



Kalama City Council - Council Agenda Item Information Form

Agenda Item: Workshop – 1B

Meeting Date **May 21, 2020**

Prepared by: **Coni McMaster, Clerk/Treasurer**

Subject: **CARES Funds – Economic Aid to Community**

Summary: After reviewing the materials and information that has come out on the CARES fund the City will be receiving, the ability to provide aid to the business community or citizens is an allowable expenditure provided that it is documented and processed appropriately. With the funds limited to probably \$50-60,000 for the aid package, staff needs the Council to provide

1. direction on what kind of aid the City wants to offer

Once that is decided then

2. Develop application process and how we evaluate the applications.

I would like to ask Councilmembers Sandra Macias and Matthew Merz to work with me to draft an application form and an evaluation criteria and rating schedule in the next week or two, so that we can send out the applications by June 5th. The Council can review the final draft of the process at the June 4, 2020 meeting. We can use information we received from the CEDC and some I have from the COG and I will look at what is available at MRSC.

Base on the information included in the Department of Commerce (DOC) Guidelines we will have to have an application process and be able to demonstrate how we meet the funding criteria. Before the City offers up the applications, I will be checking with the DOC to ensure that we meet the criteria and will be able to receive funds. Since this funding is only available as a reimbursement for money the City expends. the City will need to authorize expenditure of some of its reserve funds to provide the initial aid and then apply for the CARES funds for reimbursement. A budget amendment will be presented to allow for this at one of the June meetings.