

ORDINANCE NO. 1429

AN ORDINANCE OF THE CITY OF KALAMA APPROVING AND ADOPTING THE BUDGET FOR THE CITY OF KALAMA FOR THE CALENDAR YEAR 2020 IN THE AMOUNT OF \$11,902,320.00 AND THE CAPITAL FACILITIES PLAN FOR YEARS 2020 THROUGH 2025.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL of the CITY OF KALAMA, as follows:

SECTION ONE: THE BUDGET FOR THE CITY OF KALAMA, for the calendar year 2020 and the Capital Facilities Plan for years 2020 through 2025 attached as Exhibit C as heretofore approved by the City Council, after public hearings thereon, and as the same is presently on file in the office of the Clerk-Treasurer of the CITY OF KALAMA, be and the same is hereby approved and adopted.

SECTION TWO: A recapitulation of said Budget, total expenditures in the amount of \$11,909,970.00 is attached hereto, marked Exhibit "A" and the salary schedule attached as Exhibit "B" and by this reference are incorporated herein. Copies of this budget, this ordinance and its attachments are available at the office of the Clerk-Treasurer, Kalama City Hall.

SECTION THREE: This Ordinance shall take effect upon its passage and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF KALAMA and approved by the Mayor at this regular meeting of the City Council held on the 5th day of December, 2019.

CITY OF KALAMA

Mayor Mike Reuter

ATTEST:

Coni McMaster, Clerk/Treasurer

Published: _____

Effective: _____

EXHIBIT "A"

<u>FUND NO.</u>	<u>FUND NAME</u>	<u>EXPENDITURES</u>
001	General Fund (not including police)	\$1,495,630.00
001	General Fund-Police Budget.....	\$1,085,635.00
101	Street Fund	\$196,150.00
102	Street Improvement Fund	\$934,000.00
103	Sidewalk Fund.....	\$10,000.00
104	Criminal Justice	\$60,700.00
105	Special Revenue - Tourism	\$34,200.00
106	Community Building Reserve.....	0.00
107	Wage & Benefit Reserve Fund	\$35,000.00
108	Park Development Fund	\$40,000.00
109	Affordable Housing Development	\$0.00
110	Library Fund	\$82,250.00
113	Community Building	\$30,250.00
115	General Fund Designated Reserves.....	\$246,000.00
116	General Fund Capital Improvement (Real Estate Excise Tax)	\$146,500.00
117	Police Vehicle Reserve	\$0.00
135	General Fund Reserves	\$0.00
210	USDA Loan – City Hall.....	\$46,300.00
215	GO Bond Debt Service	\$110,125.00
310	Transportation Benefit District.....	\$75,000.00
315	General Fund Capital Facility Fund	\$150,000.00
320	Capital Fund – City Hall – Library	\$0.00
401	Water/Sewer Fund	\$4,135,800.00
402	Garbage/Solid Waste	\$508,400.00
403	Stormwater Utility Fund.....	\$187,650.00
408	Water System Improvements.....	\$889,780.00
410	Water Equipment Reserve	\$110,000.00
412	Loan/Bond Reserve Fund	\$0.00
413	I & I Rehabilitation	\$25,000.00
415	Sewer/Water Capital Improvement Reserve	\$945,500.00
420	Water Improvement Reserve	\$330,000.00
	TOTAL	\$11,909,970.00

**CITY OF KALAMA
SALARY SCHEDULE – 2020 – Exhibit B**

These salary and hourly amounts include a January 1 cost-of-living (COLA) raise of 2.5% for all non-bargaining employees. Also included are merit or step raises in Public Works, Finance, Police and Administration. Members of both Teamsters and the Police Guild will receive a contract raise of 3.5% on July 1, 2020. Salaries include amounts for education and longevity.

<u>CLASSIFICATION</u>	<u>POSITION</u>	<u>ANNUAL SALARY</u> <u>/HOURLY RATES</u>
<u>Elected Officials</u>		
	Mayor	\$ 8,400.00
	Councilmember (5)	2,400.00 each
<u>Department Heads</u>		
	City Administrator	\$105,663
	Clerk/Treasurer	98,691
	Police Chief	97,886
	Director of Public Works	97,061
<u>Public Works Dept.</u>		
	Wastewater Treatment Plant Operator	\$ 73,200
	Field Supervisor	70,510
	Assistant Wastewater Treatment Plant Operator	67,958
	Public Works Technician L4	58,772
	Public Works Technician L3	58,768
		58,768
		57,084
	Public Works Technician L1 – New Position	51,915
	Grounds Keeper Full Time in 2019	36,317
	Summer Help	13.50 hr
<u>City Hall/Finance Dept.</u>		
	Deputy Clerk/Building Planning	\$ 67,014
	Utility Clerk	54,714
	Finance Accounting Clerk	49,616
	Finance Accounting Clerk	48,171
<u>Library</u>		
	PT Library Director	\$ 20.50 hr
	PT Assistant Librarian	14.35 hr
	PT Assistant Librarian	13.50 hr
<u>Police Department</u>		
	Police Sergeant	\$ 87,542
	Police Officer - Class 1	74,831
	Police Officer – Class 1	71,323
	Police Officer – Class 4	64,545
	Police Officer – Class 5	64,546
	Police Officer – Probation – New (mid-year)	30,911
	Police Clerk - Full Time	58,311

PT - Part-time position - works variable hours
Annual Salaries may be increased by overtime

CAPITAL FACILITIES PROJECTS 2020 to 2025											
CITY HALL, POLICE, LIBRARY, COMMUNITY BUILDING											
SUBMITTED BY CLERK/TREASURER CONI MCMASTER											
PROPOSED YEAR OF EXPENDITURE											
PRIORITY H - M-L											
FUNDED PROJECTS											
APPROVED WITH FUNDING AVAILABLE											
			FUNDING SOURCE	BENEFIT/NEED	2020	2021	2022	2023	2024	2025	
1	City Facilities		Fund 116		\$100,000						
2											
3											
4											
5											
6											
UNFUNDED PROJECTS											
NOT APPROVED -NO FUNDING SOURCE											
	Welcome City Sign Upgrade	M				\$15,000					
	City Hall Window Replacement	H				\$60,000					
	City Hall Planning Level Survey					\$100,000					
	City Hall - Library Roof Maintenance					\$5,000		\$5,000			\$5,000
	Comm. Building New Gutters	H	Unknown	Preserve Bldg							
	Comm. Building Repair Chimneys	H	Unknown	Safety/Preserve bldg	\$5,000						
	Comm. Building Refinish Ballroom Floor	M	Unknown	Preserve Bldg	\$10,500						
	Comm. Building Insulate the Basement Ceiling/Building Floor	H	Unknown	Cost /Heat Savings	\$10,000						
	Comm Building Replace decking and Posts at Elm Entrance	H	Unknown	Safety/Appear	\$5,000						
	Comm. Building Replace Siding - East Side	H	Unknown	Security	\$35,000						
	Comm. Building Repair/Replace Retaining Wall along Elm Str	L	Reserves/Donations	Appearance		\$150,000					
	Comm Building Replace East, West & South Side Windows	M	Unknown	Effic/Appear		\$20,000					
	Comm. Building Vinyl in Bathrooms and Kitchens	M	Unknown	Efficiency			\$4,000				
	Comm. Building Insulate the West Ballroom Walls and Ceiling	H	Unknown	Safety/Appear			\$35,000				

GENERAL FUND EQUIPMENT REPLACEMENT SCHEDULE 2020 to 2025

EQUIPMENT REPLACEMENT SCHEDULE

PRIORITY H - M- L	SUBMITTED BY	PROPOSED YEAR OF EXPENDITURE				
		2020	2021	2022	2023	2024

FUNDING SOURCE BENEFIT/ NEED 2020 2021 2022 2023 2024 2025

1	Police Vehicles	001-117	\$46,000	\$46,000	\$46,000	\$48,000	\$48,000	\$48,000
2	Police Equipment - Computers	001			\$2,500	\$2,500	\$2,500	\$15,000
3								
4	Finance Computers - Windows Upgrade - Software	001	\$6,000	3000	15000	3000	3000	3000
5								
6								
7	Library Computers - Public Computer	110				\$2,000	\$2,000	\$2,000
8	Library Computers - Staff Computers -	110	\$1,800				\$1,800	
9								
10								
	Lease - Program/Deferred Payments -							
	Police Vehicle - 2017 - Interfund Loan		\$8,300.00	\$17,000.00				
	City Hall Copier - 2016		\$1,500.00	Renew				
	Finance Software - 2017		\$6,100.00	\$6,100.00				

CAPITAL FACILITIES PROJECTS 2020 to 2025									
PARKS DEPARTMENT									
SUBMITTED BY		PROPOSED YEAR OF EXPENDITURE							
Coni McMaster, Clerk/Treasurer		2020	2021	2022	2023	2024	2025		
ESTIMATE FUNDS AVAILABLE \$35,000 - FUND 108									
PRIORITY H - M - L									
FUNDING SOURCE		BENEFIT/ NEED							
APPROVED WITH FUNDING AVAILABLE		NEED							
1	Maruhn Memorial Relocation	Parks Funds	Replacement	\$35,000					
2	Toteff Park Playground Equipment	Comm. Donations	Maintenance		\$30,000				
3									
4									
5									
UNFUNDED PROJECTS									
NOT APPROVED - NO FUNDING SOURCE									
1	Pedestrian Trail System	L	Unknown		\$5,000	\$5,000	\$5,000	\$5,000	
2	Bicycle Trail System	L	Unknown			\$3,000	\$3,000	\$3,000	
4	Dog Park	M	Fundraising						
5	Toteff Park Design	L	Unknown			25,000	25,000	25,000	

CAPITAL FACILITIES PROJECTS 2020 to 2025										
STREET DEPARTMENT										
SUBMITTED BY Kelly Rasmussen, Superintendent of Public Works										
PROPOSED YEAR OF EXPENDITURE										
						2021	2022	2023	2024	2025
PRIORITY H - M - L										
FUNDING SOURCE										
BENEFIT/NEED										
2020										
2021										
2022										
2023										
2024										
2025										
FUNDED PROJECTS										
APPROVED WITH FUNDING AVAILABLE										
1	Meeker Drive Stabilization Project		Grant/Reserve -102	Maintenance		\$14,000				
2	Elm Street Grind-Overlay - Frontage to 4th	H	TIB/Reserve -102	Maintenance		\$400,000				
3	W. Frontage - Kingwood to Oak Overlay	H	TIB/Reserve ?	Maintenance		\$520,000				
4	Cedar Street Overlay	H	TBD - 310	Maintenance		\$50,000				
5	Sidewalk Repairs & Maintenance	M	103 - Sidewalk	Maintenance		\$10,000				
6	N. Third St - Fir to Holly Street Overlay	H	Water/Sewer Replac	Maintenance		\$50,000				
7	Street Light Underpass @Elm St.	H	Gift/Reserves	Safety		\$30,000				
8	China Garden - Grind/Dig Out/Overlay 10th to Gwynne Rd	H	Grant/Reserve	Maintenance		\$300,000				
9	China Garden - Grind/Dig Out/Overlay Gwynne Rd to CL	H	Grant/Reserve	Maintenance			\$300,000			
10										
UNFUNDED PROJECTS										
NOT APPROVED -NO FUNDING SOURCE										
1	Overlay S. 11th Street & Chehalis St	M	Unknown	Maintenance		\$30,000				
2	Reconstruct Second Street Fir to Elm St -	H	Grant/Reserve	Maintenance			\$300,000			
3	First Street Chipseal/Fog Seal Elm to Kingwood	M	Grant/Reserve	Maintenance			\$80,000			
4	Pave Nectarine Street - Grind & Overlay	M	Unknown	Maintenance			\$50,000			
5	Oak Street grind pave - Ramp to Hendrickson	M	Grant/Reserve	Maintenance			\$100,000			
6	Chipseal West Frontage Road	M		Maintenance			\$70,000			
7	Planning Study E. Frontage Elm to Geranium	M	Grant/Reserve	Economic Dev			\$100,000			
8	Guard Rail - 2nd -Spencer Creek	H	Grant/Reserve	Safety/Maint			\$50,000			
9	Guard Rail - China Garden Road or Various Locations	H	Grant/Reserve	Safety/Maint				\$50,000		
10	Install Culverts and Rock Ditch Along Taylor Road	M	Unknown	Safety/Maint				\$50,000		
11	Guard Rail - Cloverdale -Old Pacific Hwy S	M	Grant/Reserve	Safety/Maint					\$50,000	
12	Rehab Meeker Drive Nectarine to Old City Limits-Construction	H	STP/Reserves	Maintenance						\$901,900
13	Sidewalk S. 10th & Cedar Street	H		Safety/Maint						\$600,000
14	Chipseal - Various Streets	M	Unknown	Maintenance			\$37,500	\$37,500	\$37,500	\$37,500
15	Overlay - Various Streets	H	Unknown	Safety/Maint			\$40,500	\$60,000	\$60,000	\$60,000

CAPITAL FACILITIES PROJECTS 2020 to 2025

		SEWER DEPARTMENT		SUBMITTED BY		Kelly Rasmussen, Superintendent of Public Works									
PRIORITY H - M - L															
FUNDING SOURCE		BENEFIT/ NEED		2020		2021		2022		2023		2024		2025	
FUNDED PROJECTS															
APPROVED WITH FUNDING AVAILABLE															
1	Replace Sections of Leaking Sewer Line	H	413 Reserve	Maintenance	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
2	Blowers (6)	M	415 Reserve	Maintenance	\$110,000										
3	Dissolved Oxygen Sensors (2) w/ suspended solids	H	415 Reserve	Maintenance	\$26,000										
4	Influent/Blower Rockwell Drives (2)	H	415 Reserve	Maintenance	\$9,000										
5	Meeker Drive Lift Station Upgrade - Construction	H	Port/City Partnership	Maintenance	\$500,000	\$500,000									
6	Vector Truck - 2110 PD	h	410 Equip Reserve	Operations	\$55,000										
7	Secondary Clarifier Mechanical Replacement (2)	M	415 Reserves	Maintenance		\$310,000									
8	Influent, Scum, RAS, WAS, Plant Drain, Effluent Pumps	M	415 Reserves	Maintenance			\$93,500								
9	Sludge Transfer Pump	M	415 Reserves	Maintenance			\$15,100								
10	Sludge Wasting Pump	M	415 Reserves	Maintenance			\$13,600								
11															
UNFUNDED PROJECTS															
NOT APPROVED -NO CURRENT FUNDING SOURCE															
1	Pipe Burst old AC in Old Town North of Elm	M	413 Reserves	Maintenance			\$2,500,000								
2	Columbia Terrace Estates Storm Sanitary Separation	H	Developer	Compliance			\$1,000,000								
3	Sewer Plant Expansion Design Permitting	L	415 Reserves	Growth				\$892,400							
	Sewer Plant Expansion Construction	L	SRF Loan	Growth							\$3,569,600				
6	Sewer Line @Rebel/PS Under I5 Hendrickson to WWTP	M	Joint Agenc Devel	Growth							\$3,840,000				
7	Old 99 Lift Station Upgrade	M	415 Reserves	Maintenance								\$957,000			
8	Install New Sewer Line Cloverdale to Parkland	M	415 Reserves/Devel	Development										\$1,193,000	

CAPITAL FACILITIES PROJECTS 2020 to 2025

STORMWATER DEPARTMENT

		SUBMITTED BY				Kelly Rasmussen, Superintendent of Public Works			
PRIORITY H - M - L		PROPOSED YEAR OF EXPENDITURE							
		2020	2021	2022	2023	2024	2025		

FUNDED PROJECTS

APPROVED WITH FUNDING AVAILABLE

	FUNDING SOURCE	BENEFIT/ NEED	2020	2021	2022	2023	2024	2025
1	Council Crest to Juniper Stormwater Rehab	PREVENT FLOODING	\$75,000					
2								
3								
4								
5								
6								
7								
8								
9								
10								

UNFUNDED PROJECTS

NOT APPROVED -NO FUNDING SOURCE

	FUNDING SOURCE	BENEFIT/ NEED	2020	2021	2022	2023	2024	2025
1	Cedar Street Evaluations - Camera/Jet	maintenance	\$30,000					
2	Comprehensive Drainage Plan - Map Drainage Basin	Planning/Maintenance				\$70,000		
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								

CAPITAL FACILITIES PROJECTS 2020 to 2025

WATER DEPARTMENT

		SUBMITTED BY		PROPOSED YEAR OF EXPENDITURE				
		Kelly Rasmussen, Superintendent of Public Works		2021	2022	2023	2024	2025

PRIORITY H - M-L

FUNDED PROJECTS

APPROVED WITH FUNDING AVAILABLE

		FUNDING SOURCE		BENEFIT/ NEED				
		2020	2021	2022	2023	2024	2025	
1	Lower Green Mtn Reservoir w/Booster Station	408 Reserves	\$ 600,000					
2	Complete Robb Road Waterline Extension - Tidewater Phase	420 Reserves	\$330,000					
3	Purchase Property for 1MG Reservoir	408 Reserves	\$70,000					
4	Water Line Replacements - Date Street	401 Operations	\$65,000					
5	Vector Truck - 2110 PD	410 Equip Reserve	\$55,000					
6	N. Third Water Line - Fir to Holly	Unknown	\$50,000					
7								
8								
9								
10								

UNFUNDED PROJECTS

NOT APPROVED -NO FUNDING SOURCE

		FUNDING SOURCE		BENEFIT/ NEED				
		2020	2021	2022	2023	2024	2025	
1	Purchase New Service Vehicle - Heavy Duty	Unknown	\$85,000					
2	Purchase New Trackhoe w/ Trailer	Unknown		\$120,000				
3	Replace Central Port Waterline (Oak St to Wilson Dr)	Unknown			\$300,000			
4	Replace Ivy Street Waterline - N 5th to 2nd Place	Unknown			\$60,000			
5	Build 1MG Reservoir in Port Zone	Unknown			\$1,500,000			
6	Install Additional Filter at Water Treatment Plant	Unknown			\$500,000	\$2,000,000		
7	Replace Old Pacific Hwy S. Waterline (Stone Forest to Vincent Rd)	Unknown				\$750,000	\$750,000	
8	Replace Cloverdale Waterlines (Vincent Rd. to Todd Rd)	Unknown				\$1,000,000	\$1,000,000	
9	Bore New 8 in Main -T-Barge to WWTP	Unknown				\$1,500,000		
10	Replace Simmons Road Reservoir w/Pump Station & Waterlii	Unknown					\$1,000,000	
11	Replace Jaeger Road Waterline	Unknown					\$250,000	
12	Replace East Frontage Road Waterline	Unknown					\$60,000	
13	Replace Waterlines in Modrow Road/Westview Area	Unknown					\$600,000	