



## ***Kalama City Council - Council Agenda Item Information Form***

**Agenda Item: 6A – Budget Workshop**

**Meeting Date**            **September 6, 2018**

**Prepared by:**            **Coni McMaster, Clerk/Treasurer**

**Subject:**                    **2019 Budget Workshop – Set Date**

**Summary:**                Staff has begun working on the budget preparation for 2019. There are many capital projects on the horizon either already in progress or planned for and then those that are being considered. Staff needs the Council to provide direction and help to prioritize these as we move forward with the budget. Funding is not available for all the proposals being considered and discussed and staff has limited time to take on multiple new proposals along with those projects that have already been started or planned for. Proposals for new sub-divisions and the Spencer Creek Business park infrastructure are also items that require staff time and attention.

In order for staff to move ahead, they need the Council's direction and are requesting a budget workshop be held later in September. The state sets out a schedule for preparing the budget and in order to meet the schedule the budget numbers need to be drafted by the first of October.

Staff needs time to prepare information so the suggested date is September 27 @ 6:30 pm.

**► Draft/Suggested Motion:    The City Council sets a Budget Workshop for September 27, 2018 to begin at 6:30 pm.**