

**CITY OF KALAMA
CITY COUNCIL MEETING
JANUARY 2, 2013**

1. OPENING

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance.

Councilmembers present were Dominic Ciancibelli, Mike Dennis Langham, and Mary Putka. Councilmember Don Purvis was absent. City staff present were City Administrator Adam Smee, Public Works Superintendent Kelly Rasmussen, Clerk/Treasurer Coni McMaster, and Police Chief Randy Gibson. City Attorney Paul Brachvogel was also in attendance. Members of the public present are listed on the sign-in sheet.

2. EXECUTIVE SESSION - None

3. CHANGES TO THE AGENDA - None

4. PRESENTATIONS & AWARDS

A. Oath of Office for Councilmember Mike Truesdell

Clerk/Treasurer Coni McMaster administered the oath of office to new Councilmember Mike Truesdell. He is filling position one for the remaining term. Mayor Poulsen and the Council welcomed him.

5. PUBLIC HEARINGS - None

6. PUBLIC COMMENTS/CONCERNS - None

7. UNFINISHED BUSINESS

A. Set Date for Street Funding Community Open House – Transportation Improvement District & Garbage Utility Taxes

City Administrator Adam Smee requested the Council consider a date for holding a public meeting to discuss the options for funding residential neighbor street repairs including the funding of the Transportation Benefit District and implementing a garbage utility tax. This would be an open house meeting to get public comment. Wednesday, January 30th was suggested with the meeting to be held at the Community Building. It was noted that if the meeting was held in February, citizens could receive notice in water bills at the end of the month. Administrator Smee noted that the purpose of the meeting is to inform the public of the need to find funding for local street repairs. The City can find funding options for the main streets, but the local neighborhood streets don't qualify for any federal or state funding. Under the Transportation Benefit District the City has two options to raise revenues. One is a \$20 car tab fee and the other is two-tenths of a percent sales tax. The tab fee can be implemented by the Council while the sales tax has to go to the voters. The County also has the ability to implement these fees and collect funds, but if the City establishes the tab fee

first, then all the funds will stay in the City to be used on City streets. If the County establishes the tab fee, then the City will only receive a percentage of the funding. Both funding options would be solely for the improvements of streets. It was asked which option could raise more in revenues? The figures were not readily available, but would be for the meeting. The Council chose to schedule the meeting for Wednesday February 13, 2013 from 6 to 8 pm.

8. NEW BUSINESS

A. 2013 Committee Assignments

Mayor Poulsen asked if there were any issues with the current assignments to the committees. There were none voiced. Mayor Poulsen made the following assignments

- Position 1 – Mike Truesdell – Finance Committee
- Position 2 – Dominic Ciancibelli – Public Works & Planning
- Position 3 – Mike Langham – Police and the 911 Committee
- Position 4 – Don Purvis – Parks and Health Board
- Position 5 – Mary Putka – Library & Chamber

Mayor Poulsen would continue on the COG Board and the Tourism Board with Administrator Adam Smee as the COG alternate.

B. 2013 Mayor Pro Tem Appointment

Mayor Poulsen noted that annually he appoints a new Mayor Pro Tem. This year he would like to appoint Mike Langham to the position. Councilmember Dominic Ciancibelli made a motion the Council approve the Mayor's appointment of Mike Langham as Mayor Pro Tem for 2013. Councilmember Mike Truesdell seconded, and the motion carried.

9. ORDINANCES & RESOLUTIONS

A. Ordinance No. 1304 – 2012 Budget Amendment

Clerk/Treasurer Coni McMaster read Ordinance No. 1304 by Title: An Ordinance of the City of Kalama, Washington amending the 2012 Budget to account for the unanticipated revenues and expenditures for parks and recreation programs and events at the Community Building increasing the Budget in the amount of \$1000.00. She explained this was necessary as the two funds received additional revenues and incurred addition expenses which would be over the 2012 budget without the amendment. Councilmember Dominic Ciancibelli made a motion the City Council adopt Ordinance No. 1304 as read. Councilmember Mary Putka seconded, and the motion carried.

10. CORRESPONDENCE - None

11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS

A. Mayor Pete Poulsen had no report. Just before the meeting adjourned he took a minute to welcome Mike Truesdell to the City Council along with congratulating Kelly

Rasmussen on his promotion to the position of Public Works Superintendent. This new team he has in place has him excited for the future, and he looks forward to working with them and the Councilmembers. Mayor Poulsen noted that he hopes the public is noting the changes and improvements the City is making.

B. Councilmember Mike Truesdell had no report.

C. Councilmember Dominic Ciancibelli had no report.

D. Councilmember Mike Langham had no report.

E. Councilmember Donald Purvis was absent.

F. Councilmember Mary Putka reported the Library is participating in the countywide reading program “Fire it Up” aimed at getting adults reading and thereby encouraging young people to read as well. There will be gift certificates for prize drawings with a grand prize of a Kindle Fire or \$200 gift certificate.

12. DEPARTMENT REPORTS

A. City Administrator Adam Smee reported on the work with the COG Planner Barb Kincaid on including Kalama’s Urban Growth Boundary as a part of the County’s Comprehensive Plan update. This would allow for future urban development outside the current city limits, but within the growth boundary to possibly be developed to City standards which would include sidewalks, stormwater systems, and street lights. Adam added that he is also working on some strategic planning for the next year and future years.

B. Public Works Superintendent Kelly Rasmussen presented a written report. He noted the new meter they used to replace a broken meter at the school. It is new technology with no moving parts. In testing it has proved to be very accurate. The 4th Street project is nearly complete with only some punchlist items left to be completed. Better weather is needed to complete these items, but final payments will not be made until done. Kelly added that they replaced all the floats in the Old 99 pump station.

C. Police Chief Randy Gibson provided his statistical report noting the two drug arrests which will include the seizing of assets including \$2000 in cash. Randy reported that calls have increased over 15% in the last year and over 23% since 2009. The City is still providing 24-hour coverage with the same staff levels. He believes this is possible with the improvements in operating efficiencies and technological advancements.

D. Clerk/Treasurer Coni McMaster provided a preliminary treasurers report for December. This will be updated as the year is closed out. At this time all the funds look to be in good shape.

E. City Attorney Paul Brachvogel had no report but wished all a Happy New Year.

13. CONSENT AGENDA

Councilmember Mary Putka made a motion the City Council approve the Consent Agenda including Claims Vouchers totaling \$48,998.8, Payroll Vouchers totaling \$109,835.51, and the City Council minutes of the meetings on December 19, 2012. Councilmember Dominic Ciancibelli seconded, and the motion carried.

14. EXECUTIVE SESSION - None

15. ADJOURNMENT

Mayor Poulsen adjourned the meeting at 7:45 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.

Pete Poulsen - Mayor

Adopted 1/16/2013

Coni McMaster - Clerk/Treasurer