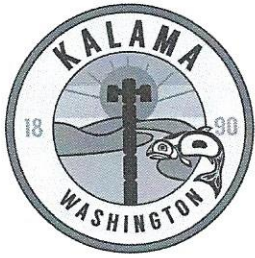


City of Kalama City Council Agenda January 16, 2020 @ 7 pm

1. **OPENING** - Mayor Mike Reuter
 - A. Flag Salute
 - B. Roll Call
 - C. Changes to the Agenda
2. **PRESENTATIONS & AWARDS**
3. **PUBLIC HEARINGS**
 - A. Garbage Rate Increase
4. **UNFINISHED BUSINESS**
5. **NEW BUSINESS**
6. **ORDINANCES & RESOLUTIONS**
 - A. Resolution 690 – Garbage Rate Increase 2020
 - B. Resolution 691 – Surplus Property Public Work/Police
7. **PUBLIC COMMENTS & CONCERNS** *(please observe a 3-minute limit)*
8. **CORRESPONDENCE**
 - A. Letter to City Council from M. Langham – Tax Cuts
 - B. Email to City Council from S. Mangan – 10th Street
9. **MAYOR & COUNCILMEMBER REPORTS**
 - A. Mayor Mike Reuter
 - B. Councilmember Jon Stanfill – Police & Chamber
 - C. Councilmember Sandra Macias – Public Works
 - D. Councilmember Wendy Conradi – Finance - Tourism
 - E. Councilmember Steve Kallio – COG Board - Library
 - F. Councilmember Matthew Merz – Planning – Economic Development



City of Kalama City Council Agenda January 16, 2020 @ 7 pm

10. DEPARTMENT REPORTS

- A. City Administrator Adam Smee
- B. Director of Public Works Kelly Rasmussen
- C. Police Chief Ralph Herrera
- D. Clerk/Treasurer Coni McMaster
- E. City Attorney Sam Satterfield

11. CONSENT AGENDA - *I move the City Council approve the consent agenda as presented.*

- A. Approval for payment are: Claims # 41203-41224 plus ACH/EFT payments for the Month of December 2019 in the amount of \$ 47,189.55
- B. Approval for payment are Claims & Payroll warrants #41225- 41265plus ACH/EFT payments for January 2020 in the amount of \$368,608.43
- C. Approval of Minutes of the January 2, 2020 City Council Meeting

12. EXECUTIVE SESSION

13. ADJOURNMENT

**CITY OF KALAMA
CITY COUNCIL MEETING
JANUARY 16, 2020**

1. OPENING-ROLL CALL-CHANGES TO THE AGENDA

Mayor Mike Reuter opened the City Council meeting at 7:00 p.m. Mayor Reuter led those present in the Pledge of Allegiance.

Councilmembers present were Jon Stanfill, Sandra Macias, Wendy Conradi, Steve Kallio, and Matthew Merz. City staff present were City Administrator Adam Smee, Director of Public Works Kelly Rasmussen, Clerk/Treasurer Coni McMaster, and Police Chief Ralph Herrera. City Attorney Sam Satterfield was also present. Members of the public present are listed on the sign-in sheet.

Changes to the Agenda

Clerk/Treasurer Coni McMaster noted the Surplus property resolution #691 was added to the agenda.

Councilmember Steve Kallio added an item under new business – Letter to Governor supporting the Methanol Plant in Kalama.

2. PRESENTATIONS & AWARDS - None

3. PUBLIC HEARINGS

A. Garbage Rate Increase

Mayor Reuter opened the public hearing. Clerk/Treasurer Coni McMaster explained the increase is due to the increase implemented by Waste Control beginning January 1, 2020. This was discussed during the 2020 budget process. For Kalama the increase will be effective on March 1, 2020 as the City is required to provide a 45-day notice to the customers prior to increasing rates. The increase is less than 2% in most cases. Users of a 32-gallon cart will see a .29 increase monthly or \$3.48 annually. Mr. Jim Bain of Kalama took the opportunity to make his appeal for curbside recycling noting that Kalama is the only city that doesn't have it. The use of co-mingled units would be easy for everyone. The drop off sites are not convenient or used. Mayor Reuter noted that there is contamination with the co-mingle process. Mel Kamerath noted the drop-off site is always overflowing, but she was shocked when she moved here and found out there was no recycling. Councilmember Matthew Merz stated maybe the recycle containers don't get dumped enough and perhaps we should look at how to get them emptied more. Councilmember Wendy Conradi noted it would be good to have composting recycling available. Director of Public Works Kelly Rasmussen noted that cardboard, tin, aluminum, and paper are accepted at the shop with glass available at the locations on Kalama River Road and Rose Valley. He noted that some commercial businesses use the site to dump their cardboard which overfills the site. Waste control takes care of this at no charge to the City. City Administrator Adam Smee noted that it really isn't without cost as the costs are built into the rates and fees customers are charged. The City did look into this around 6 years ago and it

would be a considerable increase to the customers. It would be a cost to all residents whether they use or not as it would be mandatory if implemented. Customers can't opt in or out Councilmember Steve Kallio suggested talking with businesses such as the glass plant or Capstone about taking some of the recycling items—glass and cardboard. Mayor Reuter noted the City can look into the issue in the future and redirected the public hearing back to the increase to the garbage rates. There were no further comments or questions on the rate increase. Mayor Reuter closed the hearing.

4. UNFINISHED BUSINESS - None

5. NEW BUSINESS

A. Methanol Plant – Letter to Governor in Support

Councilmember Steve Kallio informed the Council he would like to have the City endorse the methanol project as most residents seem to support it based on the election results, and send it to the Governor's office. He read a draft letter he had composed for the Council to consider. He would like to have a motion of the Council. Mayor Reuter stated that before that he will need to have the attorney review the. Attorney Sam Satterfield noted that he should review the letter to ensure that the language is clear in order to avoid any liability concerns. He also explained that the draft should be available to the Councilmembers and on the agenda prior to the meeting so it is known ahead of time. This is necessary if the decision will be the official position of the City. Councilmember Sandra Macias expressed her belief that the City should remain neutral on the issue as there are citizens both for and against proposal. Councilmembers represent the whole city and they have not been asked by the Port or NWIW for such a declaration. She has concerns as to why we would want to take this action now. The City is judged by stands you take and staying neutral can be in the City's best interest. The letter will not make a difference to the Governor. Mayor Reuter he would want to do a full public discussion so the public can speak, and he would love the opportunity to voice his own concerns and opinions. Councilmember Matthew Merz stated the issue has been discussed and discussed and should move beyond the discussion stage. Mayor Reuter stated that this is not based on the election as the Methanol issue wasn't included in the stance of the candidates presented in the voter's pamphlet or publicly. Councilmember Kallio made a motion the letter be sent to the attorney for review and a special meeting be held at 5:30 pm on February 20th to discuss the issue. Councilmember Merz seconded the motion. Councilmember Jon Stanfill abstained stating that the location is outside of the City's jurisdiction and doesn't feel he should vote for or against something outside our jurisdiction. Councilmember Macias voted no stating the City has nothing to gain and would not be representing everyone. Councilmember Wendy Conradi voted yes stating we need to look at it and why we haven't supported it if all other jurisdictions have. Councilmembers Kallio and Merz both voted yes. The motion passed with a vote of 3 in favor, one opposed (Macias) and one abstention (Stanfill).

6. ORDINANCES & RESOLUTIONS

A. Resolution 690 – Garbage Rate Increase 2020

Resolution No. 690 was read by title: A Resolution of the Kalama City Council of the City of Kalama adopting new rates for providing garbage service to the residents of Kalama

beginning March 1, 2020. Councilmember Steve Kallio made a motion the Council adopt the increase to the garbage rates in 2020 in Resolution #690 as read. Councilmember Jon Stanfill seconded, and the motion carried.

B. Resolution 691 – Surplus Property Public Work/Police

Resolution No. 691 was read by title: A Resolution of the City of Kalama, Washington declaring Police and Public Works parts and equipment items surplus and authorizing disposal in the City of Kalama's best interest. It was noted it included a multi-function printer from the Police Department and truck tool box doesn't fit any of the Public Works vehicles. Director of Public Works Kelly Rasmussen explained the other item is a hatch cover that we purchased several years ago and couldn't use it as it was too high. The dealer called asking if we still had it as St Helens Oregon is in great need of one. They are willing to pay the cost when we purchased it. Councilmember Matthew Merz made a motion the City Council adopt Resolution No. 691 as read. Councilmember Steve Kallio seconded, and the motion carried.

7. PUBLIC COMMENTS/CONCERNS - None

8. CORRESPONDENCE

- A. Letter to City Council from M. Langham – Tax Cuts**
- B. Email to City Council from S. Mangan – 10th Street**

Councilmember Matthew Merz requested a discussion about 10th Street. Director of Public Works Kelly Rasmussen noted that City code addresses parking and prohibited parking on the City streets, so the Council has the ability to designate parking on one side of a street as their choice. He is not sure it is needed on a street at 25 mph. Chief Ralph Herrera noted that currently vehicles are being legally parked on the street as the officers have been monitoring the area. It is not construction overflow from the school project but just local residential usage. Councilmember Merz noted that Kalama is just growing. Councilmember Steve Kallio noted he drives through the area often and it is not an unreasonable request to make it one-sided parking. It is a one block area between China Garden and Cedar where there could be safety issues if it gets icy. It is not always a problem. Chief Herrera noted this is the only complaint on the issue of this street he has received. They will continue to monitor the area. It was noted there is another way to get in and out on Cedar Street. Director Rasmussen noted he would like to see how the new school affects the traffic flow once it is completed. It would be better to look at it then for making any changes. All the homes have driveways and there is lot for the apartments, but people are parking on the street. The City needs to be cautious in setting examples or precedents when addressing these kinds of issues. Chief Herrera will have Officer Wong make some contacts with the residents to discuss the on-street parking to gather more information.

9. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS

- A. Mayor Mike Reuter noted that stormwater is doing much better downtown. All the hard work has made an improvement.**

B. Councilmember Jon Stanfill reported on his first Chamber Board meeting. He also attended the neighborhood watch meeting in Stone Forest noting that these groups not only help the neighborhoods but help police be more efficient.

C. Councilmember Sandra Macias reported she met with Kelly discussing the issues with seasonal decorations and hope to work with the Tourism Committee to look at the process and move forward.

D. Councilmember Wendy Conradi reported she met with Coni discussing what the role would be with finance and the budget. The Tourism Committee met last night where they are working on revising the application before March. They also request the City get the word out they are looking for another member from the business community to fill the final position.

E. Councilmember Steve Kallio noted the COG meeting is next week and the Library Board meeting was rescheduled.

F. Councilmember Matthew Merz attended the Planning Commission meeting and found it interesting.

10. DEPARTMENT REPORTS

A. City Administrator Adam Smee reported that the Planning Commission will be forwarding the draft code for a site plan review process to the Council at the next meeting. It sets out a process for the more detailed development projects that don't fall into the master plan or other applications so that all the issues with streets, access, stormwater and environmental are addressed in the application process. This will be better for the developers. The street vacation on Council Crest is also on the next agenda. These lots should have been vacated by action of law back in the early 1900's. Administrator Smee noted that Envision Kalama is working on a mural project for the community having reached out to the Portland Street Art alliance for information and advice. The Alliance provided some information on what they can do and how they can help with the project as they have connections with artists and equipment for doing the work. It will be an ongoing process and will need community involvement. The back of City Hall has been proposed as a possible site. The BNSF crash wall was also suggested as a good site as it is low in height with easy access. He will keep the Council updated. There is ongoing work with development and land use issues, the jail contract negotiations and other items. The lodging tax bill from the last legislative session was resubmitted in the new session. It could mean around 43,000 to Kalama, but not all local legislators are supportive. Kelso and Woodland would both like to see it move forward. This would not increase the taxes but reallocate to the City what the County currently gets. There are only two counties where the lodging tax funds don't go to the City where it is assessed. Currently the County gets the funds and allocated them. He is not sure the house bill will be moved forward.

B. Director of Public Works Kelly Rasmussen provided a written report. He noted he is glad the snow didn't happen, but the crew is ready if it does. He will be posting for a Public Works technician that will be open until February 14, 2020. The applications will be reviewed to set up interviews. Also going out are requests for qualification for general engineering services. This is required by state law to be done every two years. He was awarded an AWC loss control

grant to purchase \$2700 worth of signage for road work safety. Consultants were at the Wastewater Treatment Plant to evaluate the drive and operating systems and communications modules that keep the system working. It is a very complex system which is having some communication issues due to age, so he is looking at how to address the problems. The City will be applying for the Economic Development money from the County to be used on the Green Mountain Road reservoir project. Councilmember Wendy Conradi asked when the Maruhn Park might be done since it wasn't completed in 2019. Kelly noted they are consulting with a local landscape architect. The plan is to get it done this summer as they can't work until it dries out. Councilmember Matthew Merz asked if citizens can help or volunteer. Kelly stated he may get some help from students at the school having talked with one of the teachers. They are looking at having a greenhouse where they may raise plants for the park. It was noted that the memorial is stored and will come back out and be included. Getting some professional input on how to this right so Mr. Maruhn is honored is important. There may also be a way to add additional military recognition.

C. Police Chief Ralph Herrera presented his statistical report of 120 calls with 20 reports. He will be attending a meeting about the future pub crawls next week. Dr. Seuss's birthday in March will be a collaborative effort with the Library, the Police, the Kiwanis, and the early learning center at the school working on a program for the children. The Department is gearing up training for 2020. Councilmember Macias thanked Chief Herrera for the neighborhood watch meeting. The most useful info to the group appears to be that they call 911 and report things directly instead of posting on social media or discussing it with their neighbors. Chief Herrera added that he will be setting up a Saturday morning coffee meeting at the park to meet with the neighbors. He hopes to find ways to grow these types of events within the City.

D. Clerk/Treasurer Coni McMaster reported she has been closing out 2019 and preparing the 2020 budget document. Staff is also very busy with year-end and business and dog licenses.

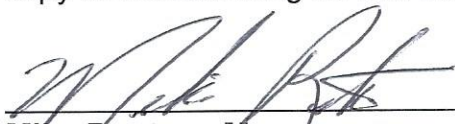
E. City Attorney Sam Satterfield had no report.

11. CONSENT AGENDA

Councilmember Matthew Merz made a motion the City Council approve the Consent Agenda including: Claims # 41203-41224 plus ACH/EFT payments for the Month of December 2019 in the amount of \$ 47,189.55; Claims & Payroll warrants #41225- 41265 plus ACH/EFT payments for January 2020 in the amount of \$368,608.43; and the Minutes of the January 2, 2020 City Council Meeting. Councilmember Steve Kallio seconded, and the motion carried.

12. ADJOURNMENT

Mayor Reuter adjourned the meeting at 8:15 p.m. These minutes are not verbatim. A copy of the recording for this meeting is available for review upon request.



Mike Reuter – Mayor



Coni McMaster - Clerk/Treasurer

MEETING SIGN-IN SHEET

MEETING: KALAMA CITY COUNCIL MEETING

MEETING DATE: January 16, 2020

Please sign in for the record. Signing in does not mean you must speak but TO ADDRESS THE COUNCIL YOU MUST SIGN IN FOR THE RECORD. WHEN RECOGNIZED PLEASE STATE YOUR NAME AND ADDRESS. Your comment could be subject to a time limit at the discretion of the Mayor. Please STAND - SPEAK CLEARLY and step forward. Thank you.

PLEASE CHECK AGENDA ITEM(S) YOU WISH TO SPEAK TO

Name	ADDRESS	EMAIL OR PHONE NO.	Public Hearings	Other Agenda Items	PUBLIC COMMENTS ITEMS NOT ON THE AGENDA
<i>Don Picheva</i>	<i>1051 N. 7th St</i>				
<i>John Flynn</i>	<i>Taylor Rd</i>				
<i>JIM BAIN</i>			<i>GARBAGE</i>		