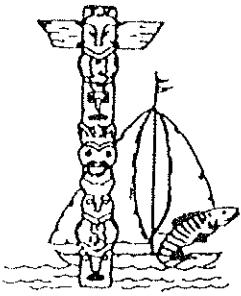


City of Kalama
City Council Meeting
Kalama City Hall
320 N. First Street



Agenda for January 16, 2013- 7:00 p.m.

1. **CALL TO ORDER - Mayor Pete Poulsen**
 - A. FLAG SALUTE
 - B. ROLL CALL
2. **7:05 P.M. EXECUTIVE SESSION**
3. **CHANGES TO THE AGENDA**
4. **PRESENTATIONS & AWARDS**
5. **PUBLIC HEARINGS**
6. **PUBLIC COMMENTS/CONCERNS**
7. **UNFINISHED BUSINESS**
 - A. Appoint Library Board Position – Carole Eby
 - B. Appoint Planning Commission Position - Dan Ohall
8. **NEW BUSINESS**
9. **ORDINANCES & RESOLUTIONS**
 - A. Ordinance 1303 – Disorderly Conduct Ordinance
 - B. Resolution No 588 – Adopt Updated Polices for the Community Building
10. **CORRESPONDENCE** - *(No Action necessary unless Council/Mayor bring an item forward for discussion)*
 - A. Resignation of Willis Nixon from Housing Authority Board – Position has been posted.
11. **MAYOR'S REPORT & COUNCILMEMBERS' REPORTS**
 - A. Mayor Pete Poulsen – Mayor's Report – COG Representative - Cowlitz Co Tourism Board
 - B. Councilmember Mike Truesdell – Finance Committee
 - C. Councilmember Dominic Ciancibelli – Public Works & Planning Committee
 - D. Councilmember Mike Langham - Police Committee & 911 Board Representative
 - E. Councilmember Donald Purvis - Park Committee, Health Board Representative



City of Kalama
City Council Meeting
Kalama City Hall
320 N. First Street



Agenda for January 16, 2013- 7:00 p.m.

- F. Councilmember Mary Putka – Library Committee & Chamber Representative

12. DEPARTMENT REPORTS

- A. City Administrator Adam Smee
- B. Public Works Superintendent Kelly Rasmussen
- C. Police Chief Randy Gibson
- D. Clerk/Treasurer Coni McMaster
- E. City Attorney- Paul Brachvogel

13. **CONSENT AGENDA** - *I Move the City Council approve the Consent Agenda including the following (please list items):*

A. Approval Of Vouchers:

- 1. Approval of Claims Vouchers Totaling \$14,960.83 For December, 2012
- 2. Approval of Claims Vouchers Totaling \$162,504.35 For January, 2013
- 3. Approval of Payroll Vouchers Totaling \$ 42,687.66 For January 1-15 , 2013

B. Approval of Minutes:

- 1. Minutes of the January 2, 2013 City Council Meeting

C. Other Consent Agenda Items for Council Consideration

- 1. Approval of Mayor's Appointments to the Library Board, and Planning Commission.
- 2. Authorize Mayor or City Administrator to Sign Mackenzie Group Contract

14. EXECUTIVE SESSION

15. ADJOURNMENT

CITY OF KALAMA

SIGN - IN SHEET

MEETING City Council Meeting

DATE January 16, 2013

| NAME | ADDRESS | PHONE # | Do you wish to speak? | On What Subject? |
|------------|---------|---------|-----------------------|------------------|
| BEN PURVIS | KLETV | | | |
| Jim Dickey | KALAMA | | | |
| DAN O'HALL | KALAMA | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

Please speak clearly enough for the tape to pick up your voice or step closer to the Council Desk. Thank you. Please sign in for the record. Signing in does not mean you must speak but to address the Council you must sign in for the record. When recognized please state your name and address. Your comment could be subject to a time limit at the discretion of the Mayor.

**CITY OF KALAMA
CITY COUNCIL MEETING
JANUARY 16, 2013**

1. OPENING

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance.

Councilmembers present were Mike Truesdell, Dominic Ciancibelli, Mike Dennis Langham, Don Purvis, and Mary Putka. City staff present were City Administrator Adam Smee, Superintendent of Public Works Kelly Rasmussen, Clerk/Treasurer Coni McMaster, and Police Chief Randy Gibson. Members of the public present are listed on the sign-in sheet.

2. EXECUTIVE SESSION - None

3. CHANGES TO THE AGENDA

Clerk/Treasurer Coni McMaster noted that she had removed the Parks and Recreation Committee appointment from the agenda as the City received an additional application for review. Also, routine items such as these board and commission appointments or approval for the signing of contracts already discussed with the Council have been moved to the consent agenda so independent motions will not be required.

4. PRESENTATIONS & AWARDS - None

5. PUBLIC HEARINGS - None

6. PUBLIC COMMENTS/CONCERNS - None

7. UNFINISHED BUSINESS

A. Appoint Library Board Position – Carole Eby

B. Appoint Planning Commission Position - Dan Ohall

Mayor Pete Poulsen noted he would make these appointments. He thanked Mr. Ohall, who was in attendance, for volunteering for the position on the Planning Commission.

8. NEW BUSINESS - None

9. ORDINANCES & RESOLUTIONS

A. Ordinance 1303 – Disorderly Conduct Ordinance

Ordinance No. 1303 was read by Title: An Ordinance of the City of Kalama amending Kalama Municipal Code Chapter 9.12 Disorderly Conduct to address law changes. Councilmember Don Purvis made a motion the City Council adopt Ordinance No. 1303 as

read. Councilmember Mary Putka seconded, and the motion carried.

B. Resolution No 588 – Adopt Updated Polices for the Community Building

Resolution No. 588 was read by Title: A Resolution of the City Council of the City of Kalama replacing Resolution No 515 and formally adopting updated usage policies addressing the use of the Kalama Community Building. Councilmember Mary Putka made a motion the City Council adopt Resolution No. 588 as read. Councilmember Mike Langham seconded. Councilmember Don Purvis asked if there was a need to offer a reduced rate incentive to encourage weekday rentals to improve the use of the building. This had been discussed, but was not a part of these draft policies. It could be included in the annual discussion of rates during budget discussions. The motion carried.

10. CORRESPONDENCE

A. Resignation of Willis Nixon from Housing Authority Board – Position has been posted. Mayor Poulsen suggested the Council encourage citizens to apply for the position, noting that members of the Board are also making recommendations.

11. MAYOR’S REPORT & COUNCILMEMBERS’ REPORTS

A. Mayor Pete Poulsen reported on the Big Idea funding for tourism projects. Kalama will receive up to \$62,000 in 2013 and it will be distributed between various projects provided they meet the criteria set by state laws for the use of the funds. The Big Idea Board is hoping to see some collaboration between the entities in the County in using the funds. The one issue in 2013 will be whether the Legislature will extend the additional uses of the funds for event funding beyond the sunset clause of June 2013. Since this is undecided, Mayor Poulsen is making plans to expend funds prior to June as much as possible for 2013 & 2014 Blues Festival, the 2015 125th Anniversary of the City Celebration, and any other qualified events or uses. If the sunset clause is not extended, the funds will only be available to fund marketing/advertising of events. One of the other uses the Mayor hopes to fund, is the total revamping of the City’s website, making it more user friendly and connecting to other organizations. He briefly reviewed some of the planning going on for the various events and coordinating with other events in other cities in the County. He requested anyone wanting to help let him know. Mayor Poulsen also noted he will be doing a promotional video for the City that will air on Comcast stations, so any groups that want input should let him know.

B. Councilmember Mike Truesdell had no report.

C. Councilmember Dominic Ciancibelli had no report.

D. Councilmember Mike Langham reported he had signed up for the 911 meetings with the first to be in June.

E. Councilmember Donald Purvis reported that the Health Department and Emergency Management were setting up dates regarding the flu season which is hitting all areas hard. He will be attending both a Volcano readiness and an Earthquake management meeting in the near future. Councilmember Purvis noted the recently issued timeline from

the Liquor Control Board (LCB) regarding the marijuana licensing and the meetings where the LCB will be taking comments. City Administrator Adam Smee informed the Council that he will be attending a forum in Vancouver where he can take any questions the Councilmembers might have to get information. Councilmember Purvis asked about the Elected Officials training being held in Kalama. Clerk/Treasurer Coni McMaster confirms this and strongly requested that all the Councilmembers plan to attend. It will be held at City Hall on January 30th from 6 to 8 pm.

F. Councilmember Mary Putka reported the Library adult reading event is going well. She also noted the upcoming Kalama Kares meeting on January 22nd at the Community Building and the March 23rd Chamber Dinner. Ballots for the Chamber's citizen of the year are available in various locations around town.

12. DEPARTMENT REPORTS

A. City Administrator Adam Smee reported he is working with the planners and Port staff on the zoning code update related to the annexation. He also wants to get the review process of the developers agreement started with the attorneys. If all goes well the entire annexation process could be completed by mid-summer. The Port is anxious to get started on the ball fields and fairground facilities.

B. Superintendent of Public Works Kelly Rasmussen presented a written report. He noted the recent replacement of the motherboard and the rebuilt blower motor at the Wastewater Treatment Plant(WWTP) which are helping to correct some of the issues they have been having. The insurance is sending an adjuster to look at the claim for much of this work due to a power surge. The crew worked on repairing a break in the Cloverdale waterline. Kelly noted the County had done de-icing during the cold snap, but he is looking at having the City have the equipment in place next year to do our own, which would provide better service. There is also an issue with the pump station out on Cloverdale related to Cowlitz PUD issues regarding power imbalances in the area. He is working with PUD to resolve the problems. This is the new pump installed last summer due to power issues, so there are some concerns as the power spikes will invalidate the warranty.

C. Police Chief Randy Gibson presented a statistical report. He noted he attended a safety review at the school. The School District has a well-developed plan in place, so only minor updates were necessary. They are investigating an option for using a card swipe system for access, but with multiple buildings it may be difficult.

D. Clerk/Treasurer Coni McMaster presented the end of 2012 Treasurers report. She added that as of January 1, Sue Seay has been promoted the position of Deputy Clerk. Coni continued that the City has received 3 new home building permits, 84 dog licenses, and 111 business licenses since the first of the year. The Curb Side Recycling survey is completed with 372 responses resulting in 55% of the responses voting no. The most comments from the no's were that it is already available for free or we don't want to pay for it. Coni is working on the final 2013 budget document. The Parks Committee will be meeting every other month while working on the trails map and updating the Park Plan. The Parks and Recreation program is still trying to fill classes. The Zumba Gold is the only on-going class at this time. Coni also noted that the bills presented for payment tonight include the

annual payment of the City's insurance for \$115,000 as well as other annual payments due at this time each year.

E. City Attorney Paul Brachvogel was absent.

13. CONSENT AGENDA

Councilmember Mary Putka made a motion the City Council approve the Consent Agenda including the following


1. Claims Vouchers Totaling \$14,960.83 For December, 2012
2. Claims Vouchers Totaling \$162,504.35 For January, 2013
3. Payroll Vouchers Totaling \$ 42,687.66 For January 1-15 , 2013
4. Minutes of the January 2, 2013 City Council Meeting
5. Approval of Mayor's Appointments to the Library Board, and Planning Commission
6. Authorize Mayor or City Administrator to Sign Group Mackenzie Contract

Councilmember Don Purvis seconded, and the motion carried.

14. EXECUTIVE SESSION - None

15. ADJOURNMENT

Mayor Poulsen adjourned the meeting at 8:08 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.



Pete Poulsen - Mayor



Coni McMaster - Clerk/Treasurer