

ORDINANCE NO. 1412

AN ORDINANCE OF THE CITY OF KALAMA APPROVING AND ADOPTING THE BUDGET FOR THE CITY OF KALAMA FOR THE CALENDAR YEAR 2019 IN THE AMOUNT OF \$12,284,659.00 AND THE CAPITAL FACILITIES PLAN FOR YEARS 2019 THROUGH 2024.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL of the CITY OF KALAMA, as follows:

SECTION ONE: THE BUDGET FOR THE CITY OF KALAMA, for the calendar year 2019 and the Capital Facilities Plan for years 2019 through 2024 (Exhibit C) as heretofore approved by the City Council, after public hearings thereon, and as the same is presently on file in the office of the Clerk-Treasurer of the CITY OF KALAMA, be and the same is hereby approved and adopted.

SECTION TWO: A recapitulation of said Budget, total expenditures in the amount of \$12,284,659.00 is attached hereto, marked Exhibit "A" and the salary schedule attached as Exhibit "B" and by this reference are incorporated herein. Copies of this budget, this ordinance and its attachments are available at the office of the Clerk-Treasurer, Kalama City Hall.

SECTION THREE: This Ordinance shall take effect upon its passage and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF KALAMA and approved by the Mayor at this regular meeting of the City Council held on the 6th day of December, 2018.

CITY OF KALAMA

Mayor Mike Reuter

ATTEST:

Coni McMaster, Clerk/Treasurer

Published: _____

Effective: _____

EXHIBIT "A"

<u>FUND NO.</u>	<u>FUND NAME</u>	<u>EXPENDITURES</u>
001	General Fund (not including police)	\$1,187,060.00
001	General Fund-Police Budget.....	\$992,584.00
101	Street Fund	\$173,250.00
102	Street Improvement Fund	\$491,000.00
103	Sidewalk Fund.....	\$24,000.00
104	Criminal Justice.....	\$63,400.00
105	Special Revenue - Tourism	\$18,500.00
106	Community Building Reserve.....	0.00
107	Wage & Benefit Reserve Fund	\$7,000.00
108	Park Development Fund	\$34,000.00
109	Affordable Housing Development	\$0.00
110	Library Fund	\$72,800.00
113	Community Building	\$29,700.00
115	General Fund Designated Reserves.....	\$235,000.00
116	General Fund Capital Improvement (Real Estate Excise Tax).....	\$129,500.00
117	Police Vehicle Reserve	\$0.00
135	General Fund Reserves	\$0.00
210	USDA Loan – City Hall.....	\$46,500.00
215	GO Bond Debt Service	\$146,530.00
310	Transportation Benefit District.....	\$85,000.00
315	General Fund Capital Facility Fund	\$1,203,500.00
320	Capital Fund – City Hall – Library	\$2,200.00
401	Water/Sewer Fund	\$3,931,650.00
402	Garbage/Solid Waste.....	\$442,000.00
403	Stormwater Utility Fund.....	\$203,185.00
408	Water System Improvements.....	\$1,556,800.00
410	Water Equipment Reserve	\$40,000.00
412	Loan/Bond Reserve Fund	\$0.00
413	I & I Rehabilitation	\$215,000.00
415	Sewer/Water Capital Improvement Reserve	\$618,500.00
420	Water Improvement Reserve	\$336,000.00
	TOTAL	\$12,284,659.00

**EXHIBIT B
CITY OF KALAMA
SALARY SCHEDULE – 2019**

These salary and hourly amounts include a cost-of-living (COLA) raise of 3.3% for all non-bargaining employees and as well as merit or step raises in Public Works, Finance, Police and Administration. Contracts for both bargaining units expired in 2018. Teamsters new contract includes contract raises of 4% for July 1, 2019. Police Guild contract has not yet been settled so estimates are included below. Salaries include amounts for education and longevity.

CLASSIFICATION	POSITION	ANNUAL SALARY /HOURLY RATES
<u>Elected Officials</u>		
	Mayor	\$ 8,400.00
	Councilmember (5)	2,400.00 each
<u>Department Heads</u>		
	City Administrator	\$101,633.59
	Clerk/Treasurer	94,999.86
	Police Chief	92,881.63
	Director of Public Works	93,338.71
<u>Public Works Dept.</u>		
	Wastewater Treatment Plant Operator	\$70,870.11
	Field Supervisor	70,684.43
	Assistant Wastewater Treatment Plant Operator	64,133.89
	Public Works Technician L3	56,662.00
	Public Works Technician L2	56,662.00
		55,039.27
		54,482.69
	Grounds Keeper Full Time in 2019	35,006.40
	Summer Help	12.00 hr
<u>City Hall/Finance Dept</u>		
	Deputy Clerk/Building Planning	\$ 64,317.21
	Utility Clerk	52,795.99
	Finance Accounting Clerk	45,521.42
	Community Building Caretaker/Custodian - PT	14.00 hr
	Building Janitorial – PT	14.00 hr
<u>Library</u>		
	PT Librarian	\$ 17.60 hr
	PT Library Aides	12.50 hr
<u>Police Department</u>		
	Police Sergeant	\$ 84,688.28
	Police Officer - Class 1	73,880.59
	Police Officer – Class 4	60,785.92
	Police Officer – Class 5	59,381.04
	Police Officer – Probation	58,781.04
	Police Clerk - Full Time	54,786.72

PT - Part-time position - works variable hours
Annual Salaries may be increased by overtime

CAPITAL FACILITIES PROJECTS 2019 to 2024
CITY HALL, POLICE, LIBRARY, COMMUNITY BUILDING

City Facilities

SUBMITTED BY **CLERK/TREASURER CONI MCMASTER**

PRIORITY H - M - L

PROPOSED YEAR OF EXPENDITURE

FUNDED PROJECTS		FUNDING SOURCE					BENEFIT/ NEED						
APPROVED WITH FUNDING AVAILABLE		2019	2020	2021	2022	2023	2024	2019	2020	2021	2022	2023	2024
1	City Hall Parking Lot - Sidewalk	H	Fund 116					\$75,000					
2													
3	Library Building Sewer Check Valve - Door Dams	H	Fund 116					\$8,000					
4													
5	New Police Facility - continues into 2019	H	Fund 315 - Bond					\$1,500,000					
6													

UNFUNDED PROJECTS		FUNDING SOURCE					BENEFIT/ NEED						
NOT APPROVED -NO FUNDING SOURCE		2019	2020	2021	2022	2023	2024	2019	2020	2021	2022	2023	2024
	Welcome City Sign Upgrade	M							\$15,000				
	City Hall Window Replacement								\$60,000				
	City Hall Planning Level Survey							\$100,000					
	City Hall - Library Roof Maintenance								\$5,000		\$5,000		\$5,000
	Comm. Building New Gutters	H	Unknown					\$13,000					
	Comm. Building Repair Chimneys	H	Unknown					\$5,000					
	Comm. Building Refinish Ballroom Floor	M	Unknown					\$10,500					
	Comm. Building Insulate the Basement Ceiling/Building Floor	H	Unknown					\$10,000					
	Comm Building Replace decking and Posts at Elm Entrance	H	Unknown					\$5,000					
	Comm. Building Replace Siding - East Side	H	Unknown					\$35,000					
	Comm. Building Repair/Replace Retaining Wall along Elm Street	L	Reserves/Donations						\$150,000				
	Comm Building Replace East, West & South Side Windows	M	Unknown						\$20,000				
	Comm. Building Vinyl in Bathrooms and Kitchens	M	Unknown							\$4,000			
	Comm. Building Insulate the West Ballroom Walls and Ceiling	H	Unknown							\$35,000			

CAPITAL FACILITIES PROJECTS 2019 to 2024
PARKS DEPARTMENT

SUBMITTED BY Coni McMaster, Clerk/Treasurer

Estimate Funds Available \$30,000 - Fund 108

PRIORITY H - M - L

PROPOSED YEAR OF EXPENDITURE

FUNDED PROJECTS		PROPOSED YEAR OF EXPENDITURE					
APPROVED WITH FUNDING AVAILABLE		2019	2020	2021	2022	2023	2024
	FUNDING SOURCE	BENEFIT/ NEED					
1	Maruhn Memorial Relocation	Replacement	\$30,000				
2	Toteff Park Playground Equipment	Maintenance		\$30,000			
3							
4							
5							
UNFUNDED PROJECTS		PROPOSED YEAR OF EXPENDITURE					
NOT APPROVED -NO FUNDING SOURCE		2019	2020	2021	2022	2023	2024
	FUNDING SOURCE	BENEFIT/ NEED					
1	Pedestrian Trail System	Recreation/Tourism		\$5,000	\$5,000	\$5,000	
2	Bicycle Trail System	Recreation/Tourism			\$3,000	\$3,000	\$3,000
4	Dog Park	Recreation/Tourism	\$25,000				
5	Toteff Park Design	Economic Devel			25000	25000	

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CAPITAL FACILITIES PROJECTS 2019 to 2024

STREET DEPARTMENT		SUBMITTED BY	Kelly Rasmussen, Superintendent of Public Works
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PRIORITY H - M - L

FUNDING SOURCE		2019	2020	2021	2022	2023	2024
1	Meeker Drive Stabilization Project	Maintenance	\$30,000				
2	Elm Street Grind-Overlay - Frontage to 4th	Maintenance	\$461,000				
3	China Garden - Grind/Dig Out/Overlay 10th to Gwynne Rd	Maintenance		\$300,000			
4	China Garden - Grind/Dig Out/Overlay Gwynne Rd to CL	Maintenance		\$300,000			
5	Street Light Underpass @Elm St.	Safety		\$30,000			
6	S6th Pave Birch to Military/ China Garden - Fema	Maintenance	\$65,000				
7	Sidewalk Repairs & Maintenance	Maintenance	\$10,000				
8	Meeker - N. First Street Sidewalk	Maintenance	\$14,000				

UNFUNDED PROJECTS

NOT APPROVED - NO FUNDING SOURCE		2019	2020	2021	2022	2023	2024
1	W. Frontage - Kingwood to Oak Overlay	Maintenance	\$216,000				
2	Planning Study E. Frontage Elm to Geranium	Economic Dev	\$100,000				
3	Pave Sidewalk 10th from China Garden	Maintenance		\$300,000			
4	Cedar Street Overlay	Maintenance		\$60,000			
5	First Street Chipseal/Fog Seal Elm to Kingwood	Maintenance		\$80,000			
6	Oak Street grind pave - Ramp to Hendrickson	Maintenance	\$100,000				
7	Birch Street Grind & Overlay	Maintenance	\$120,000				
8	Reconstruct Second Street Fir to Elm St -	Maintenance		\$300,000			\$150,000
9	Guard Rail - 2nd -Spencer Creek	Safety/Maint		\$50,000			
10	Guard Rail - China Garden Road or Various Locations	Safety/Maint		\$50,000			
11	Pave Nectarine Street - Grind & Overlay	Maintenance			\$50,000		
12	Guard Rail - Cloverdale -Old Pacific Hwy S	Safety/Maint			\$50,000		
13	Rehab Meeker Drive Nectarine to Old City Limits-Construction	Maintenance		\$901,900			
14	Install Culverts and Rock Ditch Along Taylor Road	Safety/Maint		\$50,000			
15	Chipseal - Various Streets	Maintenance		\$37,500		\$37,500	\$37,500
16	Overlay - Various Streets	Safety/Maint		\$40,500	\$60,000	\$60,000	\$60,000

CAPITAL FACILITIES PROJECTS 2019 to 2024

SEWER DEPARTMENT

SUBMITTED BY Kelly Rasmussen, Superintendent of Public Works

PRIORITY H - M - L

PROPOSED YEAR OF EXPENDITURE

FUNDED PROJECTS		PROPOSED YEAR OF EXPENDITURE							
APPROVED WITH FUNDING AVAILABLE		FUNDING SOURCE	BENEFIT/ NEED	2019	2020	2021	2022	2023	2024
1	Replace Sections of Leaking Sewer Line	H 413 Reserve	Maintenance	\$15,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
2	Outfall Study for NPDES Permit 2019-2024	H 401 Operations	Permitting	\$25,000					
3	RS Logics 5000 Programming Software	H 415 Reserve	Maintenance	\$6,000					
4	Dissolved Oxygen Sensors (2)	H 415 Reserve	Maintenance	\$12,000					
5	Mechanical Fine Screen	H 415 Reserves	Maintenance	\$75,000					
6	Grit Removal System	H 415 Reserves	Maintenance	\$60,000					
7	Aerated Grit Pump	H 415 Reserves	Maintenance	\$12,000					
8	Influent/Blower Rockwell Drives (4)	H 415 Reserve	Maintenance	\$8,000					
9	Blowers (6)	M 415 Reserve	Maintenance		\$108,500				
10	Air Diffusion Equipment Aeration Basins	M 415 Reserves	Maintenance		\$80,000				
11	Secondary Clarifier Mechanical Replacement (2)	M 415 Reserves	Maintenance			\$310,000			
12	UV System Replacement/Upgrade	M 415 Reserves	Maintenance			\$52,000			
13	Influent, Scum, RAS, WAS, Plant Drain, Effluent Pumps	M 415 Reserves	Maintenance				\$93,500		
14	Sludge Transfer Pump	M 415 Reserves	Maintenance				\$15,100		
15	Sludge Wasting Pump	M 415 Reserves	Maintenance				\$13,600		
	Meeker Drive Lift Station Upgrade - Design	H Port/City Partnership	Maintenance	\$150,000					

UNFUNDED PROJECTS

NOT APPROVED -NO CURRENT FUNDING SOURCE

UNFUNDED PROJECTS		PROPOSED YEAR OF EXPENDITURE							
NOT APPROVED -NO CURRENT FUNDING SOURCE		FUNDING SOURCE	BENEFIT/ NEED	2019	2020	2021	2022	2023	2024
1	Install New Sewer Line Cloverdale to Parkland	M 415 Reserves	Development		\$1,193,000				
2	Sewer Line @Rebel/PS Under I5 Henderickson to WWTP	M Joint Agenc Devel	Growth				\$3,840,000		
3	Old 99 Lift Station Upgrade	M 415 Reserves	Maintenance			\$957,000			
4	Meeker Drive Lift Station Upgrade - Construction	H Port/City Partnership	Maintenance	\$904,000					
5	Sewer Plant Expansion Design Permitting	L 415 Reserves	Growth					\$892,400	
6	Sewer Plant Expansion Construction	L SRF Loan	Growth						\$3,569,600
7	Pipe Burst old AC in Old Town North of Elm	M 413 Reserves	Maintenance			\$2,500,000			
8	Columbia Terrace Estates Storm Sanitary Separation	H Developer	Compliance		\$1,000,000				
9									
10									

CAPITAL FACILITIES PROJECTS 2019 to 2024

WATER DEPARTMENT

		SUBMITTED BY		KELLY RASMUSSEN, SUPERINTENDENT OF PUBLIC WORKS			
		PRIORITY H - M - L		PROPOSED YEAR OF EXPENDITURE			
		2019	2020	2021	2022	2023	2024

FUNDED PROJECTS

APPROVED WITH FUNDING AVAILABLE

	FUNDING SOURCE	BENEFIT/ NEED	2019	2020	2021	2022	2023	2024
1	Lower Green Mtn Reservoir w/Booster Station	H 408 Reserves Upgrade	\$350,000	\$ 650,000				
2	Replace Lower Cloverdale Pump Station - Conts.	H 408 Reserves Maintenance	\$250,000					
3	Replace Old Pacific WL Vincent to Rebel - Construction	M 408 Reserves Upgrade	\$736,000					
4	New Service Truck	M 410 Reserves Maintenance	\$40,000					
5	Clean Video Inspection Reservoir	H 401 Operations Maintenance	\$25,000					
6	Rainbow Park/ Modrow Rd move service connections	H 401 Operations Upgrade	\$65,000					
7	Purchase Property for 1MG Reservoir	M 408 Reserves Growth		\$70,000				
8	Complete Robb Road Waterline Extension - Tidewater Phase	H 420 Reserves	\$330,000					
9								
10								

UNFUNDED PROJECTS

NOT APPROVED - NO FUNDING SOURCE

	FUNDING SOURCE	BENEFIT/ NEED	2019	2020	2021	2022	2023	2024
1	Replace Central Port Waterline (Oak St to Wilson Dr)	H Unknown Reliability			\$300,000			
2	N. Third Water Line - Fir to Holly	M Unknown Reliability			\$50,000			
3	Replace Ivy Street Waterline	M Unknown Reliability			\$60,000			
4	Purchase New Service Vehicle	M Unknown Reliability			\$60,000			
5	Replace Old Pacific Hwy S. Waterline (Stone Forest to (Rebel)Todd Rd)	M Unknown Reliability			\$65,000	\$500,000		
6	Water Line Replacements - Date Street	M Unknown Maintenance						
7	Replace Cloverdale Waterlines (Sauer Rd. to Todd Rd)	M Unknown Reliability					\$1,000,000	\$1,000,000
8	Install Additional Filter at Water Treatment Plant	H Unknown Expansion					\$500,000	\$2,000,000
9	Replace Simmons Road Reservoir w/Pump Station & Waterline	L Unknown Reliability						\$1,000,000
10	Replace Hendrickson Drive Waterline	H Unknown Econ Dev						\$1,500,000
11	Replace Jaeger Road Waterline	M Unknown Reliability						\$250,000
12	Replace East Frontage Road Waterline	M Unknown Reliability						\$60,000
13	Replace Waterlines in Modrow Road/Westview Area	M Unknown Reliability						\$600,000
14	Purchase New Trackhoe w/ Trailer	M Unknown Reliability						\$120,000
15	Build 1MG Reservoir in Port Zone	M Unknown Fire Flow				\$1,500,000		