

# City of Kalama

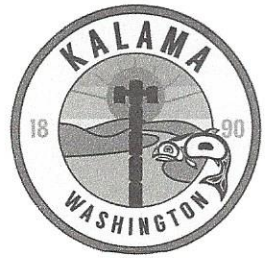
## City Council Agenda

### October 3, 2019 @ 7 pm



1. OPENING - Mayor Mike Reuter
  - A. Flag Salute
  - B. Roll Call
  - C. Changes to the Agenda
2. EXECUTIVE SESSION
3. PRESENTATIONS & AWARDS
4. PUBLIC HEARINGS
5. UNFINISHED BUSINESS
6. NEW BUSINESS
  - A. Preliminary Revenue Estimates for 2020
  - B. Aaron Greenberg - City Hall Mural
7. ORDINANCES & RESOLUTIONS
  - A. Ordinance No. 1427 - Mayor Pro Tem Appointment- Duties
8. PUBLIC COMMENTS & CONCERNS (3-minute limit)
9. CORRESPONDENCE
10. MAYOR & COUNCILMEMBER REPORTS
  - A. Mayor Mike Reuter
  - B. Councilmember Jon Stanfill - Chamber
  - C. Councilmember Sandra Macias - Finance & Public Works
  - D. Councilmember Mike Langham - Police & 911 Board
  - E. Councilmember Rosemary Siipola - Planning & Economic Development
  - F. Councilmember Mary Putka - Tourism & Library
  - G.
11. DEPARTMENT REPORTS
  - A. City Administrator Adam Smee
  - B. Director of Public Works Kelly Rasmussen
  - C. Police Chief Ralph Herrera
  - D. Clerk/Treasurer Coni McMaster
  - E. City Attorney Sam Satterfield

**City of Kalama  
City Council Agenda  
October 3, 2019 @ 7 pm**



12. **CONSENT AGENDA** - *I move the City Council approve the consent agenda as presented.*
  - A. **Approved for payment are: Claims and Payroll Warrants #40813-40865 plus ACH/EFT payments for the Month of September in the amount of \$ 301,749.65**
  - B. **Approval of Minutes of the September 19, 2019 City Council Meeting**
  - C. **Set the 2020 Revenue Budget Hearing for October 17, 2019 at 7pm.**
13. **EXECUTIVE SESSION**
14. **ADJOURNMENT**

**CITY OF KALAMA  
CITY COUNCIL MEETING  
OCTOBER 3, 2019**

**1. OPENING**

Mayor Mike Reuter opened the City Council meeting at 7:00 p.m. Mayor Reuter led those present in the Pledge of Allegiance.

Councilmembers present were Jon Stanfill, Sandra Macias, Mike Dennis Langham, Rosemary Brinson Siipola, and Mary Putka. City staff present were City Administrator Adam Smee, Director of Public Works Kelly Rasmussen, Clerk/Treasurer Coni McMaster, and Police Chief Ralph Herrera. City Attorney Erin Hillier was also present. Members of the public present are listed on the sign-in sheet.

**2. CHANGES TO THE AGENDA**

Added the request from Aaron Greenberg under New Business.

**3. PRESENTATIONS & AWARDS**

**4. EXECUTIVE SESSION**

**5. PUBLIC HEARINGS**

**6. UNFINISHED BUSINESS**

**7. NEW BUSINESS**

**A. Preliminary Revenue Estimates for 2020**

Clerk/Treasurer Coni McMaster presented the preliminary revenue estimates for 2020 in the amount \$10,278,650.00 to the Council. The estimates include a 1% increase to the city's property taxes, 2% increases for water and sewer rates as previously adopted, proposed increase to Garbage rates based on the County increasing tipping fees, and an inflationary 2% increase to the stormwater rates in the amount of ten cents. The staff will be reviewing other fees and charges for additional recommendations to be presented at the public hearing. One request will be to increase the water and sewer connection fees as they have not been increased since 2008. Details and additional information will be presented at the public hearing on October 17, 2019. There were no questions, but Mayor Reuter noted anyone can contact staff if they have questions.

**B. Aaron Greenberg – City Hall Mural**

Mr. Aaron Greenberg addressed the Council noting he had met with City Administrator Adam Smee where he learned that over 60,000 cars pass Kalama each day. He would like to see the view has they drive by improved and is suggesting mural on the back of the buildings

with the first on the back of City Hall. He suggested the City accept ideas from artists who will do the project at no cost but wanted to approach the council for permission to move the idea forward. Councilmembers Mary Putka and Roesmary Siipola noted this had been discussed with Envision Kalama as well. If the mural is tasteful and eye catching art it supports the ideas of Planner Becky McCrary to encourage downtown activity. They saw no reason to start the process but they want to be sure the mural is approved by the citizens. Councilmember Siipola noted she is not sure we can get an artist for nothing as there are costs for doing the mural such as lodging if the artist is from out of town and scaffolding to reach the walls, so there does need to be thoughts about funding. Mr. Greenberg stated he had given those issues some thought, thinking of doing a social media blitz to get attention to the project. The merchants should also be approached to get involved. Councilmember Siipola recommended the City get a professional artist and have an approved theme which promotes the community. It is definitely worth doing and the back of City Hall is the best site. We will need to agree on a process for soliciting proposals for the project setting out parameters and getting city wide buy in, so a committee should be formed. Councilmember Jon Stanfill suggested the new tourism board work with them and Councilmember Putka agreed this would be a great idea. Mr. Greenberg thanked the Council for being open to the idea. Councilmember Sandra Macias suggested a process similar to the branding project for City logo. There is amazing talent in the community. So we put it out as a request and seek ideas and bring the community a couple of choices to choose from. The Council was in agreement to have the Tourism Board work on the issue with Mr. Greenberg and some advice from Councilmember Macias. Their recommendations would be brought back to the Council for final actions.

## **8. ORDINANCES & RESOLUTIONS**

### **A. Ordinance No. 1427 – Mayor Pro Tempore Appointment- Duties**

Ordinance No. 1427 was read by title: An Ordinance of the City Council of Kalama, Washington clarifying the appointment, authority, powers, and duties of the position of Mayor Pro Tempore adding Code Section 2.08.045 Mayor Pro Tempore to Kalama Municipal Code Chapter 2.08 Mayor and City Council. Councilmember Sandra Macias made a motion the City Council adopt Ordinance No. 1427 as read. Councilmember Jon Stanfill seconded. Councilmember Rosemary Siipola asked if the City should include reference to fill the Council position that would be vacated if one of the Council was appointed as Mayor. This is set by the RCW, so it wouldn't be necessary to address it in the City Code. City Attorney Erin Hiller noted that since the code closely mimics the RCW, that the RCW reference should be included in the code. The motion carried.

## **9. PUBLIC COMMENTS/CONCERNS**

Kalama resident Tanaja Gravina addressed Mr. Greenberg suggesting they propose merchants be able to sponsor a part of the mural project by providing a meal or night's lodging. She also suggested involving the schools and the students and allowing citizens to volunteer and be involved.

Kalama resident Mareen Jenkins state that since it was stated there is not much publicity about the candidates she provided info on two of the candidates websites. She also noted the upcoming candidate forum on Oct 21<sup>st</sup> at Community Building being sponsored by Amalak and the League of Women Voters.

**10. CORRESPONDENCE - None**

**11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS**

**A.** Mayor Mike Reuter had no report.

**B.** Councilmember Jon Stanfill had no report.

**C.** Councilmember Sandra Macias had no report.

**D.** Councilmember Mike Langham had no report.

**E.** Councilmember Rosemary Siipola had no report, but noted that a Council meeting is not the place for making political announcements.

**F.** Councilmember Mary Putka reported the Library held a beginner's computer class which was filled. They will be having more each month during the winter. The Library is also involved with the monthly history events being held at McMenamins. She encouraged everyone to check out the library.

**12. DEPARTMENT REPORTS**

**A.** City Administrator Adam Smee had no report.

**B.** Director of Public Works Kelly Rasmussen provided a written report for the last month of activities. He noted the work on the area around the library for the stormwater project where the contractor found some bones today s they work on upsizing the pipe and installing catch basins. The old infrastructure put in back as far as the 1930's has made the project a challenge. For the bones the City called the police, who recommended a call to the County coroner. The coroner identified the bones as animal bones, so work was able to resume. The work as been slower than anticipated due to the old infrastructure, a lot of which is non-locateable. The City crew worked with C&R Tractor on jetting the area along East Frontage to Geranium and the new catch basin on West Frontage out to the river. Both are running clean and clear. Once the stormwater project is completed it is hoped to stop the standing water in the parking lots. The operators have been busy at the WWTP replacing drives and electronics that control the motors and reprograming the system with the new equipment. The replacement is due to the aging of the plant and doing required maintenance. They also had a pump fail which they were able to replace with one they had on hand. The Plant is working well right now. The Lower Cloverdale pump station project was about 95% done when they went to do a pressurized test which blew out the 4-inch water line from the 1960's. This line was located on the low-pressure side of the old pump. The crew worked

late to make a repair on 20 feet of the line. There was a concern this could happen but the cost estimate for the new pump station was so high, the water line replacement was not included. The project engineers are drawing up a plan to replace the 750 feet of waterline. The pump station project did come way under the high estimate, so the City should be able to cover the costs. This will also be a time and materials cost which should keep it manageable.

**C.** Police Chief Ralph Herrera presented his statistical report of 43 call with 12 reportable incidents. He reported a record number – 26 – kids participated in walking school bus on Wednesday. This event preempted the Coffee with a Cop date which will be rescheduled in the future. Several members of the Department assisted with the Fire District 2 memorial service held in Longview. The quarterly shift swap has happened so you will see different officers during the day and night shifts.

**D.** Clerk/Treasurer Coni McMaster provided the September Cash and Investment report, the 3<sup>rd</sup> quarter Treasurer's report and the midyear report which was completed late. She noted that with the close of September she didn't see any significant issues, but will be bringing back an amendment addressing items such as the back pay to the Police guild due to the delay in settling the contract. She is working on the presentation on the budget for the upcoming hearing. She noted there will be three hearings the first one at the next meeting and then two budget expenditure hearings in November with the plan to pass the final budget at the first meeting in December. She informed the Council that new website has been migrated and this means that updating the current website is a challenge. She will be working on the project next week and hopefully the new site will be live by the end of the month.

**E.** City Attorney Erin Hiller introduced herself and noted that Sam Satterfield is at a conference.

### **13. CONSENT AGENDA**

Councilmember Mary Putka made a motion the City Council approve the Consent Agenda including:

Claims and Payroll Warrants #40813-40865 plus ACH/EFT payments for the Month of September in the amount of \$ 301,749.65; Approval of Minutes of the September 19, 2019 City Council Meeting; and Set the 2020 Revenue Budget Hearing for October 17, 2019 at 7pm. Councilmember Jon Stanfill seconded, and the motion carried

### **14. ADJOURNMENT**

Mayor Reuter adjourned the meeting at 7:41 p.m. These minutes are not verbatim. A copy of the recording for this meeting is available for review upon request.

  
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**Mike Reuter - Mayor**

  
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**Coni McMaster - Clerk/Treasurer**

