

**CITY OF KALAMA
CITY COUNCIL MEETING
SEPTEMBER 18, 2013**

1. OPENING

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance. Councilmembers present were Mike Truesdell, Dominic Ciancibelli, Mike Dennis Langham, Don Purvis, and Mary Putka. City staff present were City Administrator Adam Smee, Superintendent of Public Works Kelly Rasmussen, Clerk/Treasurer Coni McMaster, and Police Chief Randy Gibson. Members of the public present are listed on the sign-in sheet.

2. EXECUTIVE SESSION - None

3. PRESENTATIONS & AWARDS

- A. Proclamation for Constitution Week September 17 to 23, 2013**
- B. Presentation of Award to Kalama Wastewater Treatment Plant**

4. PUBLIC HEARINGS – None

5. PUBLIC COMMENTS & CONCERNS - None

6. UNFINISHED BUSINESS – None

7. NEW BUSINESS – None

8. ORDINANCES & RESOLUTIONS - None

9. CORRESPONDENCE - None

10. MAYOR & COUNCILMEMBER REPORTS

- A. Mayor Pete Poulsen** had no report.
- B. Councilmember Mike Truesdell** had no report.
- C. Councilmember Dominic Ciancibelli** had no report.

D. Councilmember Mike Langham reported he attended the 911 Committee meeting and the new CAD system should be up and running in next couple of weeks.

E. Councilmember Donald Purvis reported he participated in the Cowlitz County mass casualty first responder training held in Longview, which he found very interesting.

F. Councilmember Mary Putka reported the READ Kalama event kicks off October 1 with the book Glaciers. The author will be present on October 29th here in the Council Chambers.

11. DEPARTMENT REPORTS

A. City Administrator Adam Smee noted he has been working mostly on the Budget. The Auditors have left and will be back to finalize their report.

B. Superintendent of Public Works Kelly Rasmussen presented a written report. He noted several items and responded to questions from the Council.

C. Police Chief Randy Gibson presented his statistical report and responded to questions from the Council. The incident of the furniture dropped at Helping Hand presented an issue with the City code that will be addressed by a code amendment in the near future. They are looking forward to the new CAD system, but he noted that it will present the City with some address problems that will require some updating of addresses. Chief Gibson also noted his department had completed first responder training with Fire District 5 as well.

D. Clerk/Treasurer Coni McMaster reported that Sheila Thomas has resigned from the Library Board and she does have an application from the prior vacancy that may be available to fill the position. She noted that she is completing information for the audit and working on the budget, as well as several code updates. With the addition of the part-time clerk, her staff is beginning to get back on track with nuisance and other issues.

E. City Attorney Paul Brachvogel was absent.

12. CONSENT AGENDA

Councilmember Mary Putka made a motion the City Council approve the Consent Agenda including:

- A. Approval of Claims Vouchers Totaling \$54,052.84 For September, 2013*
- B. Approval of Payroll Vouchers Totaling \$54,900.13 For September 15*
- C. Minutes of the September 4, 2013 City Council Meeting*
- D. Set a Public Hearing for the Chilton Annexation Petition for October 2, 2013 at 7 pm.*
- E. Set a workshop on Development Agreement between City and Port of Kalama for October 2, 2013 at 6pm.*

Councilmember Don Purvis seconded the motion. The motion carried.

14. ADJOURNMENT

Mayor Poulsen adjourned the meeting at 7:39 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.

Pete Poulsen - Mayor

Coni McMaster - Clerk/Treasurer