

**CITY OF KALAMA
CITY COUNCIL MEETING
MARCH 21, 2007**

1. OPENING

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m.

A. Flag Salute

Mayor Poulsen led those present in the Pledge of Allegiance.

B. Roll Call

Councilmembers present were Adam Smee, Dominic Ciancibelli, Chuck Hutchinson, and Bud Gish. Councilmember Don Purvis was absent. City staff present were Clerk/Treasurer Coni McMaster and Police Chief Bruce Hall. City Attorney Paul Brachvogel was also present. Members of the public present are listed on the sign-in sheet.

2. EXECUTIVE SESSION

Mayor Poulsen called an executive session to discuss a potential litigation issue. The executive session would be 20 minutes. The Council returned at 7:19 p.m.

3. CHANGES TO THE AGENDA - None

4. PRESENTATIONS & AWARDS

A. Swear in Officer David Plaza

Chief Bruce Hall introduced Officer David Plaza, who is on temporary duty with the Department, and provided the Council with some background information. City Clerk/Treasurer administered the oath of office to Officer Plaza.

Chief Hall had brought the riot shield the City received from Homeland Security for the Council to see.

5. PUBLIC HEARINGS - None

6. PUBLIC COMMENTS/CONCERNS - None

7. UNFINISHED BUSINESS

A. Riverview Heights Subdivision - This was held until later in the meeting so the City Attorney could address an issue with the representatives for the developer.

B. Contract with Engineers for General Services

Councilmember Chuck Hutchinson made a motion the Council authorize the Mayor to sign the General Engineering Services contract with Gray & Osborne, Inc. with a not to exceed limit of \$30,000 without Council approval. Councilmember Bud Gish seconded, and the motion carried. In Director of Public Works Carl McCrary's absence, Kalama citizen Mr. Steve Martin was in the audience. Mr. Martin was part of the committee that evaluated the proposals and negotiated the contract. Mr. McCrary had asked him to be available if the Council had questions and asked that Mr. Martin's helpful input in the process be acknowledged. It was noted later in the meeting that the contract for the downtown street project has not yet been negotiated.

8. NEW BUSINESS

A. Agreement with DOT for Street Maintenance

Councilmember Dominic Ciancibelli made a motion the Council authorize the Mayor to sign the Maintenance Agreement with Washington State Department of Transportation for services not to exceed \$15,000 per year. Councilmember Chuck Hutchinson seconded. This is normal maintenance that includes the striping of the streets in Kalama. The City normally contracts with the County, but with all the recent street work, the City will need to have it done earlier in the year and the County is unavailable. This agreement will be good for 5 years. The motion carried.

B. Letter from Kalama Housing Authority-Requesting Reduction of Speed Limit on Cloverdale

Mayor Pete Poulsen noted the letter requesting the speed limit on Cloverdale Road be reduced to 25 miles per hour. City Clerk/Treasurer Coni McMaster noted the additional letter that was also received from the Nazarene Church requesting the same. It was pointed out, that the State had conducted traffic studies a few years ago, which led to the City changing the speed limit to the current 35 miles per hour. Several of the Councilmembers voiced their desire to not reduce the speed limit. Once the developments that are planned in that area are underway, the Council can revisit the request again. It was also suggested that the Housing Authority may want to consider putting in sidewalks along Cloverdale Road to help address their safety concerns. Councilmember Dominic Ciancibelli requested that a reply be sent back to the Housing Authority stating the request has been considered and include the suggestion regarding sidewalks to address the safety concerns.

UNFINISHED BUSINESS - Out of Order

A. Riverview Heights Subdivision

City Attorney Paul Brachvogel explained that per City Code the decision on the application has to be rendered within 90 days of the submittal of a complete application. This makes the deadline March 30, 2007. The Council has some concerns that they would like to review prior to making a decision. In order to do this, a special meeting will need to be held. The engineers from Moss & Associates representing the developer were not empowered to

extend the time limit. They did inform Mr. Brachvogel that they want to move this forward as soon as possible and would answer any questions the Council might have. Mayor Poulsen set a special meeting for next Wednesday, March 28, 2007 at 7 p.m.

9. ORDINANCES & RESOLUTIONS

A. Ordinance No. 1193 - An Ordinance of the City of Kalama, Washington repealing Ordinance No. 1180 and adopting Kalama Municipal Sewer Code Chapter 12.04.025 Existing Occupied Buildings Annexed into the City.

Councilmember Bud Gish made a motion the City Council adopt Ordinance No. 1193 as read by the City Clerk. Councilmember Dominic Ciancibelli seconded. It was clarified that this simply adopts the same code section that was in Ordinance No. 1180 with no changes. The motion carried.

B. Resolution No. 499 - A Resolution of the City Council of the City of Kalama fixing the time and place of the Public Hearing before the Kalama Planning Commission on the request to vacate a portion of Juniper Street and a portion of North Fourth Place to adjoining property owners.

Councilmember Bud Gish made motion the City Council adopt Resolution No. 499 as read by the City Clerk. Councilmember Dominic Ciancibelli seconded, and the motion carried.

C. Resolution No. 500 - A Resolution of the City of Kalama, Washington declaring a 1999 Ford Crown Victoria police vehicle and the Olympian D150p1 Generator from the old sewer plant surplus and authorizing disposal in the City of Kalama's best interest.

Councilmember Chuck Hutchinson made a motion the City Council adopt Resolution No. 500 as read by the City Clerk. Councilmember Adam Smee seconded. It was verified that any ads placed would include the property would be sold as is. The motion carried.

10. CORRESPONDENCE - No Comments

A. Information from Liquor Control Board - Renewals for Kalama Shopping Center & Kalama Chevron.

11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS

A. Mayor Pete Poulsen reported that the Chamber Dinner is being held on Saturday. Also, the areas where the downtown sidewalks have been replaced from the construction look good. The contractor is currently installing the gate valves along Frontage Road. Mayor Poulsen restated that the Downtown Streetscape project will not be constructed until next spring due to permitting issues required by the funding sources on the project. In the long run, the project may benefit from not being rushed.

B. Councilmember Adam Smee had no report.

C. Councilmember Dominic Ciancibelli had no report.

- D. Councilmember Chuck Hutchinson had no report.
- E. Councilmember Donald Purvis was absent.
- F. Councilmember Bud Gish had no report.

12. DEPARTMENT REPORTS

- A. Director of Public Works Carl McCrary was absent.
- B. Police Chief Bruce Hall reported earlier in the meeting.
- C. Clerk/Treasurer Coni McMaster provided the Treasurer's Report for February.

She added that the City had held a pre-application conference with the developer of Cedar Springs which is being planned as a retirement community. Ms. McMaster informed the Council that she, Chief Hall and Councilmember Ciancibelli had reviewed the architectural statement of qualifications and had picked three firms to interview. The interviews are being set up for the April 4, 2007 meeting.

Councilmember Bud Gish asked if the City has a building height restriction. The basic height restriction is 35 feet. There is a calculation used to determine where the height is measured when the structure is on a sloped lot.

- D. City Attorney Paul Brachvogel had no report.

13. CONSENT AGENDA

Councilmember Bud Gish made a motion the City Council approve the Consent Agenda including the minutes of the March 7, 2007 Marketing Kalama Workshop and the minutes of the March 7, 2007 City Council Meeting. Councilmember Dominic Ciancibelli seconded, and the motion carried.

14. EXECUTIVE SESSION

Mayor Poulsen called an executive session to discuss a personnel issue and litigation issue at 7:54 p.m. The session would take 30 minutes and Chief Hall was requested to attend. Chief Hall was excused at approximately 8:15 p.m. The Council reported they would need an additional 10 minutes at 8:24 p.m. The Council returned and resumed the meeting at 8:26 p.m.

15. ADJOURNMENT

Mayor Poulsen adjourned the meeting at 8:27 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.

/S/
Pete Poulsen - Mayor

/S/
Coni McMaster - Clerk/Treasurer