clerk/Treasurer Coni McMaster
- E. City Attorney Paul Brachvogel

12. CONSENT AGENDA - *I move the City Council approve the consent agenda as presented.*

- A. Approval of Payment of Vouchers
 - 1. Claims Vouchers Totaling \$40,332.12 for March 2014
 - 2. Payroll Vouchers Totaling \$80,355.23 for March 16-31, 2014
- B. Approval of Minutes:
 - 1. Minutes of the March 19, 2014 City Council Meeting
- C. Other Consent Agenda Items
 - 1.

13. EXECUTIVE SESSION – Potential Litigation & Real Estate Transactions

14. ADJOURNMENT

CITY OF KALAMA

SIGN - IN SHEET

MEETING Kalama City Council

DATE April 2, 2014

Name

Address

Phone/Email

Do you wish to Speak?

Subject

Name	Address	Phone/Email	Do you wish to Speak?	Subject
BEN PURVIS	KLTV			
Keith Schultz	6420 Old Pacific Hwy	360 852 5271		Dog license

Please sign in for the record. Signing in does not mean you must speak but to address the Council you must sign in for the record. When recognized please state your name and address. Your comment could be subject to a time limit at the discretion of the Mayor. Please speak clearly enough for the tape to pick up your voice or step closer to the Council Desk. Thank you.

**CITY OF KALAMA
CITY COUNCIL MEETING
APRIL 2, 2014**

1. OPENING

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance.

Councilmembers present were Mike Truesdell, Dominic Ciancibelli, Mike Dennis Langham, and Mary Putka. Councilmember Don Purvis was absent. City staff present were City Administrator Adam Smee, Superintendent of Public Works Kelly Rasmussen, Clerk/Treasurer Coni McMaster, and Police Chief Randy Gibson. Members of the public present are listed on the sign-in sheet.

2. EXECUTIVE SESSION - None

3. CHANGES TO THE AGENDA - None

4. PRESENTATIONS & AWARDS - None

5. PUBLIC HEARINGS - None

6. PUBLIC COMMENTS/CONCERNS

A. Dog License Fees – Keith Schulz

Mr. Keith Schulz, a resident in Cedar Springs Manufactured Home Park, asked the Council why there is a difference in the license fees assessed for an unaltered dog and why is it more. Police Chief Randy Gibson explained, that while Mr. Schulz's dog has not been a problem, many unaltered dogs will roam more and can be more aggressive, which create more work for the animal control officers. The Department deals regularly (9 calls in the last year) with an unaltered dog living outside the city limits that likes to come visit the downtown dog grooming business. The reduced rate is also an incentive for people to have their pets fixed. Councilmember Dominic Ciancibelli noted that it does seem unfair and asked if this is common in other jurisdictions. Mayor Poulsen noted that while not huge in Kalama, there are national issues of over population of pets. The reduced rate is an incentive to reduce the unwanted pet population. Mr. Schulz noted that it is the owners that should be blamed. Councilmember Mary Putka noted that as a school teacher she found that rules were put in place to help for all students to get along and she sees this as a similar issue. It is a choice of the pet owner as to whether to fix their pets or not. Mr. Schulz asked, what could be done about it. The code is adopted by the City Council and there can be changes. It was suggested that Mr. Schulz could get more citizens involved or have a petition signed to indicate to the Council that this is city-wide issue to be addressed.

7. UNFINISHED BUSINESS

A. Award Elm Street Sidewalk Improvement Construction Contract

Superintendent of Public Works Kelly Rasmussen reviewed the bid review information from engineer's Gray and Osborne. There were 11 bids received ranging from \$62,856.20 to \$99,000 with the low bid being received from Sawyer & Sons Construction Inc. Gray and Osborne has confirmed that Sawyer and Sons meets all the necessary requirements and is a qualified firm to complete the project. They are recommending the City award the low bid as required by law. Councilmember Dominic Ciancibelli made a motion the City award the bid for the Elm Street Sidewalk Improvement Project to the low bidder. Councilmember Mike Langham seconded. Councilmember Ciancibelli noted it was nice to see a number of close bids below the engineer's estimate, but wondered if this will result in change orders. Mr. Rasmussen noted that this is a 15 day project and he doesn't see that there should be any sizeable change orders. The motion carried.

8. NEW BUSINESS - None

9. ORDINANCES & RESOLUTIONS

A. Ordinance No. 1332 – 2014 Budget Amendment – TBD Budget

Ordinance No. 1332 was read by title: An Ordinance of the City of Kalama, Washington amending the 2014 Budget to include the unanticipated expenditures for the Kalama Transportation Benefit District increasing the Budget in the amount of \$4,100.00. Clerk/Treasurer Coni McMaster explained this is necessary as the City acts as fiduciary for the Transportation Benefit District. Councilmember Mary Putka made a motion the City adopt Ordinance No. 1332 as read. Councilmember Dominic Ciancibelli seconded, and the motion carried. *(Note: this action was taken out of order after the Mayor and Councilmembers had presented their reports.)*

10. CORRESPONDENCE - None

11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS

A. Mayor Pete Poulsen reported he has been working on the plans for the upcoming Blues Festival and the 125th Anniversary Event in 2015. The Blues Festival will be on August 2, 2014 at the new Port of Kalama amphitheater which the Port has promised will be ready. The headliner is Ellen Whyte. There will also be the second annual Blues, Wine and Chocolate Event on June 14th at the Community Building sponsored by Amalak. This is a fundraiser for Amalak and the Community Building. Plans for the 125th Anniversary include having the tall ships in town, a salmon feed, a street dance and beer garden.

B. Councilmember Mike Truesdell had no report.

C. Councilmember Dominic Ciancibelli had no report

D. Councilmember Mike Langham reported he attended the COG Board which

discussed how they will be filling the position of executive director after receiving Mr. Patterson's resignation.

E. Councilmember Donald Purvis was absent

F. Councilmember Mary Putka reported Wordcatcher is April 26th and invited all to attend. Featured author Jack Hart will read from his novel Skokum Summer during the lunch hour.

12. DEPARTMENT REPORTS

A. City Administrator Adam Smee reported the first quarter of 2014 has been closed out and as always at the beginning of year things are tight as we wait for the large payment of property taxes in April and May. There have been many challenges in Public Works with the snow and rain storms affecting the street budget and equipment issues at the sewer plant and various water facilities. The water meter replacement project is going well. He attended a meeting at the Port regarding the plans for the new Haydu Park in the recently annexed area which look very nice and addresses the infrastructure needs for the future. The annexation was presented at the County Commissioner's meeting where they asked about the uneven boundaries. Neither the City nor the Port wanted to force anyone into the City and the Boundary Review Board could take no action on its own, so these boundaries have been adopted. There are some right-of-way adjustments that the City and County will be making to address some of the concerns with the jurisdictional boundaries.

B. Superintendent of Public Works Kelly Rasmussen presented his written report. He noted that during the recent heavy rain events there have been incidents of small area flooding creating some problems for homeowners, so he is looking for ways to improve or enlarge the storm drains to alleviate the problems. The crew repaired a waterline along East Frontage and will complete the road patch when the weather improves. He expressed his satisfaction with the number of bids the City received on the Elm Street project, noting it is funded by TIB with the City's share about \$5500. City Administrator Adam Smee informed the Council that the storm water issue is one that will have to be addressed in the near future. Kalama needs to implement a storm water fee, as they are the only City in the County that doesn't. The fixes to the storm water problems come from the General funds provided to streets that are already spread too thin. Outside funding is becoming more complicated to get with fewer opportunities. Implementing a fee will be unpopular, but the City needs to cover the costs to maintain the services.

C. Police Chief Randy Gibson presented his statistical report and some historical data on county wide sex offenders. Sex offenders have to register where they are living and the department does do verification checks. There are 11 registered in Kalama and all are level 1 which is the lowest level. Many of these persons are very transient so the numbers may be inconsistent.

D. Clerk/Treasurer Coni McMaster reported she is working to complete the census of the newly annexed area. She informed the Council of new law taking effect this summer that requires elected officials to receive training on open public meetings and public records. The end of the first quarter Treasurer's report was provided and Coni briefly reviewed what is

represented on the spreadsheet in the operating funds including the different functions covered within the General Fund. She added that the agenda on April 16th will include the fluoride issue which appears to be generating some interest.

E. City Attorney Paul Brachvogel was not present.

13. CONSENT AGENDA

Councilmember Mary Putka made a motion the City Council approve the Consent Agenda including:

1. Claims Vouchers Totaling \$40,332.12 for March 2014
2. Payroll Vouchers Totaling \$80,355.23 for March 16-31, 2014
3. Minutes of the March 19, 2014 City Council Meeting

Councilmember Mike Truesdell seconded, and the motion carried.

At 8:03 pm a short break was taken. During the break City Attorney Paul Brachvogel arrived to attend the executive session.

14. EXECUTIVE SESSION - Potential Litigation & Real Estate Transactions

At 8:08 pm Mayor Poulsen announced the Council would go into executive session for one hour to discuss issues of potential litigation and possible real estate transaction that could be affected by market value if discussed publically. Department Heads were asked to attend. There would be not action taken on any items after the session. The session was extended an additional 10 minutes. The meeting resumed at 9:13 p.m.

15. ADJOURNMENT

Mayor Poulsen adjourned the meeting at 9:14 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.



Pete Poulsen - Mayor



Coni McMaster - Clerk/Treasurer