

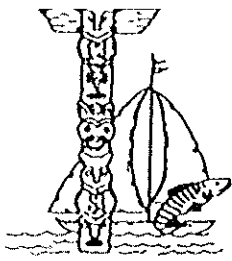
City of Kalama

320 N. First St.
Kalama, WA 98625



City Council Agenda December 18, 2013 @ 7 pm

1. **OPENING** - Mayor Pete Poulsen
 - A. Flag Salute
 - B. Roll Call
 - C. Changes to the Agenda
2. **EXECUTIVE SESSION**
3. **PRESENTATIONS & AWARDS**
 - A. Administer Oath of Office to Mayor and Councilmembers
4. **PUBLIC HEARINGS**
 - A. Garbage Rate Increase
5. **PUBLIC COMMENTS & CONCERNS**
6. **UNFINISHED BUSINESS**
 - A. Award the Chemical Bids for 2014
7. **NEW BUSINESS**
 - A. Planning Commission Recommendations on Small Lot Zoning Code Update
8. **ORDINANCES & RESOLUTIONS**
 - A. Ordinance No. 1327 New Small Lot Zoning Code
 - B. Resolution No. 601 Daily Bank Deposit Exception
 - C. Resolution No. 602 Garbage Rate Increase
 - D. Ordinance No. 1328 Chilton Annexation Final Adoption
9. **CORRESPONDENCE**
10. **MAYOR & COUNCILMEMBER REPORTS**
 - A. Mayor Pete Poulsen – Mayor’s Report – COG Representative - Cow Co Tourism



City of Kalama

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City Council Agenda December 18, 2013 @ 7 pm

- B. Councilmember Mike Truesdell – Finance Committee
- C. Councilmember Dominic Ciancibelli – Public Works & Planning Committee
- D. Councilmember Mike Langham - Police Committee & 911 Board Representative
- E. Councilmember Donald Purvis - Park Committee, Health Board Representative
- F. Councilmember Mary Putka – Library Committee & Chamber Representative

11. DEPARTMENT REPORTS

- A. City Administrator Adam Smec
- B. Superintendent of Public Works Kelly Rasmussen
- C. Police Chief Randy Gibson
- D. Clerk/Treasurer Coni McMaster
- E. City Attorney Paul Brachvogel

12. CONSENT AGENDA - *I move the City Council approve the consent agenda as presented.*

- A. Approval of Payment of Vouchers
 - 1. Claims Vouchers Totaling \$41,296.50 For, December 2013
 - 2. Payroll Vouchers Totaling \$54,492.04 For, December 1-15, 2013
- B. Approval of Minutes:
 - 1. Minutes of the December 4, 2013 City Council Meeting
- C. Other Consent Agenda Items
 - 1. Authorize Mayor to Sign Military/Cloverdale Chipseal TIB Grant
 - 2. Authorize Mayor to Sign COG Addendum adding Shoreline Management Work to the Agreement

13. EXECUTIVE SESSION

14. ADJOURNMENT

CITY OF KALAMA

SIGN - IN SHEET

MEETING Kalama City Council

DATE December 18, 2013

Name	Address	Phone/Email	Do you wish to Speak?	Subject
BEN PURN	KCTV 155 Everstone Rd Kalama WA 98125			
JIMMIE COX				

Please sign in for the record. Signing in does not mean you must speak but to address the Council you must sign in for the record. When recognized please state your name and address. Your comment could be subject to a time limit at the discretion of the Mayor. Please speak clearly enough for the tape to pick up your voice or step closer to the Council Desk. Thank you.

**CITY OF KALAMA
CITY COUNCIL MEETING
DECEMBER 18, 2013**

1. OPENING

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance.

Councilmembers present were Dominic Ciancibelli, Mike Dennis Langham, Don Purvis, and Mary Putka. Councilmember Mike Truesdell was absent. City staff present were City Administrator Adam Smee, Superintendent of Public Works Kelly Rasmussen, Clerk/Treasurer Coni McMaster, and Police Chief Randy Gibson. City Planner Matt Hermen was also in attendance. Members of the public present are listed on the sign-in sheet.

2. EXECUTIVE SESSION - None

3. PRESENTATIONS & AWARDS

A. Administer Oath of Office to Mayor and Councilmembers

Clerk/Treasurer Coni McMaster administered the Oath of Office to Councilmember Dominic Ciancibelli and Mayor Pete Poulsen for their new terms.

4. PUBLIC HEARINGS

A. Garbage Rate Increase

Mayor Poulsen opened the public hearing. Clerk/Treasurer Coni McMaster explained that the City contracts with Waste Control for Garbage services. Cowlitz County intends to purchase the Headquarters Landfill and is increasing the tipping rates they charge Waste Control by 31%. The last rate increase was in 2010 and since then fuel costs as well as many others have increased. Waste Control has requested and received approval from the Washington Utilities Commission to increase their rates which the City must now pass on to our customers. The increase will cost an average household between \$1.69 and \$2.35 depending upon the size cart. This is an increase of 5% for residential customers and 3% for commercial. It was asked what happens if the County doesn't finalize the new landfill purchase. Then they will truck garbage to eastern Washington which was the previous plan. With no further comments, Mayor Poulsen closed the hearing.

5. PUBLIC COMMENTS & CONCERNS

Ms. Jamie Cox of 155 Greystone noted that she has only been a resident of Kalama since April. She likes it here, but there is big issue with a neighborhood resident. There are constant domestic violence issues which includes loud fights with lots of profanity. Now there is a pile of garbage in front of the house which is drawing rodents. Police are called often to the residence to address the issues. Ms. Cox state she and her neighbors are not sure what to do. Police Chief Randy Gibson noted they are aware of the problems

acknowledging that this is one of their major problem homes. They have been warned about the nuisances and a criminal summons will be issued next time they violate the codes. The home is owned by a family member, so there isn't any chance of having the person evicted. The one tenant has several felony charges pending, but due to a health condition, the jails won't keep this person in custody. It is frustrating for police as well as the neighbors. It was noted that this is one of those situations that the City will continue to address but there is no easy remedy for.

6. UNFINISHED BUSINESS

A. Award the Chemical Bids for 2014

Superintendent of Public Works Kelly Rasmussen informed the Council that the City is required to annually submit for bids for the chemicals it needs in operating both the water and wastewater treatment facilities. Advertising was done and two bids were received. The bids include one for fluoride which is added to the City's water. Mayor Poulsen informed the Council that he has requested staff to send out a survey to get feedback from the public on whether they feel it is important to have the water include the fluoride. He has many concerns regarding the adding of a chemical to the water that is only useful to a small percentage of the populations, especially when only a small portion of the population are actually drinking the water. The target for fluoride is young children and many seldom drink city water. He wonders if the City should consider discontinuing adding fluoride. Other localities are considering or have discontinued the use. The City staff will need to look at how the use of fluoride was decided; by the voters or by Council actions, and then it will have to be reversed the same way. Councilmember Mary Putka stated she believes it is a benefit to have it in the water and would like more information on what harmful effects if any it can have. It was noted that chemical fluoride is aluminum based and there could be a connection to Alzheimer's. Staff would produce the survey and collect some information for future discussion. Superintendent Rasmussen noted that the bids do include a small increase in the costs currently being paid. Councilmember Dominic Ciancibelli made a motion the City accept the bid for Diatomaceous Earth (.538 per lb.) from Cascade Columbia Distribution and the bids for Sodium Hydroxide (4.62 per gal), Sodium Hypochlorite (2.48 gal), and Sodium Fluoride (.715 per lb.) from Univar for chemical purchases in 2014. Councilmember Don Purvis seconded, and the motion carried.

7. NEW BUSINESS

A. Planning Commission Recommendations on Small Lot Zoning Code Update

City Administrator Adam Smee explained to the Council that the Planning Commission has reviewed the new code revisions drafted by himself and City Planner Matt Hermen. The new code addresses small lot development on lots less than 5000 square feet. The idea is to use this code to allow increased density and infill in areas of Old Town that are connected to the downtown core to encourage both residential and commercial growth. Added to the code are specific design requirements for this type of development which addresses some of the negative perceptions seen in the past. Currently it is easier to develop large open spaces into subdivisions in the outer parts of town. The standards set help to maintain the character

of the community and neighborhoods, but encourage the infill as an overlay zone of parts of Old Town. The code requires significant review of development applications as well as for single lot development. Mayor Poulsen noted that the City has worked to improve the downtown core, but with current properties in the core deteriorating, investors and developers are not interested in make an investments into the community. We need to make improvements to draw that kind of interest. This code can be used to help to market the downtown as well as the surrounding area. Councilmember Mary Putka, noted that this code allows for development like she saw in an area in Portland where she worked previously. It provided incentives to motivate the neighborhood to improve. Councilmember Dominic Ciancibelli noted that as a member of the Planning Commission he helped to develop the small lot concept and he sees this revision as improving on that for the future. Former Chairman of the Planning Commission Jim Bain also commented that this is the intent they wanted to see back then as well. Administrator Smee added that this will also help the City to address accessory dwelling unit development on lots. He hopes to be able to use this code in marketing the community for economic development and future growth. This fits in with the long term goals for the future.

8. ORDINANCES & RESOLUTIONS

A. Ordinance No. 1327 New Small Lot Zoning Code was read by title: An Ordinance of the City of Kalama, Washington amending Kalama Municipal Code Chapters 17.18.040 And 17.23 to address Small Lot Zoning in designated areas of Kalama to promote growth, add clarity and flexibility to the existing Small Lot Development Code, and meet the goals of the Comprehensive Plan. Councilmember Don Purvis made a motion the City adopt Ordinance No. 1327 as read. Councilmember Mike Langham seconded, and the motion carried.

B. Resolution No. 601 Daily Bank Deposit Exception was read by title: A Resolution of the City Council of the City of Kalama granting an exception to the RCW 43.09.240 requirement for daily deposits, provided that all funds are held under proper safekeeping, with the accumulation of funds held by the city limited to a total of \$25,000, and deposits will be made at least once a week. Clerk/Treasurer Coni McMaster noted that this results from a management recommendation from the auditor and the bank having closed the local branch making it very difficult for staff to get to the bank daily. Councilmember Mary Putka made the motion the City adopt Resolution No. 601 as read. Councilmember Mike Langham seconded, and the motion carried.

C. Resolution No. 602 Garbage Rate Increase was read by title: A Resolution of the Kalama City Council of the City of Kalama adopting new rates for providing garbage service to the residents of Kalama. Councilmember Dominic Ciancibelli made a motion the City adopt Resolution No. 602 as read. Councilmember Mike Langham seconded, and the motion carried.

D. Ordinance No. 1328 Chilton Annexation Final Adoption was read by title: An Ordinance of the City of Kalama, Washington, providing for the annexation of certain properties known as the Chilton Annexation to the City of Kalama, classifying and zoning said properties and fixing the effective date of the annexation as January 1, 2014. Councilmember Dominic Ciancibelli made a motion the City adopt Ordinance No. 1328 as read.

Councilmember Don Purvis seconded. It was noted that this annexation went very smoothly. Mayor Poulsen noted the property is very nice with a great view. The motion carried.

9. **CORRESPONDENCE** - None

10. **MAYOR & COUNCILMEMBER REPORTS**

A. **Mayor Pete Poulsen** reported on the recent changes with the Big Idea tourism funding. During the County audit, the auditors had some major concerns with the setup of the Big Idea funding mechanisms. This is due in part to recent legislative changes which changed state code wording and making it more specific to how the dollars can be spent. This caused some questions as to Kalama's funding in 2013. The issues have been worked out and all entities will see a new agreement in the near future. For 2013, the County agreed to cover Kalama's contractual obligation for the Website and the cost expended on the Blues Festival. The additional budgeted items totaling \$21,000 will be dealt with under the new process and the City has received a three month extension to receive those funds.

B. **Councilmember Mike Truesdell** was absent.

C. **Councilmember Dominic Ciancibelli** had no report.

D. **Councilmember Mike Langham** had no report.

E. **Councilmember Donald Purvis** reported he just returned from Washington DC on behalf of the Kalama Coalition where he attended seminars on working for drug-free communities. This will enable the Coalition to receive grant funding to help in developing preventative programs. He noted that being from Washington he was asked about how we are addressing the marijuana issues, and he provided the City's recently passed code which received a positive response. He continued that Coalition will most like focus its efforts in the area of cigarettes, alcohol, and marijuana as it moves forward to implement proven programs for prevention in the community.

F. **Councilmember Mary Putka** had no report.

11. **DEPARTMENT REPORTS**

A. **City Administrator Adam Sme** had no report.

B. **Superintendent of Public Works Kelly Rasmussen** provided a written report. He noted the recent efforts of the crew during the freezing weather dealing with the road conditions and then frozen and breaking water pipes at many residences. There was also the PUD power issue caused from the major outage downtown. The PUD has now fixed the problems so they should be able to remove the generator from the Cloverdale pump site. This was used to keep from burning up the pump again, due to the inconsistent power flow and keep the reservoirs full.

C. **Police Chief Randy Gibson** provided his statistical report noted the call for the underage drinking party. This is the second call in the last couple of months, but also the second call in probably 2 years. He noted that 6 persons were cited with one being over 18 and the others juveniles. He hopes this isn't a trend, noting that some of the outcome will depend on how the parents respond. Chief Gibson noted the Shop with a Cop program with Woodland Police and Walmart which we participated in on December 7th. With the donations the Department received they will be able to do a second phase on December 21st at the local Kalama Kids Resale & Toy Store.

D. **Clerk/Treasurer Coni McMaster** reported Amalak has donated an addition \$1000 to the Community Building requesting that some plumbing and electrical issues be addressed. The new Website is getting closer, but there is still a lot of work to be done to populate it. The Council will see a 2013 budget amendment at the next meeting which will deal with the additional connection fees received and possible end of year reserve transfers. Ms. McMaster invited all of the Council to attend the City's Christmas party on Friday beginning at 3 p.m. Superintendent Kelly Rasmussen noted that dinner will be at 5 p.m.

E. **City Attorney Paul Brachvogel** was absent.

12. **CONSENT AGENDA**

Councilmember Mary Putka made a motion the City Council approve the Consent Agenda including:


1. **Claims Vouchers Totaling \$41,296.50 For, December 2013**
2. **Payroll Vouchers Totaling \$54,492.04 For, December 1-15, 2013**
3. **Minutes of the December 4, 2013 City Council Meeting**
4. **Authorize Mayor to Sign Military/Cloverdale Chipseal TIB Grant**
5. **Authorize Mayor to Sign COG Addendum adding Shoreline Management Work to the Agreement**

Councilmember Don Purvis seconded the motion. The motion carried.

13. **EXECUTIVE SESSION** – None

14. **ADJOURNMENT**

Mayor Poulsen adjourned the meeting at 8:45 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.



Pete Poulsen - Mayor



Coni McMaster - Clerk/Treasurer