

**CITY OF KALAMA  
CITY COUNCIL MEETING  
AUGUST 7, 2013**

**1. OPENING**

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance.

Councilmembers present were Mike Truesdell, Dominic Ciancibelli, Mike Dennis Langham, and Mary Putka. Councilmember Don Purvis was absent. City staff present were City Administrator Adam Smee, Superintendent of Public Works Kelly Rasmussen, Clerk/Treasurer Coni McMaster, and Police Chief Randy Gibson. City Planner Matt Hermen and City Attorney Paul Brachvogel were also in attendance. Members of the public present are listed on the sign-in sheet.

**2. EXECUTIVE SESSION - Potential Litigation**

Mayor Poulsen called an executive session at 7:03 pm to discuss an issue of potential litigation. The session should last 30 minutes. Included in the session would be attorney Jon Sitkin representing the City due to a possible conflict of interest City Attorney Paul Brachvogel may have in the issue. The meeting resumed at 7:28 pm.

**3. PRESENTATIONS & AWARDS**

**A. Dan Roberts – Photos for Webpage**

A slide show of the photos that will be used on the City's website taken by Mr. Dan Roberts was presented. Mr. Roberts stated that he has been taking photos of Kalama since he came here seven years ago. He complimented the Council and Envision Kalama on what a beautiful city, Kalama has become during that time.

**4. PUBLIC HEARINGS**

**A. CAPO EXCEPTION APPLICATION – A. Engstrom/Note Investors III**

Mayor Poulsen opened the Public Hearing. City Planner Matt Hermen presented the staff report on the request from Note Investors III for a Critical Area Protection Ordinance (CAPO) exception for a parcel located on Date Street. The property is located near the drainage way known as China Creek which the State Department of Natural Resources (DNR) has designated as a fish-bearing stream which would require a very large riparian buffer. In the City's CAPO, an applicant can apply for an exception if meeting the code would result in the property being unusable for its intended use. In this case the property would be entirely within the buffer and therefore undevelopable for a single family home. Single family homes are built on other parcels within the same area. Mr. Hermen summarized the findings on which he is basing his recommendation for conditional approval of the variance under the CAPO exception to allow the lot to be developed. Condition include a geo-technical report, compliance with zoning code, public works standards and protection of existing infrastructure.

Mayor Poulsen asked if the State has ever made any efforts to verify the stream has a viable fish bearing waterway. It was not believed the State has reviewed the designation. Mayor Poulsen asked if the City would face any ramifications in granting the exception. Mr. Hermen stated that the City's code includes the exception and enforcement of the CAPO is up to the City. Councilmember Dominic Ciancibelli noted that the designation was made back when he was on the Planning Commission and it made no sense then. The stream has many obstacles that would prevent any fish from navigating upstream along with homes built next to it and even over it. The designation is based on a computer model. Mr. Alan Engstrom, representing the applicant, noted that they did look at requesting the State change the designation prior to approaching the City, but found that getting action at the State level would be improbable. City Attorney Paul Brachvogel noted that any land use decision could be appealed under LUPA, but that would be the only ramifications he can see. Mayor Poulsen closed the Public Hearing.

Councilmember Mary Putka made a motion the City Council approve the Critical Areas exception with conditions for Investors III based upon the findings included in the staff report. Councilmember Mike Langham seconded, and the motion carried.

**5. PUBLIC COMMENTS & CONCERNS - None**

**6. UNFINISHED BUSINESS – None**

**7. NEW BUSINESS**

**A. Kalama Housing Authority – Funding Request**

Mr. Marcel Goulet, Director of the Kalama Housing Authority (KHA), addressed the Council bringing them up-to-date on the operations of the KHA. In 2013, they have had a State audit, and made many operational changes to cut overhead administration costs. The Authority operates two programs, Affordable Housing and Section 8 vouchers. The federal sequestration has cut some funding and HUD has also held on to some funds for the Section 8 program. Due to the adjustments in how HUD is releasing funds, the Authority finds that it will be short about \$5000 to cover costs in the Section 8 program. HUD has indicated that it has funding held in reserve that may be available, but all programs are encourage to look for other funding available prior to requesting these reserve funds. Mr. Goulet indicated that the shortfall could result in some of the Section 8 vouchers being pulled. So he is here, to request the City consider providing some of the document recording fees they have received for affordable housing purposes. Mayor Poulsen expressed his opinion that he would like to see the funding used on the existing units in the Affordable Housing program rather than on Section 8. Mr. Goulet acknowledged this adding that he covering all options to meet HUD requirements so he can approach them for funding. He added that Senator Patti Murray will be in the area next week where Kalama's Board Chair and Longview's Director will have a chance to speak with her regarding the issues they are facing with the federal cuts. The Council took no action to grant the request.

**8. ORDINANCES & RESOLUTIONS - None**

**9. CORRESPONDENCE - None**

## 10. MAYOR & COUNCILMEMBER REPORTS

**A. Mayor Pete Poulsen** reported he is working on the Blues Festival as it fast approaching. He will be holding a meeting for the volunteers on Wednesday, August 14<sup>th</sup> at 6pm for those that want to help taking tickets, selling T-shirts, or taking ID's at the beer garden. There will be 3 wineries and Ashtown Brewery plus food including crepes, barbeque and burgers. Plus the great bands he has lined up.

**B. Councilmember Mike Truesdell** had no report.

**C. Councilmember Dominic Ciancibelli** reported he met with Superintendent of Public Works Kelly Rasmussen and discussed the many leaks in the water system that have been popping up all over the system.

**D. Councilmember Mike Langham** had no report.

**E. Councilmember Donald Purvis** was absent

**F. Councilmember Mary Putka** reported that students provided 24 books for the library through the summer reading program. In October the Board will be holding their READ Kalama event with the book "Glaciers". She also noted that the Chamber is involved in the Sandblaster event preparations.

## 11. DEPARTMENT REPORTS

**A. City Administrator Adam Smee** reported he has been dealing with several land use issues, including the Port's development agreement. He noted that after holding interviews, an offer of employment has been made to an applicant for the part-time finance position.

**B. Superintendent of Public Works Kelly Rasmussen** reported that crew has been very busy with the leaks, plus they have completed the street striping. Crosswalks will be striped in the next week. He commended his crew for their work including an 18 hour day to repair a leak on Holly Blvd.

**C. Police Chief Randy Gibson** provided his statistical report which is for a 3 week period. He reported the overdose case was a non-resident and did not result in a death due to the actions of Sgt. Steve Parker in performing CPR. He noted that under state law RCW 59.18.075 the department is now notifying the landlords of rental homes in drug related cases or assault cases. Chief Gibson noted the successful National Night Out event held the night before with an estimated attendance of 180-200 people. He thanked Mr. Ben Purvis for providing the sound system, as well as the Public Works crew, the Fire Department, and Amalak. All these people and organizations make the event happen with their efforts and show of community spirit.

**D. Clerk/Treasurer Coni McMaster** provided the July Treasurer's report stating that revenues are a little up and expenditures are where they should be, so it is looking fine.

As Adam had noted they are adding a new employee, hopefully starting next week. She added that she is working on preparations for the budget and the staff is very busy.

**E. City Attorney Paul Brachvogel** had no report.

**12. CONSENT AGENDA**

*Councilmember Mary Putka made a motion the City Council approve the Consent Agenda including:*

1. Approval of Claims Vouchers Totaling \$63,888.39 For July , 2013
2. Approval of Claims Vouchers Totaling \$6,142.94 for August, 2013
2. Approval of Payroll Vouchers Totaling \$82,572.28 For July 16-31, 2013.
3. Minutes of the July 17, 2013 City Council Workshop and Meeting.
4. Approve the Mayor's appointment of Leah Reger to fill the position on the Housing Authority Board vacated by the resignation of Mary Cox.
5. Approve the Additional Services Agreement with Group Mackenzie for Planning Services on the Zoning Code update.

Councilmember Mike Langham seconded the motion. Mayor Poulsen commended Ms. Mary Cox and Mr. Willis Nixon for their over 20 years of service on the Kalama Housing Authority Board. Both have left the Board in the last year and provide a great example of volunteerism he hopes the younger generations in the Community will follow. The motion carried.

**13. EXECUTIVE SESSION - None**

**14. ADJOURNMENT**

Mayor Poulsen adjourned the meeting at 8:19 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.

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**Pete Poulsen - Mayor**

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**Coni McMaster - Clerk/Treasurer**