

# CITY OF KALAMA PLANNING COMMISSION AGENDA

216 Elm Street, Kalama

**DATE:** April 13, 2017

**TIME:** 6:00 P.M.

**OPENING:** Call to Order

**MINUTES:** February 9, 2017  
March 9, 2017

**PUBLIC HEARING:**

1. None

**NEW BUSINESS:**

1. None

**UNFINISHED BUSINESS:**

1. Critical Areas Update - Continued

**STAFF REPORTS:**

1. None

**ADJOURNMENT**

**UPCOMING MEETINGS**

**Next Meeting will be on May 11, 2017**

# CITY OF KALAMA

# SIGN - IN SHEET

## MEETING Planning Commission

DATE April 13, 2017

NAME                      ADDRESS                      EMAIL                      Do you wish to speak?                      On What SUBJECT

|          |        |                 |   |  |
|----------|--------|-----------------|---|--|
| JIM BAIN | EX 868 | JIM.BAIN@KALAMA | ? |  |
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Please sign in for the record. Signing in does not mean you must speak but to address the Commission you must sign in for the record. When recognized please state your name and address. Your comment could be subject to a time limit at the discretion of the Chairperson. Please speak clearly enough for the tape to pick up your voice or step closer to the Commission Desk. Thank you.

**CITY OF KALAMA  
PLANNING COMMISSION  
April 13, 2017**

**OPENING**

Co-Chairperson Sue Dennis Langham opened the meeting at 6:05 p.m. Commissioners present were Mike Reuter, Don Mathison, Kim Sullivan and Jim Hendrickson. Commissioner Harbison and Commissioner Ohall were absent. Staff present was: City Planner Mark Person of McKenzie Group and Secretary Susan Junnikkala and City Administrator Adam Smee. Members of the audience are listed on the sign-in sheet.

**MINUTES**

Commissioner Sullivan made a motion to approve the minutes of February 9, 2017 as presented. Commissioner Hendrickson seconded the motion and it passed all in favor.

Commissioner Mathison made a motion to approve the minutes of March 9, 2017 as presented. Commissioner Sullivan seconded the motion and the motion passed all in favor.

**PUBLIC HEARINGS – None**

**NEW BUSINESS – None**

**UNFINISHED BUSINESS – Critical Areas Update**

Co-Chairperson Langham asked City Planner Person to guide the discussion on CAO update.

Planner Person informed the Commission that based on their discussions over the last few months they are now ready to discuss proposed code changes.

Commissioner Hendrickson questioned the reference to "hearing examiner" on page 19, item F- Buffer Width Alterations and should this section be referenced to "staff" or to the planning commission for granting variances. The consensus of the Commission is to replace the wording with planning commission. Also, the reference to the "in-lieu program" that wording is to be stricken.

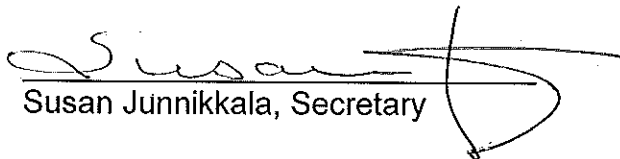
Commissioner Reuter asked about the habitat area and where is the width measured from. Planner Person stated he will find that information out for him.

On page 34 item #5 Maps that illustrate critical areas, Planner Person will make sure these maps are up do date and will include all of the city limits.

**STAFF REPORTS – None**

**ADJOURNMENT**

Co-Chairperson Langham adjourned the meeting at approximately 7:10 p.m. These minutes are not verbatim. They are a general overview of what took place. An audio tape or video may be made available for listening upon request at City Hall during normal business hours.

  
Susan Junnikkala, Secretary