

**CITY OF KALAMA
CITY COUNCIL MEETING
JUNE 19, 2013**

1. OPENING

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance.

Councilmembers present were Dominic Ciancibelli, Mike Dennis Langham, Don Purvis, and Mary Putka. Councilmember Mike Truesdell was absent. City staff present were City Administrator Adam Smee, Superintendent of Public Works Kelly Rasmussen, Deputy Clerk Sue Seay, and Police Chief Randy Gibson. City Attorney Paul Brachvogel was not at the meeting. Members of the public present are listed on the sign-in sheet.

Mayor Poulsen asked if there were any changes to the agenda. City Administrator Adam Smee requested approval of for engineering for guardrail under general engineering contract with Gray & Osborne be added to the Consent Agenda.

2. EXECUTIVE SESSION - None

3. PRESENTATIONS & AWARDS – Mayor Poulsen introduced Drew Davidson, who will be working with the Mayor. Drew indicated he is a recent graduate of Kalama High School and he is interested in politics. He said today was his first day as an aide to Jaime Herrera and he is also involved in public relations activities at Lower Columbia Community College.

4. PUBLIC HEARINGS

Subdivision Extension Request for Eagle Cliff Estates – City Planner Matt Hermen outlined Lance Wheatley’s request for a two-year extension for the final plat of Eagle Cliff Estates. The staff made the following findings and conclusions in regard to the requested extension: (1) The applicant has agreed to construct the development in conformance with the zoning, subdivision, environmental, public works standards and other development standards in place at the time the application for application for the extension was submitted; (2) The applicant has provided their consent to allow any agency that has provided a recommendation under KMC Section 16.08.050 to reconsider and modify its recommendation. Mr. Wheatley has personally reached out to Washington Department of Fish and Wildlife regarding the subdivision; and (3) All fees have been paid to the City. Based on the analysis, findings and conclusions, staff recommends that the Kalama City Council grant a plat extension under the provisions of KMC 16.08.090(B) to Lance Wheatley for the plat of Eagle Cliff. There were no further comments, so the Mayor closed the Public Hearing.

6-Year Transportation Improvement Plan, 2014-2019 – The Mayor opened the public hearing on the transportation plan. City Administrator Adam Smee had provided

everyone with a spreadsheet that indicated what Kalama has planned over the next six years and gave a brief description of each project. The City's transportation plan is what is used to enter the City into the State regional transportation plan. During the first four years, these projects can be brought forward if we receive grants from federal highway dollars. The Washington Department of Transportation (WDOT) distributes a portion of federal dollars.

Councilmember Ciancibelli asked if 20% was a typical engineering fee. City Administrator Smeed stated it seems to be higher for the guardrail, but it seems to be a standard rule of thumb. According to the RCWs, when doing ranking, an entity cannot ask a firm their costs. Once the ranking is complete, then rates can be discussed. If an entity is not pleased with the rates, it can contact the next person on the list, but rates seem to be standard within the industry. There were no additional comments, so the Mayor closed the Public Hearing.

5. **PUBLIC COMMENTS & CONCERNS** - None

6. **UNFINISHED BUSINESS** - None

7. **NEW BUSINESS** - None

8. **ORDINANCES & RESOLUTIONS**

A. **Resolution No. 594 – Adopting the 6-Year Transportation Improvement Plan**

Resolution No. 594 was read by title. Pursuant to the requirements of RCW 35.77.010, laws of the State of Washington, the City of Kalama has prepared a revised and extended Six Year Transportation Improvement Program for the ensuing six calendar years, 2014 through 2019.

Councilmember Don Purvis made a motion the Council approve Resolution No. 594 approving the Six-Year Transportation Improvement Program for 2014-2019. Councilmember Mike Langham seconded and the motion passed unanimously.

9. **CORRESPONDENCE** - None

10. **MAYOR & COUNCILMEMBER REPORTS**

A. **Mayor Pete Poulsen** reported plans are going well for the Blues Festival and displayed the new poster advertising the event. Vince Wray, a graphic artist from London, England designed the poster for the City. The Mayor announced Clerk/Treasurer Coni McMaster is recuperating nicely.

B. **Councilmember Mike Truesdell** was absent.

C. **Councilmember Dominic Ciancibelli** had no report.

- D. **Councilmember Mike Langham** attended a 911 Council Meeting. He found it interesting, and indicated there were no issues that would impact the City financially. The 911 Dispatch CAD project has been delayed.
- E. **Councilmember Donald Purvis** had no report.
- F. **Councilmember Mary Putka** reported the Chamber is doing spotlights on individual businesses and Taryn Nelson of ReMax was featured. Taryn reported there has been a decrease in the number of bank-owned properties for sale, and home prices have been increasing. The Library is busy with the summer reading program.

11. DEPARTMENT REPORTS

- A. **City Administrator Adam Smee** reported he and Kelly attended an AWC seminar in Steilacoom on how not to get an audit finding. While at the seminar, information was received regarding the lawsuit that had been filed against the City by the owners of the building next door to City Hall. It took four years, but a summary judgment was entered in the City's favor. The plaintiffs have 30 days to appeal.

The City had been contacted by the property owner at Geranium and Taylor. This corner is particularly hazardous when the pavement is wet or icy or vehicles are speeding. Cars have ended up in the property owner's front yard. The City is looking at various options to make the corner safer. The property owner is willing to give up part of her property. The City is considering a guardrail, which will run \$5,700 for the engineering. This project may be a maintenance item, but it was felt the issue should be presented to the Council so any questions could be answered. The cost of this project could run between \$6,000 and \$12,000.

- B. **Superintendent of Public Works Kelly Rasmussen** provided his written report and provided details on some of the items listed. Mayor Poulsen indicated the street sweeping looked fantastic. Signs will be created that will inform the citizens of the sweeping schedule. It was requested that a note on the customer bills include information that the street sweeping occurs in the early morning the second Friday of every month. There was a brief discussion regarding one of the City benches that had been damaged.
- C. **Police Chief Randy Gibson** provided his statistical report. Regarding the credit card fraud involving some of the City credit cards, a suspect has been identified and the Arizona Police Department is working with us on the case. The Chief highlighted some of the other items on his report and gave additional details.

- D. **Deputy Clerk Sue Seay** stated that according to Building Clerk Susan Junnikkala there have been 10 building permits issued for new homes this year and another two permits are currently being reviewed.
- E. **City Attorney Paul Brachvogel** was absent.

12. **CONSENT AGENDA**

Councilmember Mary Putka made a motion the City Council approve the Consent Agenda including

A. Approval of Payment of Vouchers

- 1. Claims Vouchers Totaling \$554,643.12 for June 2013
- 2. Payroll Vouchers Totaling \$51,150.92 for June 1-15, 2013

B. Approval of Minutes

- 1. Minutes of the June 5, 2013 City Council Meeting

C. Approval of Other Consent Agenda Items

- 1. Approve the Gray & Osborne engineering expense in the amount of \$5,700 for the guardrail at Geranium and Taylor.
- 2. Approve a two-year extension for the Eagle Cliff Estates Subdivison.

Councilmember Don Purvis seconded the motion. The motion passed unanimously.

13. **EXECUTIVE SESSION - None**

14. **ADJOURNMENT**

Mayor Poulsen adjourned the meeting at 8:15 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.

Pete Poulsen - Mayor

Sue Seay - Deputy Clerk