

**CITY OF KALAMA
CITY COUNCIL MEETING
JUNE 5, 2013**

1. OPENING

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance.

Councilmembers present were Mike Truesdell, Dominic Ciancibelli, Mike Dennis Langham, and Don Purvis. Councilmember Mary Putka was absent. City staff present were City Administrator Adam Smee, Superintendent of Public Works Kelly Rasmussen, Deputy Clerk Sue Seay, and Police Chief Randy Gibson. City Attorney Paul Brachvogel was also in attendance. Members of the public present are listed on the sign-in sheet.

2. EXECUTIVE SESSION - None

3. PRESENTATIONS & AWARDS - None

4. PUBLIC HEARINGS

Mixed Use Zoning Code – City Planner Matt Hermen indicated the Mixed Use Zoning Code changes represented six months of hard work. On May 3, 2013, the Planning Commission held a public hearing. On May 15, 2013, the SEPA was sent out and there were no comments received. There are no changes to the content, just a matter of modifying the wording for clarification purposes and grammar corrections. The changes were then read into the record by Todd Johnson, a consultant planner from Group McKenzie, and Matt Hermen. With the changes identified, City Planner Matt Hermen recommended approval and stated the document advances the City's Comprehensive Plan.

Citizen Jim Bain complimented City Planner Matt Hermen and Consultant Todd Johnson. The Planning Commission did an excellent job and accomplished a remarkable amount of work.

Amend 2013-2018 6-Year Transportation Improvement Plan – City Administrator Adam Smee stated the City's Transportation Plan (TIP) is what agencies look at when determining fund allocation. There may be additional money available in August-September, so the City wanted to amend a couple of projects so they would be eligible if the money becomes available. The City is not obligated to the projects if the funds are not awarded. The City will adopt a new plan for 2014. The Council will be provided the 2014-2019 TIP plan at the next meeting.

5. **PUBLIC COMMENTS & CONCERNS**

Relay for Life – Citizen Jim Bain addressed the Council and stated he and his wife Judy had been actively involved in Relay for Life for 20 years. This year it became personal because Jim has been diagnosed with prostate cancer. Jim encouraged all to participate this year. The event is August 10, and begins at the Expo Center fairgrounds. It begins at 10 a.m. and lasts for 24 hours. There will be sign-up sheets around town as well as one available at City Hall.

6. **UNFINISHED BUSINESS**

Authorization for Mayor to Sign Engineering Design Agreement for Elm Street Sidewalk Project – After interviewing engineering firms, Gray & Osborne has been selected to do the design for the sidewalk project from S. Second Street to S. First Place. TIB funding will be used with a 5% match, which the City has in its sidewalk fund. Councilmember Dominic Ciancibelli made a motion that the Mayor be authorized to sign the Engineering Design Agreement for the Elm Street Sidewalk Project. Councilmember Mike Langham seconded and the motion passed unanimously.

7. **NEW BUSINESS**

Snow Plow – The Public Works Department is seeking approval to purchase a plow blade for the F550. Public Works would also like to equip this truck with a de-icing apparatus. Both items are removable and can be stored when not needed. The County has been doing the de-icing for the City for the last five years. Although the County has done an excellent job, the City feels applying de-icer ourselves will increase responsiveness and the potential effectiveness of the product. Due to the light winter in 2012-13, there is money in the budget. Councilmember Don Purvis made a motion that the Council approve the purchase of a snow plow for \$8,000. Councilmember Mike Langham seconded and the motion passed unanimously.

Meter Reading Device – The City has over 1700 water meters. Currently it takes two full-time employees 30-40 hours each to get the readings needed each month. The City has four reading devices, two of which are in working order. The devices are quite old and parts are difficult to get. Public Works has started installing meters with new technology in the Stone Forest Subdivision. These new meters have the capability of sending the readings wirelessly to a handheld device. The department is looking at the Master 3G meter reading device that can capture these readings, simply by driving past the meters. The device also has GPS capability and a camera. A job that is currently taking 60-80 man hours could be reduced to 16 hours. The City's current meters can be retrofitted as well. The City is going to have to replace the antiquated reading devices it currently uses in the near future, and Public Works is requesting approval to purchase a Master 3G meter reading device. Only one device will be needed because H.D. Fowler has promised to provide a spare if it is needed. The total price of the handheld is \$12,492. The entire project can pay for itself in eight years. At this point the goal is to get 100 meters in the ground and make sure the interface and software works. Councilmember Don Purvis made a motion that the Council approve

the purchase of a meter reading device for \$13,000. Councilmember Mike Langham seconded and the motion passed unanimously.

8. ORDINANCES & RESOLUTIONS

A. Ordinance No. 1310 – KMC 17.25 New Mixed Use Zoning Code

Ordinance No. 1310 was read by title: An Ordinance of the City of Kalama, Washington adopting a new Kalama Municipal Code Chapter 17.25, Mixed Use Zoning District. Councilmember Dominic Ciancibelli made a motion the Council adopt Ordinance 1310, KMC 17.25 New Mixed Use Zoning Code with corrections. Councilmember Mike Langham seconded, and the motion carried.

B. Ordinance No. 1311 – KMC 2.44 Planning Commission Amendment

Ordinance No. 1311 was read by title: An Ordinance of the City of Kalama, Washington amending Kalama Municipal Code Chapter 2.44, Planning Commission, to include Master Plan Application. Councilmember Dominic Ciancibelli made a motion the Council adopt Ordinance 1311, KMC 2.44 Planning Commission Amendment. Councilmember Mike Langham seconded, and the motion carried.

C. Ordinance No. 1312 – KMC Chapter 16 Subdivision Amendments

Ordinance No. 1312 was read by title: An Ordinance of the City of Kalama, Washington amending sections of Kalama Municipal Code Chapter 16 – Subdivision, to comply and be consistent with the new Zoning Code. Councilmember Don Purvis made a motion the Council adopt Ordinance 1312, KMC Chapter 16, Subdivision, to comply with and be consistent with the new Zoning Code. Councilmember Mike Truesdell seconded, and the motion carried.

D. Ordinance No. 1313 – KMC Chapter 17 Zoning Code Amendments

Ordinance No. 1313 was read by title: An Ordinance of the City of Kalama, Washington amending sections of Kalama Municipal Code Chapter 17 – Zoning, including 17.08, Definitions; 17.16, Use District; 17.44, Parking and Sidewalk Requirements; and 17.60, Usage Table (Zoning) to complement the new Zoning Code for Mixed Use Developments. Councilmember Don Purvis made a motion the Council adopt Ordinance No. 1313 with corrections. Councilmember Dominic Ciancibelli seconded, and the motion carried.

E. Resolution No. 591 – Comprehensive Plan Amendment

Resolution No. 591 was read by title: A Resolution relating to land use planning and the City of Kalama's Comprehensive Plan adopted pursuant to RCW 35A.63 (Planning and Zoning in Code Cities), amending the 2005-2025 Comprehensive Plan. Councilmember Mike Truesdell made a motion the Council approve Resolution No. 591. Councilmember Mike Langham seconded, and the motion carried.

F. Resolution No. 592 – Declare Police Radio Models Surplus

Resolution No. 592 was read by title: A Resolution of the City of Kalama, Washington declaring four Sierra Pinpoint-X Wireless Modems surplus and authorizing disposal in the City of Kalama’s best interest. Police Chief Gibson stated the replacement cost for these modems is \$850. The Department has an opportunity to purchase different modems and receive the same level of service for half the price. There is no contract requirement and the monthly cost is \$25. Councilmember Dominic Ciancibelli moved the Council approve Resolution No. 592. Councilmember Don Purvis seconded, and the motion carried.

G. Resolution No. 593 – Amending 2013-2018 Transportation Improvement Plan

Resolution No. 593 was read by title: Whereas, pursuant to the requirements of RCW 35.77.010, Laws of the State of Washington, the City of Kalama has prepared a revised and extended Six Year Transportation Improvement Program for the ensuing six calendar years, 2013 through 2018. Councilmember Dominic Ciancibelli made a motion the Council approve Resolution No. 593 as amended. Councilmember Don Purvis seconded, and the motion carried.

9. CORRESPONDENCE - None

10. MAYOR & COUNCILMEMBER REPORTS

- A. Mayor Pete Poulsen** reported that last Saturday’s Blues, Wine & Chocolate fundraising event for the Community Building went very well. He said there was a nice turnout; however, he recognized only a few people from Kalama. About 100 people attended and over \$2,000 was raised. The chocolate was excellent and the music was fantastic.
- B. Councilmember Mike Truesdell** reported he thoroughly enjoyed the Blues, Wine & Chocolate event.
- C. Councilmember Dominic Ciancibelli** had no report.
- D. Councilmember Mike Langham** had no report.
- E. Councilmember Donald Purvis** had no report.
- F. Councilmember Mary Putka** was absent.

11. DEPARTMENT REPORTS

- A. City Administrator Adam Sme** had no report.

- B. Superintendent of Public Works Kelly Rasmussen** provided his written report. The crew has been keeping very busy. There was a leak in the 16” transmission line. The City will be able to use the Department of Corrections crew this summer. The gravel has been removed from the play area at Toteff Park and replaced with certified chips. This was done through a \$1,000 safety grant from AWC. The delivery was donated by C&R.
- C. Police Chief Randy Gibson** provided his statistical report. It was pointed out the report covered a longer period of time and that Kalama was not experiencing a crime wave. The Chief reminded everyone of the National Night Out Event being held at the Marina Park on August 6. It will be the same format as last year. AMALAK will provide the hot dogs and hamburgers and the Fire Department will provide the grill. There may be a Life Flight or military helicopter on display.
- D. Deputy Clerk Sue Seay** reported compliments have been received from customers on how nice the downtown street looks. The City has been offering online payment capability for a few months, and there has been positive feedback from the customers.
- E. City Attorney Paul Brachvogel** had no report.

12. **CONSENT AGENDA**

Councilmember Dominic Ciancibelli made a motion the City Council approve the Consent Agenda including

- A.** Claims Vouchers Totaling \$63,156.04 for May, 2013
- B.** Payroll Vouchers Totaling \$126,296.13 for May 1-31, 2013
- C.** Minutes of the May 15, 2013 City Council Meeting
- D.** Minutes of the May 15, 2013 City Council/Planning Commission Workshop

Councilmember Don Purvis seconded the motion. The motion carried.

13. **EXECUTIVE SESSION - None**

14. **ADJOURNMENT**

Mayor Poulsen adjourned the meeting at 8:15 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.

Pete Poulsen - Mayor

Sue Seay - Deputy Clerk