

# CITY OF KALAMA PLANNING COMMISSION AGENDA

320 North First Street, Kalama

**DATE:** October 12, 2017

**TIME:** 6:00 P.M.

**OPENING:** Call to Order

**MINUTES:** September 14, 2017

**PUBLIC HEARING:**

1. None

**NEW BUSINESS:**

1. None

**UNFINISHED BUSINESS:**

1. Review of Sidewalk Requirement

**STAFF REPORTS:**

1. None

**ADJOURNMENT**

**UPCOMING MEETINGS**

**Next Meeting will be on November 9, 2017**

# CITY OF KALAMA

# SIGN - IN SHEET

## MEETING Planning Commission

DATE October 12, 2017

Do you wish  
to speak?

EMAIL

ADDRESS

On What SUBJECT

NAME	ADDRESS	EMAIL	Do you wish to speak?	On What SUBJECT
Leann Hughes	109 Stepping Stone			
Carolina Macias				

Please sign in for the record. Signing in does not mean you must speak but to address the Commission you must sign in for the record. When recognized please state your name and address. Your comment could be subject to a time limit at the discretion of the Chairperson. Please speak clearly enough for the tape to pick up your voice or step closer to the Commission Desk. Thank you.

**CITY OF KALAMA  
PLANNING COMMISSION  
OCTOBER 12, 2017**

**OPENING**

Chairperson Patrick Harbison opened the meeting at 6:05 p.m. Commissioners present were Susan Langham, Mike Reuter, and Jim Hendrickson. Commissioners Dan Ohall and Kim Sullivan were absent. Staff present was: City Planner Mark Person of McKenzie, Secretary Susan Junnikkala, City Administrator Adam Smee and Public Works Superintendent Kelly Rasmussen. Members of the audience are listed on the sign-in sheet.

**MINUTES**

Chairperson Harbison asked the Commission if they have read the minutes of September 14, 2017. Commissioner Langham made a motion to approve the minutes of September 14, 2017 as presented. Commissioner Hendrickson seconded the motion and the motion passed with all in favor.

**PUBLIC HEARINGS – None**

**NEW BUSINESS – None**

**UNFINISHED BUSINESS**

**1. Review of Sidewalk Requirements**

Chairperson Harbison ask Planner Person give an explanation about the different photos. Planner Person explained that there are six different photos showing the most damaged sidewalks throughout Kalama.

1. Two hundred block of Elm street. This section needs repair mainly due to the tree roots moving the section of sidewalk.
2. One hundred block of Elm. This section is needs repair due to how old the sidewalk is. Chairperson Harbison ask Superintendent of Public Works Rasmussen if the stairs will be removed in the future. He was informed that not at this time.
3. Sections of Military road there are section of missing sidewalk and it would be nice to have a continuous sidewalk.
4. There is section on Silverdust Drive is by the retention pound where there is no sidewalk at all. It would be nice to have it continuous
5. Meeker Drive in the 5600 block there is a section where the property own has planted bamboo and it is at the point where the sidewalk and some of the road has

risen and is need of repair. Commissioner Hendrickson asked if the City could request the property owner to remove the bamboo and fix the sidewalk. Superintendent of Public Works Rasmussen stated he will ask the city attorney.

6. A section of sidewalk panel on China Garden Road next to the school will lift up about six inches when it gets hot out then at night it will go back down.

Planner Person also explained different examples of code he has researched from other cities and asked the Commission to review that information for the next meeting.

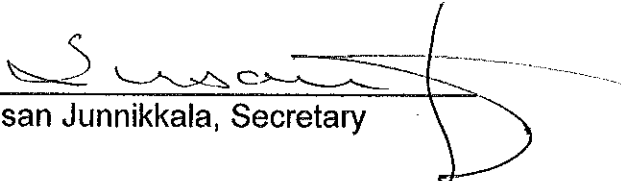
The Commission also discussed about large lots, types of construction that would trigger sidewalks, curbs, flag lots, sidewalk locations and if they should be on both sides or just one side.

At the next meeting Planner Person will present some draft wording, capital facility plan and map showing sidewalks and without.

## **STAFF REPORTS**

## **ADJOURNMENT**

Chairperson Harbison adjourned the meeting at approximately 7:39 p.m. These minutes are not verbatim. They are a general overview of what took place. An audio tape or video may be made available for listening upon request at City Hall during normal business hours.

  
Susan Junnikkala, Secretary