

**CITY OF KALAMA
CITY COUNCIL MEETING
FEBRUARY 6, 2013**

1. OPENING

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance.

Councilmembers present were Mike Truesdell, Dominic Ciancibelli, Mike Dennis Langham, Don Purvis, and Mary Putka. City staff present were City Administrator Adam Smee, Superintendent of Public Works Kelly Rasmussen, Clerk/Treasurer Coni McMaster, and Police Chief Randy Gibson. City Attorney Paul Brachvogel was also in attendance. Members of the public present are listed on the sign-in sheet.

Mayor Poulsen asked if there were any changes to the agenda, and there were none.

2. EXECUTIVE SESSION - None

3. PRESENTATIONS & AWARDS - None

4. PUBLIC HEARINGS - None

5. PUBLIC COMMENTS & CONCERNS

A. Ms. Joanna Boatman – Kalama Museum

Mayor Poulsen recognized former Mayor and Councilmember and lifetime resident of Kalama, Ms. Joanna Boatman. Ms. Boatman passed around some historic photos from her collection as she noted that Kalama needs to start a museum. As she has traveled around she sees many small towns have small museums and wonders why Kalama doesn't. As one of the "older generation" she knows many others that have old photos and historical items that once they are gone, the history will be lost. As the City looks at planning the 125th Anniversary celebration, it would be a good time to seriously work on this project. Ms. Boatman continued that many friends are reluctant to donate or lend their items for fear of them getting lost. She has discussed with Mayor Poulsen the possibility of using the old Police station building for this purpose. It was asked if when the Port gets their Interpretive Center built could it use some of the materials. Mayor Poulsen noted that the Port plans to focus on the Port and transportation history more than City history, so the City needs to look for ways to save its history. There was some discussion of using volunteers, using the Big Idea funding, working with the Chamber, and developing a lending system. There would also be help and possible the lending of

exhibits from the Cowlitz Historical Museum in Kelso. The Council was supportive of moving ahead with this project.

B. Mr. Brad Whittiker – United Way – Sandblaster Event

Mr. Brad Whittiker addressed the Council representing the United Way. In the last two years United Way has worked with an organization out of Castle Rock to participate in the “Ash Kicker” event as a fundraiser. The group managing the event has chosen to take the event funding to other charities. So the United Way has proposed a new event to be held out at the north end of Kalama on Port of Kalama property which will be called Sandblaster. This is a 5K run with an obstacle course. In the two years with Ash Kicker there were over 1500 people in attendance. Now they want to include events downtown Kalama for the participants after the run which would include a beer garden, bands and will supply meal tickets for local restaurants. They will provide shuttle services from the North Port to downtown, to avoid taking up all the parking down town. They would expect to fill up the local campgrounds, motel and some of the facilities in Woodland and Longview/Kelso. The United Way expends the funds it raises throughout the County. They already have several sponsors to help fund the event. It will be held on September 21, 2013, with the run starting in the morning at 9 and events downtown at noon. Local nonprofits will also be able to get involved if they want.

6. UNFINISHED BUSINESS

A. Big Idea Interlocal Agreement – Addendum from Cowlitz Co.

Clerk/Treasurer Coni McMaster explained that this was presented back in December to the Council, put pulled as we need some clarification. There are two changes, adding a representative from State Parks and Recreation Commission and allowing entities to request up to 10% of funding in the year prior to their annual allocation. This second one is how Kalama was able to receive funds in 2012 for the Blues Festival, but it wasn't a part of the original interlocal agreement requiring an amendment. Councilmember Dominic Ciancibelli made a motion the City Council authorizes the Mayor to sign the Interlocal Agreement Addendum for the Cowlitz County Big Idea. Councilmember Mary Putka seconded, and the motion carried.

7. NEW BUSINESS - None

8. ORDINANCES & RESOLUTIONS

A. Resolution No. 589 – Adopt the updated Personnel Policies

Resolution No 589 was read by title: A Resolution regarding personnel policies and benefits for the City of Kalama employees. City Administrator Adam Smee and Clerk/Treasurer Coni McMaster explained that this is an update of the existing policies which apply to all employees of the City but do not override any benefits or items included in collective bargaining agreements and should be reviewed every 5 years as recommended by the City's insurance. Councilmember Don Purvis made a motion the Council adopt Resolution No. 589 as read. Councilmember Mike Langham seconded, and the motion carried.

9. CORRESPONDENCE

A. Information on Proposed Legislative Bill for Allowing Cities to Form Their Own Library Districts

10. MAYOR & COUNCILMEMBER REPORTS

A. Mayor Pete Poulsen reported on his filming of a 5 minute promotional spot for the City that will air on CNN. He was able to get some nice photos from Dan Roberts. He added that he has been attending all kinds of meetings for the upcoming events. Mayor Poulsen commented that it is great to have the full-time administrator. There is so much being accomplished and overseen. City Administrator Adam Smee is doing a great job.

B. Councilmember Mike Truesdell did not have finance report, but did comment and compliment Clerk/Treasurer Coni McMaster on the 2013 Budget document.

C. Councilmember Dominic Ciancibelli reported on some work items that the Public Works crew has been working on. He also noted that the 4th Street Project is almost complete.

D. Councilmember Mike Langham had no report.

E. Councilmember Donald Purvis reported that he had attended or will attend several outside meetings regarding adverse behaviors, emergency management and the Kalama Cares event. This event was very well attended with a really great presentation. Councilmember Purvis also noted the upcoming Sweetheart Dance on February 9th sponsored by FOLK. Tickets are still available with proceeds being used for the Library.

F. Councilmember Mary Putka had no report. She noted all the great work the crew did on the sewer issue in the right-of-way in front of her home.

11. DEPARTMENT REPORTS

A. City Administrator Adam Smee began by requesting that the Gray and

Osborne contract be removed from the consent agenda on the recommendation of the City Attorney. Some clarification is needed prior to approval. Adam continued that he had been asked just what he has been doing and how it is going. He went over what he has been working on for the last few weeks and all the meetings he has had to attend. Included is work with the planning consultants on the mixed used zoning code, tourism items, website redesign, Port development projects, cable franchise agreements, developer requests on expired plats, street vacations, and several training opportunities. He is also preparing for next Wednesday's Town Hall on the funding of street repairs at 6pm in the Community Building. He will also be attending the WIRA meetings which will deal with stormwater issues which is something that the City needs to address in the near future. Other entities throughout the region are charging a fee to the citizens and more regulations on stormwater are being adopted.

B. Superintendent of Public Works Kelly Rasmussen provided a written report. He noted that some of the newer subdivisions have stormwater systems that are costly to maintain. Stormwater also impacts the sewer plant through inflow and infiltration. Kelly added that the crew has been very busy and two members are at training this week. Wastewater Treatment Plant Operation Rich Smith completed the annual Biosolids Report. There were some issues at the Water Plant where it was discovered that a PUD spike burnt out some of the electrical components. These are the components that protect the brains of the plant, so they worked as they should, but now need to be replaced. Kelly noted that new crewmember has experience which allowed him to perform the complete service on the City 's backhoe and then he did the Building Department vehicle as well. Mayor Poulsen asked Kelly to give an overview of the Water Plant, and how over the years the crew has improved the efficiency of its operation. Kelly explained that it is a fully automated plant which allows the City to not need an operator on the site full-time. They have worked with the diatomaceous earth (DE) filters finding small improvements which have allowed them to go from the original 120 hours on a filter to nearly 300 hours. This has cut the costs of the DE in recent years.

C. Police Chief Randy Gibson provided his statistical report noting several drug arrests. They are currently working on a stolen vehicle case where the suspect was kind enough to leave their mail in the vehicle. Randy reported that the department conducted its first firearms training of the year and several of the officers attended missing child training. The firearms training was out at a private shooting range and he would like to do something to thank the owner for allowing them to use it. He added that the Department will now be able to dispose of the seized vehicle it has stored at Public Works.

D. Clerk/Treasurer Coni McMaster provided the 2013 Budget and the January 2103 Treasurer's report. She added that the staff received its first training on the new on-line bill pay system which looks like it will work well. She explained that there are currently fees that will be passed to the customer, but she hopes once the City has an idea of how

many will be using the option, the fees may be able to be absorbed. A notice on the Town Hall meeting next week on streets was included as a flyer in the bills that went out last week which included a 2 question survey of what the citizens would support. Some have already been returned and so far the citizens are recognizing the need and supportive. Other finance staff have been busy with planning issues and utility items.

E. City Attorney Paul Brachvogel was not present. (Left 8:15)

12. **CONSENT AGENDA**

Councilmember Mary Putka made a motion the City Council approve the Consent Agenda including

1. **Claims Vouchers Totaling \$72,704.43 For January, 2013**
2. **Payroll Vouchers Totaling \$74,532.90 For January 16-31, 2013**
3. **Minutes of the January 16, 2013 City Council Meeting**
4. **Authorize Mayor to sign Administrative Staff Contracts**
5. **Authorize Mayor to sign COG service agreements as per 2013 Budget**

Councilmember Don Purvis seconded, and the motion carried.

13. **EXECUTIVE SESSION** - None

14. **ADJOURNMENT**

Mayor Poulsen adjourned the meeting at 8:55 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.

Pete Poulsen - Mayor

Coni McMaster - Clerk/Treasurer