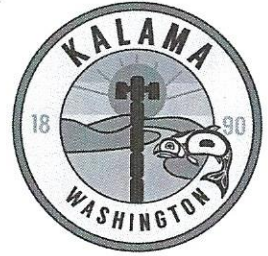


City of Kalama City Council Agenda May 2, 2019 @ 7 pm



1. OPENING - Mayor Mike Reuter
 - A. Flag Salute
 - B. Roll Call
 - C. Changes to the Agenda
2. EXECUTIVE SESSION
3. PRESENTATIONS & AWARDS
 - A. 2019 Police Week Proclamation
 - B. Waste Control - Jim Willis & Ken Young
4. PUBLIC HEARINGS
 - A. Port of Kalama Shoreline Permit Application - Columbia River Dredging - Continued from April 18, 2019
 - B. Port of Kalama Development Agreement Addendum
5. UNFINISHED BUSINESS
6. NEW BUSINESS
7. ORDINANCES & RESOLUTIONS
 - A. Ordinance No 1422 - Speed Limit 25 E. Frontage Road
8. PUBLIC COMMENTS & CONCERNS (3 minute limit)
9. CORRESPONDENCE
10. MAYOR & COUNCILMEMBER REPORTS
 - A. Mayor Mike Reuter
 - B. Councilmember Mike Truesdell - Tourism
 - C. Councilmember Sandra Macias - Finance & Public Works
 - D. Councilmember Mike Langham - Police & 911 Board
 - E. Councilmember Rosemary Siipola - Planning & Economic Development
 - F. Councilmember Mary Putka - Chamber & Tourism & Library

**City of Kalama
City Council Agenda
May 2, 2019 @ 7 pm**



11. DEPARTMENT REPORTS

- A. City Administrator Adam Smee**
- B. Director of Public Works Kelly Rasmussen**
- C. Police Chief Ralph Herrera**
- D. Clerk/Treasurer Coni McMaster**
- E. City Attorney Sam Satterfield**

12. CONSENT AGENDA - *I move the City Council approve the consent agenda as presented.*

- A. Approved for payment are: Claims and Payroll Warrants #40283-40329 plus ACH/EFT payments for the Month of April in the amount of \$210,267.35**
- B. Approval of Minutes of the April 18, 2019 City Council Meeting**

13. EXECUTIVE SESSION

14. ADJOURNMENT

**CITY OF KALAMA
CITY COUNCIL MEETING
MAY 2, 2019**

1. OPENING

Mayor Mike Reuter opened the City Council meeting at 7:00 p.m. Mayor Reuter led those present in the Pledge of Allegiance.

Councilmembers present were Sandra Macias, Mike Dennis Langham, and Mary Putka. Councilmembers Rosemary Siipola and Mike Truesdell were absent. City staff present were City Administrator Adam Smee, Clerk/Treasurer Coni McMaster, and Police Chief Ralph Herrera. City Attorney Sam Satterfield was also present. Members of the public present are listed on the sign-in sheet.

2. CHANGES TO THE AGENDA - None

3. PRESENTATIONS & AWARDS

A. 2019 Police Week Proclamation

Clerk/Treasurer Coni McMaster read the proclamation establishing the week of May 12 through May 18 as National Police Week in Kalama which recognizes all the officers that serve and those that have given their lives including Cowlitz County Deputy Justin DeRosier. Chaplain Mario Gambaro accepted the proclamation and thanked Officer Skeie and Sgt. Parker for their actions putting themselves in harms way to rescue the fallen officer and commended the entire Kalama department for their professionalism. He officially presented the proclamation to Chief Herrera.

B. Waste Control – Joe Willis & Ken Young

Waste Control owner Joe Willis addressed the Council, thanking them for all the time they give to the community and thanked the staff for all the work they do. This is the once a year check-in. There will be one big change with the retirement of Manager Ken Young after 27 years, on June 1st. Taking his place is Rick Ensign. Mr. Willis noted that they work for us, providing the service and they know it, so their goal is to make Kalama look good. Clerk/Treasurer Coni McMaster expressed her and her staff's appreciation of all that Ken Young does to help and respond to any issues. Ken will be missed and they look forward to working with Rick. Mr. Jim Bain of 308 N Second noted that he hopes at some time in the near future the City will be able to have curbside recycling.

4. EXECUTIVE SESSION - None

5. PUBLIC HEARINGS

A. Port of Kalama Shoreline Permit Application – Columbia River Dredging – Continued from April 18, 2019

Mayor Reuter reopened the hearing on the Port of Kalama Shoreline permit for dredging on the Columbia River. City Planner John Floyd explained this for annual maintenance dredging done by the Port which is necessary to maintain river traffic. Washington State Department of Ecology (DOE) has determined that a permit is required where it had been considered an exempt project as maintenance. The permit is only applicable to the area inside the City limits which includes the Marina. The permit approximates that 400 cubic yards of material will be removed at the Marina, but it is only an estimate. The permit allows for flexibility and doesn't address specific amount. The disposal site is outside the City limits. There is a second piece for beach restoration outside the City which requires federal and state permits which the Port maintains for compliance. No public comments were received and no comments on the SEPA were made to the City. A Shoreline permit is usually valid for 5 years which is appropriate if the applicant has a project time frame. The dredging is maintenance and is ongoing annually so the Port has requested 10 years. Planner Floyd believes this is Reasonable as the activity is ongoing plus all the other applicable permits are valid for 10 years. The regulations allow the City to set the time period. He noted that representatives of Port are present if there are any questions. Mr. John Frerichs, Kalama, asked why extend the permit to 10 years. Extending the permit is to not create a burden on the applicant and have it concurrent with the federal permits. Mr. Jim Bain, Kalama voiced his support of the permit and the 10-year window which is more efficient for staff. Ms. Tanaja Gravina asked how often the City addresses Shoreline permits. City Administrator Adam Smee explained that a shoreline permit and the shoreline program are different. The program requires an applicant to get a permit if they are working in the shoreline. The program was adopted back in the 70's. The City has drafted an update but has not received approval from DOE, so we are still using the old plan. It is being worked on but it can take years. He is hopeful it will be adopted in the next 18 months. In the updated plan, dredging would be designated as maintenance and exempt.

In this case it was easier to work with DOE than to argue the point as the work was not clearly defined in the current code. Ms. Gravina asked if it matters if it is a 10 year or 5-year permit. Administrator Smee noted it probably does to the applicant as they won't have to redo it separately from the federal permits. Mayor Reuter asked if there would sediment sampling completed on the spoils being use on the beach. Tabitha Reeder, Port of Kalama Environmental Manager explained they are required under the Corp of Engineers permit to complete sampling so the spoils are suitable for the beach. Mayor Reuter closed the public hearing. Councilmember Sandra Macias made a motion the City grant the Port of Kalama the Shoreline permit for the Columbia River Dredging as conditioned in the staff report. Councilmember Mike Langham seconded, and the motion carried.

B. Port of Kalama Development Agreement Addendum

Mayor Reuter opened the public hearing on the Port Development Agreement Addendum. City Planner John Floyd explained this is an amendment to the agreement with the Port approved in 2014 which covers approximately 250 acres There was a first amendment

which added three additional properties. This second amendment adds another 10 lots. He explained the agreement locks in the existing development regulations as of the date of the agreement. The City has had some minor updates to code since 2014. The development agreement allows more opportunity to develop the property to meet goals and responsibilities. The lots included are all together inside the city and already adjacent to the Port property and zoned for residential, recreational and mixed use. City Administrator Adam Smee noted that the original agreement was adopted in 2014 allowing for vesting of the code at the time of the applications so that is applicable as time proceeds forward. This allows the developer to understand the regulations for the development as the years go by. There is continuity in how the development is done over the timeline of the development for infrastructure like streets or street lights, keeping the project uniform. Zoning is specified at the time of annexation and defaults to R-1. In this case much of the property was brought in as mixed use. The City may get a petition for rezone of the residentially zoned areas. Things can change, but the development agreement keeps a project on track and uniform in the design. There were no other questions or comments. Mayor Reuter closed the hearing. Councilmember Mary Putka made a motion the Council approve the addendum to the Port of Kalama Development Agreement. Councilmember Mike Langham seconded, and the motion carried. Eric Yackovich, Economic Development Manager at the Port thanked the Council for the approvals tonight and the staff for all their work.

6. UNFINISHED BUSINESS - None

7. NEW BUSINESS - None

8. ORDINANCES & RESOLUTIONS

A. Ordinance No 1422 – Speed Limit 25 E. Frontage Road

Ordinance No. 1422 was read by title: An Ordinance of the City of Kalama, Washington amending Kalama Municipal Code Chapter 10.04 Vehicle Code to address speed limits on East Frontage Road. This changes all of East Frontage to 25 mph including the area up to the freeway ramp that is now 45 mph. The on ramp is long enough for the merging onto I-5. Councilmember Mary Putka made a motion to adopt Ordinance No.1422 setting the speed limit to 25 mph on East Frontage Road. Councilmember Mike Langham seconded, and the motion carried.

9. PUBLIC COMMENTS/CONCERNS

Ms. Tanaja Gravina 475 N. Fourth Street had a two-part question related to the new police facility. She asked if the windows were bullet proof. City Administrator Adam Smee explained that the windows are glazed in the front. There is ballistic screen inside the building. There are many different types of glass rated for all the different caliber of guns and each higher rated gets more costly and would be very expensive. There is shielding in the building between the public and the private areas which will be apparent when you go in. Ms. Gravina noted that her daughter has come home from school with stories of kids planning to throw

rocks at the station. She believes the officers should be safe no matter where the building is. She hopes the issue can be addressed in the future as it is right on the freeway. Chief Ralph Herrera noted that ballistic protection has its limitations and they do want as much protection as possible which is why it may appear the clerk is in a fishbowl. It is a delicate balance. They don't want a prison or fortress for the station either. He understands there are certain personalities in the area, so understands the concerns.

10. CORRESPONDENCE - None

11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS

A. Mayor Mike Reuter had no report.

B. Councilmember Mike Truesdell was absent.

C. Councilmember Sandra Macias reported on the work on the website. Working on how to design with colors and what the City and users want it to be. She noted that even while Director Rasmussen is on vacation, Public Works is getting things done. Ms. Tanaja Gravina thanked the crew for filling the hole in front of her building as soon as soon it was noted. Councilmember Mike Langham asked if the website can be unlinked from facebook as it is not secure and full of misinformation. Clerk/Treasurer Coni McMaster explained that the website and facebook are two separate sites. There is a link on the website to the facebook page but it isn't really linked to the information. She added that the City facebook is set up different than personal pages and is more secure. She doesn't have friends on the City facebook page, and she only shares things from other entities like the Port or DEM. Only a couple of people can post on the site, but the public can comment on the posts. Both the website and facebook provide information access to people in the community

E. Councilmember Rosemary Siipola was absent

F. Councilmember Mary Putka reported on the clean-up day for Saturday, May 4 which is in Shirley's honor this year. There is also a Master Gardener's lecture on May 4 at the Library. The Library is also holding an informational class on Medicare on May 8th. Mayor Reuter noted that the River Junkeys are also doing a clean-up at the river on May 4th.

12. DEPARTMENT REPORTS

A. City Administrator Adam Smee reported that the project on Old Pacific Highway is moving forward nicely.....expedited well.. County road to be completed..... tied in all the services.....and taking samples before they switch to the new line... next week. Cloverdale project has begun. Better services tot the residents in the area.....more redundancy..... 2nd round of engineering with Sunset Terrace....will go to work when engineering completed.....Review on another development of Storage units at River Ridge Lane. Pw working with the Kalmar iv road improvements.....extend alterals for moving hydrants widen lanes....pedestiran improvement. Water line at the tbarge is in with another fire hydrant. Will be charged soom....lab tested. Elm street surveyed.....as well as the stormwater project....has

begun.....moving forward later this summer. Complete Elm before bad weather....hopefully before the first day of school. Did receive bid #1 from the School.....civil geo, and utility improvements – get it processed so school can get started on the project. Lots going on.....big projects. Rock walls behind the hydrants..... city or fire.....city engineers and contractor save costs with native materials. Look nice...compliments. Mayor – lights....exempt from sign.....going to a light for their access to frontage.....rapid flash indicator lights.....warning for when they come out. Issue with WSDot ownership.....may be an issue.

B. Director of Public Works Kelly Rasmussen was absent.

C. Police Chief Ralph Herrera presented his statistical report 123 with 14 reports. He noted the station has been given substantial completion so they have begun moving in. All the workstations are up and running and hopefully the phone lines will be operational tomorrow. He is proposing to have the dedication ceremony on May 15th at 1:30 and continue with an open house from 2-4 in the afternoon. He will be meeting with the local Chiefs and the Sheriff at the building that day as well just before. He would also like to hold an open house for tours on May 13th from 9 – 11am and 5-7pm. This is so the public can come see the facility and see what they paid for and how it is set up. Chief Herrera reported on the Embrace even at the Library which was with a group of disabled adults with officers and Fire Chief Leatzow. This was a great interaction with the people and the officers. Kalama Police are hosting a target zero training at the Community Building tomorrow. He noted the Chaplaincy dinner is on May 11th. He has 15 tickets left for the spaghetti feed on May 19th at Kelso High School to benefit the DeRosier family.

D. Clerk/Treasurer Coni McMaster reported on the website update. She added that currently building has slowed down but planning applications are coming in. The annual report is nearing completion and stormwater letters to the odd accounts, such as the PUD substation, will be going out soon.

E. City Attorney Sam Satterfield had no report.

13. CONSENT AGENDA

Councilmember Mary Putka made a motion the City Council approve the Consent Agenda including:

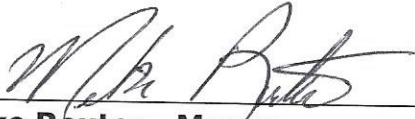
Claims and Payroll Warrants #40283-40329 plus ACH/EFT payments for the Month of April in the amount of \$210,267.35 and approval of Minutes of the April 18, 2019 City Council Meeting

Councilmember Mike Langham seconded, and the motion carried.

14. EXECUTIVE SESSION - None

15. ADJOURNMENT

Mayor Reuter adjourned the meeting at 8:10 p.m. These minutes are not verbatim. A copy of the recording for this meeting is available for review upon request.



Mike Reuter - Mayor



Coni McMaster - Clerk/Treasurer

