

**CITY OF KALAMA  
CITY COUNCIL MEETING  
MARCH 19, 2020**

**1. OPENING-ROLL CALL-CHANGES TO THE AGENDA**

Mayor Mike Reuter opened the City Council meeting at 7:00 p.m. Mayor Reuter led those present in the Pledge of Allegiance.

Councilmembers present were Jon Stanfill, Sandra Macias, Wendy Conradi, Steve Kallio, and Matthew Merz. City staff present were City Administrator Adam Smee, Director of Public Works Kelly Rasmussen, Clerk/Treasurer Coni McMaster, and Police Chief Ralph Herrera. City Attorney Sam Satterfield was in attendance by phone. There was one member in the audience.

Due to the COVID-19 protocols and restrictions the meeting was abbreviated to only essential business

**2. Update – COVID-19 Emergency – City’s response**

City Administrator Adam Smee note the Mayor issued the declaration of Emergency earlier in the week to deal corona virus and implemented organizational changes. The most recent activity in the County is their delegation of authority to establish the incident command structure. This sets the County, as the most populated entity, up to be lead agency in an effort to seek aid from FEMA, help in the sharing of resources Countywide and supporting each other. The County would like all the cities to sign on with their own declaration of authority so it will be a group effort. The President has enabled the Stafford act which activates FEMA, but keep in mind the epicenter of the pandemic here is King and other northern counties so they will get the first attention. Councilmember Wendy Conradi asked if the City would be waiving late fees and if PPE (personal protective equipment) is available for the police officers. The City has discussed the issue of forgoing late fees on the utility bills. Chief Herrera noted that with the help of Fire District #5 and making operational changes they are currently okay. Public Works Director Kelly Rasmussen noted that his crew are maintaining social distancing in their public contacts, but as essential personnel they will continue to provide services to make water and provide sewer services. He noted that the public needs to not flush things that are not #1 or #2 or toilet paper into the sewer as they create clogs to the pump station and the plant.

**3. CONSENT AGENDA**

Councilmember Matthew Merz made a motion the City Council approve the Consent Agenda including:

**A. Approval for payment are Claims & Payroll warrants plus ACH/EFT payments 2020 in the amount of \$387,073.21**

**C. Approval of Minutes of the March 5, 2020 City Council Workshop and Regular Meetings**

Councilmember Steve Kallio seconded, and the motion carried. Clerk/Treasurer Coni McMaster noted the bills included the final release of retainage for the Police facility.

**13. ADJOURNMENT**

Mayor Reuter adjourned the meeting at 7:10 p.m. These minutes are not verbatim. A copy of the recording for this meeting is available for review upon request.

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**Mike Reuter – Mayor**

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**Coni McMaster - Clerk/Treasurer**

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