

CITY OF KALAMA PLANNING COMMISSION AGENDA

320 North First Street, Kalama

DATE: June 8, 2017

TIME: 6:00 P.M.

OPENING: Call to Order

MINUTES: May 11, 2017

PUBLIC HEARING:

1. Stone Forest Phase 2C

NEW BUSINESS:

1. None

UNFINISHED BUSINESS:

1. None

STAFF REPORTS:

1. None

ADJOURNMENT

UPCOMING MEETINGS

Next Meeting will be on July 13, 2017

CITY OF KALAMA

SIGN - IN SHEET

MEETING Planning Commission

DATE June 8, 2017

| NAME | ADDRESS | EMAIL | Do you wish to speak? | On What SUBJECT |
|-------------------------|------------------------------|-------|-----------------------|------------------|
| LYNN & SANDRA HUGHES | 109 STEERING STONE STREET | | No | |
| JIM BAIN | | | YES | COUNTY COMP PLAN |
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Please sign in for the record. Signing in does not mean you must speak but to address the Commission you must sign in for the record. When recognized please state your name and address. Your comment could be subject to a time limit at the discretion of the Chairperson. Please speak clearly enough for the tape to pick up your voice or step closer to the Commission Desk. Thank you.

**CITY OF KALAMA
PLANNING COMMISSION
JUNE 8, 2017**

OPENING

Chairperson Patrick Harbison opened the meeting at 6:05 p.m. Commissioners present were Susan Langham, Mike Reuter, Don Mathison, Kim Sullivan and Dan Ohall. Commissioner Jim Hendrickson was absent. Staff present was: City Planner Mark Person of McKenzie Group and Secretary Susan Junnikkala and City Administrator Adam Smee. Members of the audience are listed on the sign-in sheet.

MINUTES

Chairperson Harbison informed the Commission that the minutes will be held over until the next meeting.

PUBLIC HEARINGS – Stone Forest Phase 2C

Chairperson Harbison opened the Public Hearing at 6:10 p.m. He asked City Planner Person to give a review of his staff report. Planner Person gave an outline of what was needed to be added or corrected on the plat before recording.

The following is what needs to be done:

1. Update the cover sheet to include a note that matches the CCRs regarding \$300 per lot fee to be paid at the time of building permit for parks and storm water.
2. The O&M for the pressure reducing station was just a standard Cla Val Hytrol manual. Please update the manual to include actual pressure set points for this vault.
3. Sheet 2 of 3 in the upper left-hand side in appendix "C" it states a 30' easement for sanitary sewer, water, and access. The plat does not actually show the footages. The same can be said for "E" where the plat does not show the 7' easement.
4. Please explain what the 15' access easement (D) is for on page 2 of the plat or remove it.
5. Please identify who the grantee for the easements are that are shown on page 2.
6. During the PC meeting, it was unclear why there was a 30-foot pedestrian and access easement over Tract A. Please verify that this needs to be 30 feet in width or reduce to 20 feet.

There was no comment from the public. Chairperson Harbison closed the public hearing at 6:15 p.m.

City staff recommends that the Planning Commission authorize the Chair to sign the final plat and recommend final plat approval to the City Council.

Commissioner Mathison made a motion to approve the recommendation per the staff report. Commissioner Ohall seconded the motion and the motion passed with all in favor.

NEW BUSINESS – None

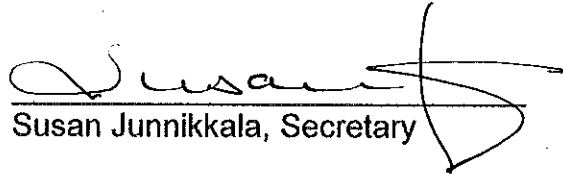
UNFINISHED BUSINESS – None

STAFF REPORTS

Staff recommended to the Commission that they not hold a July 13, 2017 meeting so they can have more time to prepared the upcoming Sidewalk code changes. The Commission was fine with this recommendation.

ADJOURNMENT

Chairperson Harbison adjourned the meeting at approximately 6:39 p.m. These minutes are not verbatim. They are a general overview of what took place. An audio tape or video may be made available for listening upon request at City Hall during normal business hours.


Susan Junnikkala, Secretary