

# CITY OF KALAMA PLANNING COMMISSION AGENDA

320 North First Street, Kalama

**DATE:** September 14, 2017

**TIME:** 6:00 P.M.

**OPENING:** Call to Order

**MINUTES:** June 8, 2017

**PUBLIC HEARING:**

1. None

**NEW BUSINESS:**

1. None

**UNFINISHED BUSINESS:**

1. Review of Sidewalk Requirement

**STAFF REPORTS:**

1. None

**ADJOURNMENT**

## UPCOMING MEETINGS

**Next Meeting will be on October 12, 2017**

# CITY OF KALAMA

# SIGN - IN SHEET

MEETING Planning Commission

DATE September 14, 2017

Do you wish  
to speak?      On What SUBJECT

NAME	ADDRESS	EMAIL	Do you wish to speak?	On What SUBJECT
Sandra J. Adams John Hughes	109 S. St. Stone			
JIM PAIND	308 N 2nd			

Please sign in for the record. Signing in does not mean you must speak but to address the Commission you must sign in for the record. When recognized please state your name and address. Your comment could be subject to a time limit at the discretion of the Chairperson. Please speak clearly enough for the tape to pick up your voice or step closer to the Commission Desk. Thank you.

**CITY OF KALAMA  
PLANNING COMMISSION  
SEPTEMBER 14, 2017**

**OPENING**

Chairperson Patrick Harbison opened the meeting at 6:05 p.m. Commissioners present were Susan Langham, Mike Reuter, Don Mathison, Kim Sullivan and Dan Ohall. Commissioner Jim Hendrickson was absent. Staff present was: City Planner Mark Person of McKenzie Group, Secretary Susan Junnikkala, City Administrator Adam Smee and Public Works Superintendent Kelly Rasmussen. Members of the audience are listed on the sign-in sheet.

**MINUTES**

Chairperson Harbison asked the Commission if they have read the minutes of June 8, 2017. Commissioner Langham made a motion to approve the minutes of June 8, 2017 as presented. Commissioner Mathison seconded the motion and the motion passed with all in favor.

**PUBLIC HEARINGS – None**

**NEW BUSINESS – None**

**UNFINISHED BUSINESS**

**1. Review of Sidewalk Requirements**

Chairperson Harbison ask for a brief explanation about the sidewalk requirements. Superintendent Rasmussen explain that the current map for sidewalks is really outdated and does not show the new annexation. City Administrator Smee also informed the Commission that this code section is outdated. He would like the Commission to review the current code as well as the current sidewalk map that staff uses to decide where sidewalks are required. He would also like to have wording put in place stating that the liner footage and fee be set each year by resolution.

after some discussion Chairperson Harbison asked staff to come back with a proposed updated map and some proposed new wording for the next planning meeting in October.

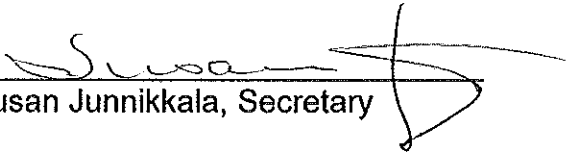
**STAFF REPORTS**

**1. Resignation of Commissioner Mathison**

Secretary Junnikkala informed the Commission that Commissioner Mathison has decided to resign from the Commission.

## ADJOURNMENT

Chairperson Harbison adjourned the meeting at approximately 7:39 p.m. These minutes are not verbatim. They are a general overview of what took place. An audio tape or video may be made available for listening upon request at City Hall during normal business hours.

  
Susan Junnikkala, Secretary