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|  | **PUBLIC NOTICE****KALAMA SHORELINE MASTER PROGRAM UPDATE: PUBLIC PARTICIPATION PLAN**  |

**Date of Public Notification:** February 17, 2021

**Public Participation Plan comment period closes:** March 10, 2021

**Kalama File Name:** Kalama Shoreline Master Program Update: Public Participation Plan (PPP)

**Area of Effect:** City of Kalama – Shorelands within the jurisdiction of the Washington State Shoreline Management Act.

**Proponent:** City of Kalama

**Description of proposal:** The City of Kalama proposes to amend the city’s Shoreline Master Program (SMP) as required by and consistent with the Washington State Shorelines Act (SMA), RCW[**90.58.130**](http://app.leg.wa.gov/RCW/default.aspx?cite=90.58.130). The City of Kalama invites and actively encourages all persons and private groups and entities showing an interest in shoreline management program to actively participate in the process to amend the Kalama SMP.

To ensure early and continuous public participation in the Kalama SMP update process, the City proposes to implement the Public Participation Plan (PPP) described below. The City encourages all interested persons and parties to comment on the proposed PPP.

**Kalama Shoreline Master Program Update: Public Participation Plan**

# **Goals**

1. Ensure broad participation by identifying key interest groups and soliciting input from the public.
2. Maintain effective communication and coordination.
3. Focus resources on issues most likely to be of interest to the public.
4. Distribute information and public notices early and efficiently.

# **Scope of Work:**

**Phase I -** January 2021 – March 2021

* Provide public notice of the PPP for circulation on the City of Kalama website and newspaper of record and solicit public comments on the proposed PPP.
* Review the 2015 draft Kalama SMP update and comments received by the WA Department of Ecology.
* Create a working group, at a minimum consisting of city staff and consultants, property owners, the Port of Kalama, the WA Department of Ecology, and interested parties.
* The working group will identify key topics for review, discussion and updating.
* Provide a status report to the public and to the Planning Commission in or about February 2021.
* The City Administrator will report to City Council through normal mechanisms and such reports shall be open to and accessible by the public.

**Phase II -** March 2021 – April 2021

* The Planning Commission will conduct a work session on the proposed amendments to the SMP and will solicit public comments during the work session and in writing, thereafter.
* The working group will propose amendments the SMP based on comments received during the Planning Commission work session and from public comments.
* The Planning Commission will consider the recommendations of the working group and public comments in an open meeting, act, and thereafter forward their recommended amendments to the SMP to the City Council for review and final action.
* The City will conduct SEPA review for a non-project action consistent with adopted Kalama procedures and will notify the Department of Ecology of the proposed amendments prior to final adoption.

**Phase III -** May 2021 – June 2021

* The city will publish notice of the proposed schedule for City Council review and final action of the SMP in the Kalama newspaper of record, The Daily News, and the City of Kalama website and shall invite written public comments.
* The City Council will conduct a work session, open to the public, on the proposed amendments to the SMP.
* The City Council will provide notice of a public hearing on the proposed amendments consistent with KMC 15.10.070.D and WAC 173-26-100.
* The City Council will conduct a public hearing on the proposed amendments and will take legislative action.
* The city will forward the adopted amendments to the Department of Ecology and Cowlitz County.

# **Public Participation Program Techniques and Strategies**

The public participation methods employed may include:

* Use of proven technologies and strategies to provide the public with opportunities for early and continuous public participation.
* Maintain an email distribution list and database to disseminate public information and notices of meetings.
* Identify and reach out to stakeholders including property owners, the Port of Kalama, public interest organizations, tribal interests, and civic organizations.
* Provide public notices and information releases through print, posting, USPS mail, and email.
* Conduct public workshops and public meetings at times convenient to the public and at locations that are accessible.

***Kalama Contact Information***

The public is encouraged to submit comments regarding the Shoreline Master Program Update and Public Participation Plan to:

Kalama SMP Update

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**The PPP comment period closes on March 10, 2021**