

CITY OF KALAMA PLANNING COMMISSION AGENDA

320 North First Street, Kalama

DATE: July 12, 2018

TIME: 6:00 P.M.

OPENING: Call to Order

MINUTES: May 10, 2018
June 14, 2018

PUBLIC HEARING:

1. None

NEW BUSINESS:

1. Zoning Code Text Amendment – Height and Institutional Design Standards

UNFINISHED BUSINESS:

1. Economic Development Code Review

STAFF REPORTS:

1. None

ADJOURNMENT

UPCOMING MEETINGS

Next Meeting will be on August 9, 2018

**CITY OF KALAMA
PLANNING COMMISSION
JULY 12, 2018**

OPENING

Chairperson Phil Fortuna opened the meeting at 6:00 p.m. Commissioners present were Susan Langham, Lynn Hughes, Dan Ohall and Craig Frkovich. Commissioner Patrick Harbison was absent. Staff present was: City Planner John Floyd of McKenzie, Secretary Susan Junnikkala and City Administrator Adam Smee. Members of the audience are listed on the sign-in sheet.

MINUTES

Chairperson Fortuna asked for a motion for the approval of the minutes. Commissioner Langham made a motion to approve the minutes of May 10, 2018. Commissioner Ohall seconded the motion and it passed with all in favor.

Commissioner Ohall made a motion to approve the minutes of June 14, 2018 as presented. Commissioner Hughes seconded the motion and the motion passed with all in favor.

PUBLIC HEARING – None

NEW BUSINESS

1. Zoning Code Text Amendment – height and Institutional Design Standards

Planner Floyd informed the Commission that a special meeting needs to be held before the end of the month. The City has been approached by the Kalama School District informing them of the need to do a zoning code text amendment to height and institutional design standards. The school is in the process of building a new elementary school which is in the R-2 zoning district.

The purpose of these changes is twofold. First, the amendments respond to zoning standards that have made portions of the existing school campus potentially nonconforming with maximum height standards. Second, the amendments would establish flexibility with regards to certain design standards, where none exists presently. Absent these changes, planned upgrades and expansion of the Kalama school campus could be delayed and/or reduced in scope.

Chairperson Fortuna asked the Commission what date would work for them to have a special meeting. The consensus of the Commission is to have it on July 25th at 6:00 p.m.

UNFINISHED BUSINESS

1. ECONOMIC DEVELOPMENT CODE REVIEW

Chairperson Fortuna asked Planner Floyd to give a background and the follow up items discussed at the June meeting. Planner Floyd stated that at the last meeting in June the Commission gave feedback and direction on how to permit multi-family development within the C-1 (CBD) district. The discussion was on:

1. Existing parking standards and the adequacy of parking in the downtown area.
2. Concern that exclusively multi-family development could compromise the character and economic success of the southern portion of the business district.
3. Direction to continue with draft zoning amendments to make multi-family development in the CBD district, but limited to properties north of Geranium Street.

The Commission discussed the idea of allowing multi-family north of Geranium Street due to the fact that area is less dense and with more open space available.

Also, the Commission wants to put the discussion on hold for allowing new multi-family on North Second Street. They want to focus on the CBD district for now.

Commissioner Ohall asked what is the route they want to follow. Planner Floyd said there are several and they could change the current use table by adding size limitation, create a maker space in the table and/or maker space within a business.

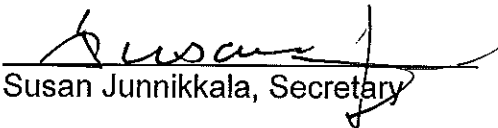
Chairperson Fortuna stated that a maker space would not work in some of the current buildings.

Rosemary Siipola said other cities have incorporated maker space and it is working for them, and also if spaces are not available in nearby cities then business may come to Kalama.

STAFF REPORTS – None

ADJOURNMENT

Chairperson Fortuna adjourned the meeting at 8:00p.m. These minutes are not verbatim they are a general overview of what took place. An audio tape or video may be made available for listening upon request at City Hall during normal business hours.


Susan Junnikkala, Secretary